

<input type="checkbox"/> New Application
<input type="checkbox"/> Annual Renewal

Registered Caregiver Application Checklists

Registered Caregiver Home Operation Application Checklist

Fees all fees are non-refundable	
<input type="checkbox"/> 10% non-refundable deposit due with application	<input type="checkbox"/> Balance due at License Issue, or at granting of 90 day application extension
Forms	
<input type="checkbox"/> Registered caregiver license application	<input type="checkbox"/> Corporate Disclosure supplement (one for each owner, officer, director, manager, and general partner.)
<input type="checkbox"/> Landlord statement (Renters only)	
<input type="checkbox"/> Corporate Disclosure	
Supporting Documents	
<input type="checkbox"/> Current State Registered Caregiver License	<input type="checkbox"/> Location approved by selectboard
<input type="checkbox"/> Proof of age (must be 21 years old)	<input type="checkbox"/> Odor mitigation plan
<input type="checkbox"/> Proof of property ownership (Non-Renters only)	
Inspections	
<input type="checkbox"/> Fire	<input type="checkbox"/> Retail Food Establishment License (If selling Edibles)
<input type="checkbox"/> Code Enforcement	<input type="checkbox"/> Food Establishment License (If manufacturing Edibles)

Registered Caregiver Licensed Caregiver Facility and Multiple Licensed Caregiver Facility Application Checklist

Fees all fees are non-refundable	
<input type="checkbox"/> 10% non-refundable deposit due with application	<input type="checkbox"/> Balance due at License Issue, or at granting of 90 day application extension
Forms	
<input type="checkbox"/> Registered caregiver license application	<input type="checkbox"/> Corporate Disclosure supplement (one for each owner, officer, director, manager, and general partner.)
<input type="checkbox"/> Landlord statement (Renters only)	
<input type="checkbox"/> Corporate Disclosure	
Supporting Documents	
<input type="checkbox"/> Current State Registered Caregiver License	<input type="checkbox"/> Location approved by selectboard
<input type="checkbox"/> Proof of age (must be 21 years old)	<input type="checkbox"/> Odor Mitigation Plan
<input type="checkbox"/> Proof of property ownership (Non-Renters only)	<input type="checkbox"/> Waste Disposal Plan
<input type="checkbox"/> Proof of setback compliance	<input type="checkbox"/> Inventory of all structures on property, including dimensions <small>Only required for Multiple Licensed caregiver facilities. Used for square footage calculation. ALL structures must be included.</small>
Inspections	
<input type="checkbox"/> Fire	<input type="checkbox"/> Code Enforcement
<input type="checkbox"/> Electrical	<input type="checkbox"/> Public hearing / select board approval
<input type="checkbox"/> Food Establishment License (If manufacturing Edibles)	<input type="checkbox"/> Retail Food Establishment License (If selling Edibles)

License Number	<input type="text"/>	For Office Use Only	
Date Received	<input type="text"/>	Date Issued	<input type="text"/>