

Marijuana Caregiver License Application Directions

GENERAL INFORMATION

The appropriate application form must be filled out to apply for a license. You must obtain a license for ALL of the types of marijuana businesses you have. Failure to obtain all licenses will result in unlicensed businesses being shut down. Failure to comply with this may result in revocation of other marijuana licenses. If you are doing ANY manufacturing, you MUST apply for a “Small Marijuana Manufacturing License” in addition to your Caregiver facility or caregiver home operation license.

Once your form has been submitted and the non-refundable 10% application fee has been paid, the license(s) will be reserved for you. In the event that there are more applicants on a given day than licenses are available, the licenses will be issued by lottery. If there is a lottery, and you do not receive a license, your 10% application fee will be returned to you.

Once your application has been accepted, you will have 90 days to complete all requirements for the license. Should you need additional time, you may extend the application period for another 90 days by paying the balance of the fee. At the end of the second 90, if you still need additional time, you may petition the selectboard to extend your application time for up to one year from your initial application date.

Once all requirements of the application have been completed, you will be issued your license(s).

If any application is not completed within the allotted time, the application will be considered to be “abandoned”, and that license will become available to other applicants. Any fees paid will not be refunded.

Licenses are valid for 1 year from the date they are issued.

CAREGIVER APPLICATION

This application covers Medical marijuana home operation caregivers, Medical marijuana licensed caregiver facilities, Medical marijuana Multiple caregiver facilities, and Medical Marijuana Small Manufacturer.

- Medical Marijuana Home Operation is a caregiver who uses their primary residence to provide caregiver services. They have/rent no facilities other than their primary residence.
- Medical Marijuana Licensed Caregiver Facility is a facility OTHER than the caregiver’s primary residence that is used to provide caregiver services. It may be owned or rented by the caregiver.
- Medical Marijuana Multiple Caregiver Facility is a property that is leased to more than one caregiver. Both the landlord and caregivers must hold appropriate licenses.

- Medical Marijuana Small Manufacturer is any caregiver who takes part in any marijuana manufacturing, as defined in the Lebanon Marijuana ordinances, whose manufacturing space is less than 250 square feet. Manufacturing space is defined as the total square footage of the room(s) that manufacturing takes place in. If your manufacturing space exceeds 250 square feet, you will require a “large manufacturer license”, as defined in the Lebanon Medical Marijuana Business Ordinance.

FEES

Caregiver home operation, caregiver facility, and caregiver small manufacturer fees are based on the number of plants that the caregiver grows/buys or a flat fee for 500 square feet of canopy. The option selected MUST match what you selected on your most recent state license application.

A landlord operating a multiple caregiver facility is charged based on the square footage of ALL of the buildings (regardless of use) on the lot that the rental space is located on. Tenants must also hold the proper licenses.

INFORMATION ABOUT THE BUSINESS

If the business is not a sole proprietorship (meaning it has multiple owners (corporations, some LLCs, etc.), you must also complete the “Corporate Disclosure”, and all officers, owners, and directors must complete the “Corporate Disclosure Criminal background disqualification”.

If the business is located in a rental property, the “Landlord statement of permission” must be completed by the landlord.

ADDITIONAL INFORMATION

If you have unusual circumstances, or other information that you feel should be considered as part of your application, please provide them on a separate sheet of paper.

LOTTERY

When you submit your application, and pay the 10% fee, you will be asked to select a lottery number for each license that you are applying for. The number must be between 1 and 69 (inclusive). If someone else has already chosen the lottery number for the license that you are applying for, you will need to pick another one (there cannot be any duplication of lottery numbers within a single license type).

ORDINANCE the ordinance regulating caregivers can be found at <https://www.lebanon-me.org/ordinances/files/lebanon-registered-caregiver-licensing-ordinance>.