

TOWN OF LEBANON

Retain at office

REQUEST FOR ACCESS TO PUBLIC RECORDS

I request to review the following records in the Town of Lebanon:

Lee Attaded

Date: 1-18-2016

Signed Jeannette Long

Contact Information:

Print Name:

Address:

Phone #: Email:

Request Approved

Signature of Recipient of Public Records:

Jeannette Long

Request Denied

Date:

Reason for Denial:

Approved by: Benjamin Kelly

refused to sign

LABOR under hr - no charge
x 46 copies
1.25 per copy
\$ 11.50 Due

Date: 1/18/16

Jeanette Lemay
181 Cranberry Meadow Rd.
Berwick, ME 03901

January 18, 2016

RE: FOAA Request – BMV

Please consider this a formal FOAA request for the following:

- 1) A copy of the accounts payable due date schedule for the 2014/2015 year ✓
- 2) A copy of the accounts payable due date schedule for the 2015/2016 year ✓
- 3) A copy of Christine Torno's timesheet for week ending 6/30/15 ✓
- 4) A copy all BMV "request for payments" (just the one sheet) for the 2014/2015 year ✓
- 5) A copy of all warrants where the BMV was the only item present ✓
- 6) A copy of the notification from BMV regarding late filings ✓
- 7) A copy of the verbal written warning provided to Christine Torno (see note below) ✓

Note: Please see the attached e-mail. Ms. Torno took it upon herself to release this information in a public forum and therefore no longer is entitled to the covenants of executive session.



Jeanette Lemay

From: Christine <clibby@metrocast.net> - Town of Lebanon e-mail
Sent: Friday, July 10, 2015 8:09 AM
To: Laura Bragg
Subject: Re: morning

I'm here with bells on, How are you? I put in for my BMV money on the second like I'm supposed to, her door was closed so she didn't do it so I won't get my June report mailed until July 24 this is nuts, I think it's a savatage my stuff means nothing anymore.

I heard they may be an opening in Ogunquit come up.
at this point I am ready to rock and roll.

Christine Torno
Town of Lebanon
(207) 457-6082
Fax: 457-6067

----- Original Message -----

From: Laura Bragg - Town of Eliot e-mail
To: Christine
Sent: Friday, July 10, 2015 7:25 AM
Subject: morning

Good Morning Christine,
How are you ??????????????
Town of Eliot

Under Maine's Freedom of Access ("Right to Know") law, all e-mail and e-mail attachments received or prepared for use in matters concerning Town business or containing information relating to Town business are likely to be regarded as public records which may be inspected by any person upon request, unless otherwise made confidential by law.

ACCOUNTS PAYABLE RELEASE DATES

	If it's in by	Expected Paid date will be
	07/18/14	07/25/14
	08/01/14	08/08/14
	08/15/14	08/22/14
Thursday	08/28/14	09/05/14
	09/12/14	09/19/14
	09/26/14	10/03/14
Thursday	10/09/14	10/17/14
	10/24/14	10/31/14
Thursday	11/06/14	11/14/14
Wednesday NOON	11/19/14	Wednesday 11/26/14
	12/05/14	12/12/14
Wednesday NOON	12/17/14	Wednesday 12/24/14
	01/02/15	01/09/15
Thursday	01/15/15	01/23/15
	01/30/15	02/06/15
Thursday	02/12/15	02/20/15
	02/27/15	03/06/15
	03/13/15	03/20/15
	03/27/15	04/03/15
	04/10/15	04/17/15
	04/24/15	05/01/15
	05/08/15	05/15/15
Thursday	05/21/15	05/29/15
	06/05/15	06/12/15
	06/19/15	06/26/15

* All dates are Friday's unless otherwise indicated.

* All items are due by 5:00 p.m. Unless otherwise indicated

* All items must have the required documentation to be paid

We reserve the right to change this schedule at any time with notice

ACCOUNTS PAYABLE RELEASE DATES

	If it's in by	Expected Paid date will be
Thursday	07/02/15	07/10/15
	07/17/15	07/24/15
	07/31/15	08/07/15
 NOTE: the last time to pay invoices for 14-15 will be this day		
	08/14/15	08/21/15
	08/28/15	09/04/15
	09/11/15	09/18/15
	09/25/15	10/02/15
Changed	Tuesday NOON	10/16/15
	10/23/15	10/30/15
Thursday	11/05/15	11/13/15
Tuesday NOON	11/17/15	11/24/15
	12/04/15	12/11/15
	12/18/15	12/24/15
Thursday	12/31/15	01/08/16
Thursday	01/14/16	01/22/16
	01/29/16	02/05/16
Thursday	02/11/16	02/19/16
	02/26/16	03/04/16
	03/11/16	03/18/16
	03/25/16	04/01/16
	04/08/16	04/15/16
	04/22/16	04/29/16
	05/06/16	05/13/16
	05/20/16	05/27/16
	06/03/16	06/10/16
	06/17/16	06/24/16

- * All dates are Friday's unless otherwise indicated.
- * All items are due by 5:00 p.m. Unless otherwise indicated
- * All items must have the required documentation to be paid

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**TOWN OF LEBANON , ME.
WEEKLY TIME SLIP**

NAME Christine Torno W.E. Date 6/30/15

DATE	JOB DESCRIPTION	IN	OUT	IN	OUT	HRS.
Sun.						
Sun.						
Sun.						
Mon.						
Mon.	Exercise	7	5			10
Mon.						
Tues.						
Tues.						
Tues.	Exerc	7	5:30			10.5
Wed.						
Wed.						
Wed.						
Thurs.	Vacation day					10
Thurs.						
Thurs.						
Fri.						
Fri.	Holi day					10
Fri.						
Sat.						
Sat.						
Sat.						

TOTAL HOURS 40.50

Signed Christine Torno

Town of Lebanon Request for Payment

Vendor No.

From: Treasurer

Date: 7-10-14

Pay to (vendor): BmU
 (POBox):
 (Street):
 (City, State, Zip)

Invoice Date	Account Number	Amount	Discount
	G1-204-00	14324.81	
	BmU Report		
	June 30-2014		
	July 10-2014		
	Vocher Totals:	14324.81	

Payment Date	Processed By	Department Head Signature
		

Town of Lebanon Request for Payment


Vendor No.

From: Treasurer

Date: 7/21/14

Pay to (vendor): BMV
 (POBox):
 (Street):
 (City, State, Zip)

Invoice Date	Account Number	Amount	Discount
	Voucher Totals:	24833.46	

Payment Date	Processed By	Department Head Signature
		

**Town of Lebanon
Request for Payment**

Vendor No.

From: Treasurer

Date: 7-25-14

Pay to (vendor): *BMV*
 (POBox):
 (Street):
 (City, State, Zip)

Invoice Date	Account Number	Amount	Discount
<i>7-25-14</i>	<i>Report</i>		
	<i>7-18-14</i>		
	<i>thru</i>		
	<i>7-24-2014</i>	<i>10271.83</i>	
	Vocher Totals:		<i>10271.83</i>

Payment Date	Processed By	Department Head Signature
		<i>[Signature]</i>

**Town of Lebanon
Request for Payment**


Vendor No.

From: Treasurer

Date: 8-22-14

Pay to (vendor): BMV
(POBox):
(Street):
(City, State, Zip)

Invoice Date		Account Number	Amount	Discount
		REPORT + BMV		
		8-15-14 / 8-22-14		
			15664.47	
		Vocher Totals:	15664.47	

Payment Date	Processed By	Department Head Signature
		

Town of Lebanon
Request for Payment

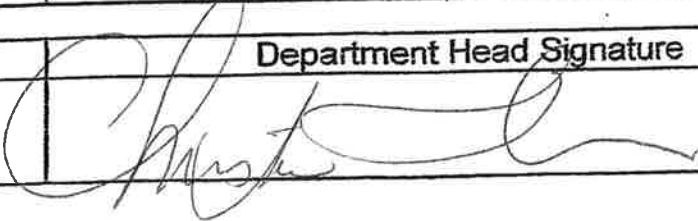
Vendor No.

From: Treasurer

Date: 8/29/14

Pay to (vendor): Bmv
(POBox):
(Street):
(City, State, Zip)

Invoice Date	Account Number	Amount	Discount
	Repair	12176.63	
	8-22-14 /		
	8-28-14		
	Vocher Totals:	12176.63	

Payment Date	Processed By	Department Head Signature
		

Request for Payment

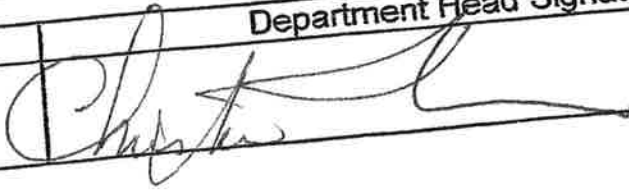
Vendor No. _____

Date: **9/8/14**

From: _____ Treasurer

Pay to (vendor): **Bmv**
 (POBox): _____
 (Street): _____
 (City, State, Zip) _____

Invoice Date	Account Number	Amount	Discount
	Report 8-28-14 / 9-4-14		
	Vocher Totals:	10577.91	

Payment Date	Processed By	Department Head Signature
		

Town of Lebanon Request for Payment

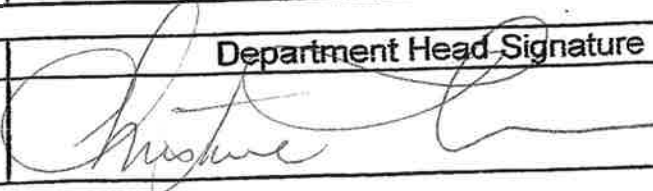
Vendor No.

From: Treasurer

Date: 9-19-14

Pay to (vendor): BMU
 (POBox):
 (Street):
 (City, State, Zip)

Invoice Date	Account Number	Amount	Discount
9-19-14	9-12-14/ 9-19-14		
	BMU Report	14467.98	
Vocher Totals:		14467.98	

Payment Date	Processed By	Department Head Signature
		

**Town of Lebanon
Request for Payment**

Vendor No. *Bmv*

From: Treasurer

Date: *10-21-14*

Pay to (vendor): *Bmv*
(POBox):
(Street):
(City, State, Zip)

Invoice Date	Account Number	Amount	Discount
	<i>REPORT</i>		
	<i>10-9-14/</i>		
	<i>10-20-14</i>	<i>19983.48</i>	
Vocher Totals:		<i>19983.48</i>	

Payment Date	Processed By	Department Head Signature
		<i>[Signature]</i>

Town of Lebanon Request for Payment

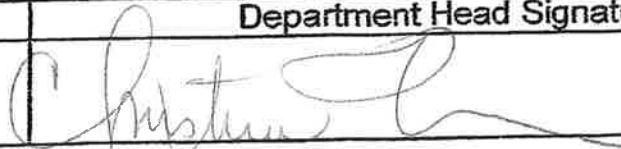
Vendor No.

From: Treasurer

Date: 11-18-14

Pay to (vendor): Bmv
(POBox):
(Street):
(City, State, Zip)

Invoice Date	Account Number	Amount	Discount
11-18-14	Bmv Report		
	11-7-14		
	through		
	11-18-14	14733.37	
Vocher Totals:		14733.37	

Payment Date	Processed By	Department Head Signature
		

Town of Lebanon Request for Payment


Vendor No.

From: Treasurer

Date: 11-07-14

Pay to (vendor): ~~AAA~~ BMW
(POBox):
(Street):
(City, State, Zip)

Invoice Date	Account Number	Amount	Discount
	Report	28,698.22	
	10-27-14 through 11-7-14		
Vocher Totals:		28,698.22	

Payment Date	Processed By	Department Head Signature
		

Town of Lebanon Request for Payment

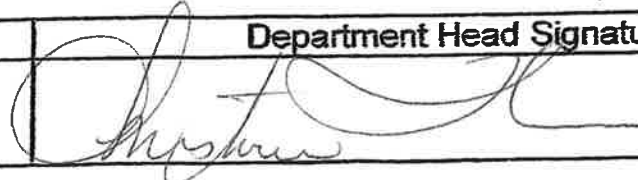
Vendor No.

From: Treasurer

Date: 1-12-15

Pay to (vendor): *Bmv*
 (POBox):
 (Street):
 (City, State, Zip)

Invoice Date	Account Number	Amount	Discount
	<i>Repart</i>		
	<i>1-2-15</i>		
	<i>through</i>		
	<i>1-8-15</i>	<i>13836.11</i>	
	Vocher Totals:	<i>13 836.11</i>	

Payment Date	Processed By	Department Head Signature
		

Town of Lebanon Request for Payment

Vendor No.

From: Treasurer

Date: 1-26-15

Pay to (vendor):

(POBox): *BMV*

(Street):

(City, State, Zip)

Invoice Date	Account Number	Amount	Discount
	<i>Report 1-20-15 through 1-26-15</i>	<i>10,405.16</i>	
	Voucher Totals:	<i>10,405.16</i>	

Payment Date	Processed By	Department Head Signature
		<i>[Signature]</i>

Town of Lebanon Request for Payment

Vendor No.

From: Treasurer

Date: 4/23/15

Pay to (vendor): *BMV*
 (POBox):
 (Street):
 (City, State, Zip)

Invoice Date	Account Number	Amount	Discount
	<i>Report</i>		
	<i>4-7-15</i>		
	<i>4-17-15</i>	<i>29951.48</i>	
Vocher Totals:		<i>29951.48</i>	

Payment Date	Processed By	Department Head Signature
		<i>[Signature]</i>

Town of Lebanon Request for Payment

Vendor No.

From: Treasurer

Date:

(5)

4/13/15
[Signature]

Pay to (vendor): BmV
(POBox):
(Street):
(City, State, Zip)

Invoice Date	Account Number	Amount	Discount
	Report		
	4-17-15		
	through		
	4-30-15		
		31,547.60	
	Report 4-30-15/		
	5-8-15	25,318.01	
		56,865.61	
	Voucher Totals:	30,547.60	

Payment Date	Processed By	Department Head Signature
		<i>[Signature]</i>

