

TOWN OF LEBANON



REQUEST FOR ACCESS TO PUBLIC RECORDS

A copy of
I request to review the following records in the Town of Lebanon:

All Budget Committee Recordings
from September 1, 2015 to December
3, 2015.

Date: 12-3-15

Signed

Contact Information:

Print Name: Jeanette Lemay

Address:

Phone #: 603-767-5749 Email:

Request Approved

Signature of Recipient of Public Records:

Request Denied

Date:

Reason for Denial:

Approved by:

Date: 12/3/15

OFFICE OF THE SELECTMEN
TOWN OF LEBANON

15 UPPER GUINEA ROAD
LEBANON, MAINE 04027
Ben Thompson, Chairman
Royce Heath, Selectman
Paul Nadeau, Selectman



TEL: 457-6082
FAX: 457-6067

December 15, 2015

Ms. Lemay,

This letter confirms receipt of your FOAA request to review audio recordings of budget committee meeting minutes for the past two years.

The Town is currently working on retrieving these copies from the budget committee chair in a timely manner. They should be in the possession of the select board chair by December 22, 2015. You will be contacted shortly after they have been turned over to the select board chair. A time will then be arranged for your review, or if you should choose to have a copy made, that option can also be discussed.

Thank you for your cooperation in this matter.

Sincerely,
Select Board Chair, Ben Thompson

OFFICE OF THE SELECTMEN
TOWN OF LEBANON



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Ben Thompson, Chairman
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TEL: 457-6082
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December 21, 2015

Ms. Lemay,

This letter is to inform you that the audio recordings of Budget Committee meetings have been copied and turned over to the Town. I currently have all copies provided by the Budget Committee Chair, Richard Harlow, in my possession due to a conflict of interest by the current FOAA Office until such time that FOAA requests have been fulfilled.

Please contact me at your earliest convenience to schedule a time for your review of these records. You have changed your original request from a "review" to a "copy". You will need to provide the means by which a copy may be made for you.

Thank you for your cooperation in this matter.

Sincerely,
Select Board Chair,
Ben Thompson

Jeanette Lemay
181 Cranberry Meadow Rd.
Berwick, ME 03901

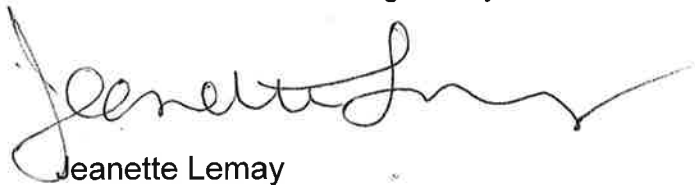
December 28, 2015

Benjamin Thompson – Board/Chair
15 Upper Guinea Rd.
Lebanon, ME 04027

Ben,

I am in receipt of your letter in regards to the FOAA request for Budget Committee tapes. I have enclosed a flash drive for the purpose of conveying those recordings to me. If you need anything else please let me know.

I look forward to hearing from you.



Jeanette Lemay

**OFFICE OF THE SELECTMEN
TOWN OF LEBANON**



P.O. BOX 430
LEBANON, MAINE 04027

TEL: 608-6862
FAX: 608-6867

January 7, 2016

Dear Ms. Lemay,

This letter is to officially convey the finalization of your FOAA request in regard to audio recordings of the budget committee meetings as requested.

Please find enclosed the memory stick which you provided with the copied audio files installed as requested as provided by Budget Committee chair, Richard "Chip" Harlow.

Thank you, and if you have any further questions please feel free to contact me.

Sincerely,

Select board Chair,

Ben Thompson