

TOWN OF LEBANON

2051119 Gilpat B

REQUEST FOR ACCESS TO PUBLIC RECORDS

notified 11/23  
available however  
same day I wanted  
to hold <sup>55</sup> may  
not have  
all

I request to review the following records in the Town of Lebanon:

Minutes 6/4 - 11/19 Draft  
Copies unapproved

Date: 11/19/15 Signed \_\_\_\_\_

Contact Information:

minutes -  
June 4 - November 19  
Draft copies  
unapproved  
Rec'd  
all minutes  
Friday  
12/11

Called 12/14/15  
9:47 am L/m  
Email: \_\_\_\_\_

\*\*\*\*\*

Signature of Recipient of Public Records:  
e: 12-16

Reason for Denial: \_\_\_\_\_  
~~70 x .25 = 17.50~~  
68 x .25 = 17.00

Approved by: \_\_\_\_\_  
Paul A. Stader

Date: \_\_\_\_\_

TOWN OF LEBANON

REQUEST FOR ACCESS TO PUBLIC RECORDS

11/20/15  
6/4 - 10/29  
PC

I request to review the following records in the Town of Lebanon:

Minutes 6/4 - 11/19 Draft  
Copies unapproved

Date: 11/19/15 Signed \_\_\_\_\_

Contact Information:

Print Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ E-mail: \_\_\_\_\_

minutes -  
June 4 - November 19  
Draft copies  
unapproved

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Request Approved      Signat \_\_\_\_\_

Request Denied      Date: \_\_\_\_\_

Reason for Denial: \_\_\_\_\_

\_\_\_\_\_

Approved by:   
Paul A. Wade

Date: \_\_\_\_\_

BLT 6/11/15  
R.A.H. 6-11-15

Lebanon Board of Selectmen Meeting

June 4, 2015

Present: Selectman Chair Ben Thompson, Selectman Royce Heath, Selectman Paul Philbrick

Agenda: Steve Woodman-Cemetery Flags, Sue Collins-Paperwork/Discussion, Isabelle Coleman-Phone conference, Jeanette Lemay-Executive session, Tracie Antolin-Mowing, Other business.

4:00 PM to 4:30 PM – Steve Woodman-flags:

1. Informed the board that the allotment for the Memorial Day flags had been overspent due to miscommunication within the group obtaining the flags
  - A. Informed the board that the problem has been addressed to prevent a similar miscalculation next year
2. Informed the board that there are approximately an additional 20 cemeteries that are not on the current Town's list of cemeteries that need attention
3. Discussion was conducted about identifying and locating the cemeteries that are scattered about the Town of Lebanon to ensure that the locations of these cemeteries are available to future generations of town residents
  - A. Suggestions were made, including mapping the locations with GPS coordinates
4. Discussion continued about additional issues:
  - A. No organized group is taking care of the current cemeteries. All the current work is being done by only a couple of volunteers.
  - B. Town needs a better plan
5. Motion was made by Selectman Chair Thompson to take \$131.89 from the contingency fund to cover the overage of the cemetery memorial flag purchase. Motion seconded by Selectman Heath, motion carried with all in favor.

4:30 PM to 4:40 PM – Board:

1. Discussed the building permit issue for new construction taking place on Upper Guinea Road

4:40 PM to 4:55 PM – Selectman Assistant Sue Collins:

1. Presented to the board two applications for Veteran Exemptions
  - A. Board reviewed and approved the applications
2. Requested permission from the board for the mapper to update the Town's tax maps on June 11, 2015
  - A. Permission granted with a note of caution about the current funding level for the work
3. Informed the board about an application for Homestead Exemption
4. Provided to the individual board members a Property Tax Division – packet

4:55 PM to 5:57 PM – Treasurer Jeanette Lemay:

1. Discussed the Senior Lunch program funding with the board
2. Requested Executive Session
  - A. Selectman Chair Thompson made a motion to enter Executive Session per 1 MRSA §405(6)(A) @ 5:24 PM. Motion seconded by Selectman Heath, motion carried with all in favor.
  - B. Exited Executive Session @ 5:42 PM
3. Discussed with the board an application needed for banking
4. Presented to the board a Credit Card Program through Peoples Bank
  - A. Motion made by Selectman Chair Thompson to move forward with Credit Card Program from Peoples Bank. Motion seconded by Selectman Heath and the motion carried with all in favor
5. Presented to the board the Business Card Resolution form for the municipality of the Town of Lebanon
  - A. Motion made by Selectman Chair Thompson to move forward with the Business Card Resolution and appoint Treasurer Jeanette Lemay as the liaison for the account. Motion seconded by Selectman Heath and the motion carried with all in favor.
6. Presented to the board the Master Card Business Card Application form for the board's signature
  - A. Each board member signed the application form

5:57 PM to 6:00 PM- Tracie Antolin:

1. Discussed with the board the current status of the cemetery mowing
  - A. Selectman Philbrick requested to meet with her the next time they mow the cemeteries to address areas of concern

6:00 PM to 7:00 PM – Treasurer Jeanette Lemay:

1. Discussed Rescue dispositions received from Comstar

7:00 PM to 7:30 PM – Selectman Thompson and Selectman Heath:

1. Conducted a requested assessment at a residence off Fall road
  - A. Selectman Philbrick attended to CEO duties

7:30 PM to 9:00 PM – Board:

1. Motion made by Selectman Chair Thompson to write off from the May 10, 2015 Summary Disposition Report \$88.48 and to send \$21,369.37 to FFR. Motion seconded by Selectman Heath, motion carried with all in favor.
2. Signed a request for transfer of funds
3. Discussed the current CEO issues
4. Discussed the current Rescue and Fire issues
5. Reviewed and approved purchase order requests

BLT 6/11/15  
RTH 6-11-15

Lebanon Board of Selectmen Meeting

June 8, 2015

Present: Selectman Chair Ben Thompson, Selectman Royce Heath, Selectman Paul Philbrick

Agenda: Sue Collins-Paperwork/Discussion, CEO Interview, Other business.

4:00 PM to 4:19 PM – Highway Supervisor T. Torno:

1. Discussed a road sign request for Ken's Way
2. Updated the board on a request by a resident to dig a trench across Pine Tree Drive to permit installation of an underground electrical cable
  - A. Permission denied by the Highway Supervisor and the board
3. Presented a purchase order to pave 3 roads before June 30, 2015
4. Presented a purchase order to sweep various roads in Town.

4:20 PM to 4:21 PM – Board:

1. Discussed a letter received from a resident on Abbott Rd

4:21 PM to 5:16 PM – Selectmen Assistant Sue Collins:

1. Presented a request from Mike <sup>LONGRAN</sup> ~~Loggion~~ to meet with the board in reference to the Town's insurance renewal
  - A. Meeting scheduled for June 29, at 5:00 PM
2. Presented assessing questions to the board for resolution

5:16 PM to 5:22 PM – Larry Downs:

1. Requested information from the board in reference to a complaint filed in regards to business activities and trash accumulation at a Hubbard Road residence
  - A. Complaint currently being acted upon by the CEO through the legal office

5:22 PM to 6:00 PM – Deborah Dorey Wilson:

1. Discussed a resident's request for assistance
2. Requested of the board information relating to harassment complaints
3. Discussed with the board the Fire and Rescue Departments budgets

6:00 PM to 8:03 PM – Board:

1. Discussed land assessments
2. Reviewed and signed Time Off requests
3. Reviewed and signed payroll
4. Reviewed and signed accounts payable

5. Reviewed and signed purchase order requests for Highway Dept., Town Office, Rescue and Fire Depts.
6. Reviewed and signed the Comstar 3 year contract
7. Reviewed and signed 2015 Rate Change Form/Bundled Rate Worksheet for COMSTAR Ambulance Billing Services
8. Motion made by Selectman Chair Thompson to deny a request for Ambulance Hardship Application run #191067 and request a payment plan of \$50.00 per month to be set up thru Comstar Billing Co. Motion seconded by Selectman Heath, motion carried with all in favor.
9. Motion made by Selectman Chair Thompson to deny a request for Ambulance Hardship run #72924 and request a payment plan of \$25.00 per month to be set-up thru Comstar Billing Co. Motion seconded by Selectman Heath, motion carried with all in favor.
10. Motion made by Selectman Chair Thompson to adjourn the meeting at 8:03 PM. Motion seconded by Selectman Heath, motion carried with all in favor.

## SELECTMEN'S MEETING

June 22, 2015 ✓

Selectmen in attendance: Ben Thompson, Paul Nadeau, Royce Heath

### 5:00 pm - Sue Collins:

- Pat McLaughlin from the New Covenant Baptist Church food pantry stopped in to say he is looking into whether their insurance will cover them having a truck at the town office once a month to distribute food and possibly delivering food to shut-ins. They would also like to advertise on the signs at the schools and the Rescue station. Pat will talk to school officials and Dan Meehan regarding this.
- Asked if 425 Carl Broggi Highway was a 2 unit apartment building. Will check with the CEO.
- Discussed using the GA application to determine eligibility for Needy Fund assistance.
- Discussed abatement application for Map R03, Lot 33-3A. Sue will contact the property owner.

### 5:20 pm - Ron Patch:

Discussed filling open positions at the Transfer Station for 15-18 hrs/wk. The Transfer Station Manager requested two workers.

**5:35 pm** - Motion made by Selectman Heath to go into Executive Session per 1 MRSA § 405(6)(A) to discuss personnel matters; seconded by Selectman Nadeau.

**5:41 pm** - Selectmen came out of Executive Session.

### Selectmen:

- Discussion regarding old Town Hall.
- Received letter of acceptance from Tom Torno to continue as Road Commissioner. Selectmen voted to accept – 3 yes.
- Received resignation letter from Royce Heath to resign position at the Transfer Station effective June 30, 2015. Selectmen voted to accept – 2 yes, 1 abstain.
- Received resignation letter from Paul Nadeau to resign position at the Transfer Station effective June 22, 2015. Selectmen voted to accept – 2 yes, 1 abstain.
- Motion made by Selectman Heath to appoint Dan Meehan as EMA Director; seconded by Chairman Thompson, all in favor.
- Motion made by Selectman Heath to pay Dan Meehan the stipend associated with EMA Director position; seconded by Chairman Thompson, all in favor.

**5:50 pm** - Selectmen discussed possibility of hiring a part time person for the office. Bonding is complete for Town Clerk Mandy Grenier.

**5:54 pm** – Motion made by Chairman Thompson to have Christine Torno balance the tax commitment as of June 30, 2015; seconded by Selectman Heath, all in favor.

- Discussed office closure for 4<sup>th</sup> of July holiday per to the personnel policy.
- Chairman Thompson brought up the discrepancy in hours of a Transfer Station employee. No action was taken.

## SELECTMEN'S MEETING

June 25, 2015 ✓

Selectmen in attendance: Ben Thompson, Paul Nadeau, Royce Heath

### 4:00 pm – Open Meeting:

- Chairman Thompson presented a proposed Ethics policy to the Board. This will be discussed at a later date.

### 4:30 pm – Shirley Mathews (Summer Camp Director):

- Discussed use of the credit card.
- Was told all insurances are ok. A question about the number of employees needed is decided by State mandate.

### 4:53 pm – Other Discussion

### 5:00 pm – Kurt & Brenda Zeller:

- Brought in information about a planned event for August 15, which will require a Mass Gathering Permit. Over 1,000 people are expected to attend. This event will take place at the proving grounds and will be managed by Clear Choice Events.

### 5:45 pm:

- Motion made by Selectman Heath to spend the \$28,000.00, saved by the purchase and use of the new Volvo backhoe, on road paving in Town before June 30, 2015. Motion seconded by Selectman Nadeau. Vote: 2 Yes; 1 No

### 6:00 pm:

Motion to adjourn made by Chairman Thompson, seconded by Selectman Heath; all in favor.



PUBLIC

ATTENDANCE FOR SELECTMAN'S MEETING FOR

JUNE 29, 2015

Sandy Adams  
Paula Busby  
Teresa Brooks  
Deborah Wilson

JUNE 29, 2015

4:00 Tommy Torno Road Commissioner Discussed

Tommy's Payroll Hours, Discussed Pavement Currently Being Done & Some Possible Future Paving & Road Repairs Discussion on Smaller Trucks Being Paid

Question from Michael Buccieri about ~~the~~ water drains Multiple Question about Ditches on ~~the~~ Shapleigh Rd.

4:25 General Discussion - Signed Appointment Papers

~~signed~~ signing policy on Treasurer's Disbursement and also certificates of appointment for collection of taxes only

4:45 B.T. Ex. Motion #4056A Personnel Second by R. Heath. All in Favor -

4:53 Exit Executive Session

V.P. Sales Virtual Engineering  
5:00 Herb Hambleton - Dan McCusker - Melody Leighton  
Information on upgrading and or modifying the town's computer systems to catch the town up on data questions on encryption etc.

Company suggests start with assessment

5:45 Mike Lonergan Insurance Discussion and Update and Sign New Policy

6:15 Mary Kinney - Animal Welfare vs. ~~Resident~~ Lorraine Ho  
~~State~~ Mary to write letter to resident

6:25 B.T. Motion to Adjourn Sec. Sel. Heath. All in Favor

7-2-2015

4:00 OPEN MEETING SIGN P.O.'S ETC. DISCUSSION  
MARY KINNEY - PRESENTED NEW CONTRACT WITH  
ANIMAL WELFARE SOCIETY, INC.

4:15 POVERTY INSTITUTE

4:38 EXECUTIVE <sup>SESSION</sup> 4056F

4:42 EXIT: MOTION FOR NEEDY FUND APPROVAL  
TOTAL \$80 CASE # 7-15-001 (NEED APPLICATION)

4:50 DAN MEEHAN UPDATED THE SELECTION ON TRAIN, NEW  
AIRES EQUIPMENT DEPT. MORALE REPORTS AT STATION AS  
WORK HRS, ~~AND~~ STOCK AMBULANCE, CLEAN UP. BLAISDELL  
TO BE PAINTED

5:00 MOTION TO ADJOURN / (BEN T.) SECOND ~~BY~~ RALPH NADBAU  
ALL IN FAVOR.

CARD SYS JULY 6, 2015  
P ~~card~~ @ \$1000.00 PER CARD

4100 MOTION TO APPROVE CURRENT ~~WITH EACH CARD~~ CARD  
CARD, LIMITED TO ~~PRE-AGREED ACTUAL LIMIT(S) PER CARD~~  
TO BE ADJUSTED AT A LATER DATE.  
MOTION MADE BY SELECT THOMPSON SECONDED BY SELECTMAN  
HEATH 2) IN FAVOR 1) ABSTAIN

422 SUE COLLINS <sup>DISCUSSED</sup> MIKE LONGERAN INS. INFORMATION  
MEETING TO BE SET UP INCLUDING ~~THE~~ CHEIF MEEHAN

430 GEORGIANA BROUGHT AN A.P.O. FOR SUMMER CAMP  
(LAKE WENTWORTH)

455 DISCUSSION ON MOVING NEED TO ASK ROAD COMM.  
ABOUT BIDS

5100 DISCUSSED ~~THE~~ PAPER GOODS ORDER FOR OFFICE

5104 DISCUSSED POSSIBLE DOWN THE ROAD PLANS ON  
WHAT HAPPENS TO OLD BUILDINGS IN TOWN -

5135 MOTION TO ADJOURN  
BEN T. PMADEAU SECOND ALL IN FAVOR

7-13-15

OPEN MEETING:

MIKE BEAULIEU - UPDATE ON STATUS OF CEO - REQUESTED  
SELECTMEN TO PETITION FOR TEMPORARY AUTHORIZATION  
OF LOCAL PLUMBING INSPECTOR.

EXEC. SESSION? DISCUSSION ON PROPERTY OWNER NEGLECT  
FIRE DEPT. PARTICIPATION

TRASH COMPLAINT #233 POPLAR HILL RD.

ANDY WOYES TRASH OR PLANET AID?  
ERIC ANDERSON EMORY MILLS RD

4:00

RICHARD SMALL PROBLEMS W/LOWER GUINEA.

4:19

CEO. DISCUSSED + VERIFIED MASS GATHERING  
PERMIT FOR UPCOMING WHEEL MEET

SIGNED APPROVED APPOINTMENTS FOR PLANNING BOARD:  
LYNN PARK; PAUL PHILBRICK, BERNARD LEBRECQUE, MANDY  
GROVIER,

ALSO SIGNED APPOINTMENTS FOR CHRISTINE TORNO,  
DEPUTY TAX COLLECTOR, ALSO SUE COLLINS AS DEPUTY  
TAX COLLECTOR

4:30

ERIC DAVIS DISCUSSION ON SOCCER (NOT TOWN BUSINESS)

5:05

SELECTMEN SIGNED COMMITMENT FOR CURRENT PERIOD

5:30 DISCUSSION W/CHIP HARLOW; NANCY NEUBERT. BUDGET Co.

6:30 TRACI PLACE, TOM PLACE CHAD COVILL, OTHERS, COMPLAINTS  
ABOUT VEHICLES NO THRU ST. SIGNS NEEDED

6:55 EXECUTIVE SESSION: 7:15

ADJOURN 7:45 - ALL IN FAVOR.

7-16-15

4:00 Tommy TORNO; CEMETARY'S TOMMY IS LOOKING INTO FINDING OUT WHICH NEED TO BE DONE ALSO WORKING ON BIDS FOR PAVING & MOWING

THE BOARD IS LOOKING INTO LEGAL ASPECTS FOR VOLUNTEER TA MOW OR CARE FOR CEMETARYS, THE CEMETARY'S CARE IS CURRENTLY CHARGED TO THE ROAD COMMISSIONERS OFFICE

4:15 DISCUSSED GENERATORS/MAINTENANCE/1 YR CONTRACTS

4:30 Tony Jones - MEMIE LOSS CONTROL - TO PROVIDE SERVICES TO TOWN ON OPERATION FOR LOSS CONTROL (WILL CONTACT VARI - DEPARTMENTS FIRE DEPARTMENT & ESTABLISH REGULAR SCHED. FOR VISITS NEED TO INVOLVE DEPARTMENT HEADS IN MEETINGS <sup>INSURANCE</sup> COST IS \$15,000 HIGHER THIS YEAR

5:00 DISCUSSED ADJUSTING MOBILE HOME VALUES, OTHER ASSESSING QUESTIONS

5:30 MANDY GRENIER - DISCUSSED HIRING A NEW PERSON TO WORK IN THE TOWN OFFICE

MOTION BY ~~R.H.~~ SECOND BY R.H. ALL IN FAVOR  
VOTED TO ADVERTISE FOR HIRE, A PART TIME PERSON TO HELP ON THE COUNTER ETC. IN THE TOWN OFFICE

VOTE MANDY GRENIER - TO TAKE OVER OFFICE SUPPLIES ORDERING UN TIL FURTHER NOTICE MOTION BY R.H. SECOND BY B.T. ALL IN FAVOR

6:00 ~~EX.~~ EX. SESSION JOB INTERVIEW

6:05 EX. SESSION:

6:27 MOT. TO CLOSE THE ACCT. FOR ~~NEEDY~~ NEEDY FUND RECIP.  
6:30 PAY BACK, PAID IN FULL MOTION BY B.T. SECOND P.NAD. ALL IN FAVOR

6:34 EX. SESSION:

6:45

6:50 ADJOURNED ALL IN FAVOR

7-20-15

2ND. COMPLAINT

4:00

OPEN MEETING SUE COLLINS KEN REX/TRASH PROBLEM IS NOW REFERRED TO CEO MIKE BEAULIEU MENTION BY BARBARA SEWELL ABOUT TRAILER ON PROPERTY

4:15

EXECUTIVE SESSION 405-6 (A)

4:50

EXIT E.S.

4:30

JEANETTE LEMAY DISCUSSION COLLECTING IDEAS ON COMPUTER TECH. WHAT KIND & SIZE OF SYSTEM THAT WE NEED DISCUSSED

- CRIMINAL RECORDS & DRIVERS

FEE CHECK IN MAINE (FOOD FOR MAINS ONLY)

FEE CHARGED FOR NH CR. CHECKS

CONTINUING DOING NEW HIRES

CHECK W/MAINE EMS ALSO.

5:30

DONATIONS MAY BE ACCEPTED BY THE TOWN OR ITS RECOGNISED ENTITIES

~~CHAIRMAN THOMPSON~~ MOTION TO ~~RESOLVE~~

CHAIRMAN THOMPSON MADE A MOTION TO AUTHORIZE THE TOWN TREASURER, JEANETTE LEMAY, TO PURSE A TAX ANTICIPATION NOTE ON BEHALF OF THE TOWN THROUGH KENNABUN SAVINGS BANK.

B.T. MOTION - SECOND BY SELECTMAN NADEAU ALL IN FAVOR.

MOTION TO LEAVE THE BASE PRICE ON MOBILE HOME ASSESSMENT AT \$25,000 PER HOME.

B.T. MOTION R.A. SECOND ALL IN FAVOR

4:00, OPEN MEETING: MIKE BEULLEAU CEO: A PLAN IS BEING WORKED OUT, FOR WASTEWATER, OCCUPANCY PERMITS COPIES OF PERMITS LIST TO BE FORWARDED TO THE BOARD MONTHLY

MANDY GRENIER: DISCUSSION ON ORDINANCES & FEE SCHEDULES.

5:05 DEBORAH <sup>DOREY</sup> WILSON DISCUSSION ON FLAG POLE AT BLAISDELL STATION, EST. COST, \$841,32 TO BE RAISED BY PRIVATE DONATION DISCUSSION TO SET UP A BLAISDELL CORNER FIRE/EMS STATION FLAG COMMITTEE TO BE ~~APPOINTED~~ APPOINTED AT A LATER DATE, ~~WITH~~ ~~BEGINNING~~ MOTION MADE TO CREATE THE BLAISDELL CORNER FLAG POLE COMMITTEE WITH A BEGINNING ~~DATE~~ DATE OF 7-23-15 AND EXPIRES 6-30-16

16<sup>00</sup> EXECUTIVE SESSION MRSA 405(G)(A) @

6:28 EXIT E.S.

6:55 DISCUSSED ROAD CLOSURES & DISCONTINUATION W/ TRACI PLACE

Motion to  
Approve Jeanette  
Lemay Treasurer  
to move forward  
on obtaining  
an <sup>of the</sup> FY  
2016 year



7-27-14

4:00 OPEN MEETING - DISCUSSED MOVING TOWN MEETING DATE 4-0-14

4:29 EXEC. SESSION 405(6)(F)  
EXIT SESSION  
4:36

4:38 EXEC. SESSION 405(6)(F)  
4:52 EXIT EXECUTIVE SESSION

PERSONNEL 405(6)(A)  
5:13 EXECUTIVE SESSION  
5:34 EXIT,

TOWN OF LEBANON POLICY FOR PUBLIC SELECTMEN'S MEETING  
ALL IN FAVOR - BT. - SECOND P.N.

6:00 ... 405(6)(F)  
6:02 DECISION MADE TO CONTACT TOMMY ABOUT FOR RD CREW

6:04 ... 405(6)(F)  
6:19 EXIT X SESSION

JOB OFFERED TO FAR ROGER NAULT HAS ACCEPTED

7 EX. SESS. 405(6)(A)  
6:57

MOTION TO APPOINT <sup>HAVE</sup> SELECTMAN THOMPSON INVESTIGATE AN  
2 IN FAVOR / ABSTAIN

ISSUE IN REGARD TO A SPECIFIC EMPLOYEE

~~CLOSED~~ CLOSED 7:00 PM. BT. - MOTION P.N. SECOND  
MOTION TO ALL IN FAVOR

7-30-201.

4:00 OPEN DISCUSSION TO PUBLIC, PAYROLL REVIEW,  
OTHER

4:35 JEANETTE LEMAY · DISCUSSION ON TECHNOLOGY  
SUPPORT, AS TO GETTING BIDS FOR UPGRADES IN THE  
OFFICE. BIDS SUBMITTED 8-14-15 5:PM  
BIDS OPEN 8-17-15 5:PM, BIDS AWARD 8-20-15

5:05 SGT. SHAPIRO · DISCUSSION ON HOURS FOR  
MARIJUANA FESTIVAL,

5:15 MANDY GRENIER PRESENTING PROPOSED CHANGES  
IN FEES, MASS CATERING PERMITS ETC.,

5:45 MR. R.H. MOVED TO CLOSE MEETING SECOND P.M.,  
VOTED ALL IN FAVOR

**SELECTMEN'S MEETING**  
**August 3, 2015 ✓**

**Selectmen in attendance: Ben Thompson, Paul Nadeau**  
**Absent: Royce Heath – Assessing School**  
**Observers: Deborah Wilson, Sandy Adams**

Selectman Thompson presented and Electrical RFP and Sanding/Painting RFP for the Town Office to the Select Board. Both copies were initialed and will be posted by the Town Clerk.

Selectmen Nadeau and Thompson reviewed and signed payroll and accounts payable alternately.

Selectman Thompson made a motion to “authorize the Town Treasurer, Jeanette Lemay, to pursue a Tax Anticipation Note on behalf of the Town through Kennebunk Savings Bank”. Seconded by Selectman Nadeau; all in favor.

Sandy Adams requested time for a question. Permission was granted. She asked what can be done about the lack of posted minutes. Selectman Thompson answered that the Board would like to pursue a remedy amongst themselves for retrieving past documents. Draft minutes are public documents even in their unfinished form.

Sandy Adams proposed that a couple of residents may be willing to take minutes for the Board.

Tom Clements – Questioned meeting times; questions about Metrocast agreement.

Selectmen finished paperwork.

Selectmen Thompson and Nadeau reviewed and approved the Mass Gathering/Event Application presented by Town Clerk, Mandy Grenier and Code Enforcement Officer, Mike Beaulieu.

Selectman Nadeau made a motion to adjourn at 5:45 pm, Selectman Thompson seconded; all in favor.

8.11.15

OPEN MEETING 4:00

MOTION FOR EXEC. SESSIONS CONF. RECORD '405 (6)(F)

4:07 VIRGE ATKINS FUND.

4:05 MOTION FOR EX. SESSION

4:10 SIGNED REQUEST FORM FOR:

RELATED HOURS OPEN/CLOSED FOR GREENLOVE CELEBRATION

PERSONELL VACATION TIME REQUEST

PERSONELL: CELL PHONE STIPEND FORM

TOWN CLERK MANDY GRENIER VOTER REGISTRATION CLASS

ALSO PURCHASE ORDER FORMS: REVIEWED & SIGNED

FIRE/RESCUE FIRE LIGHTS ~~INSIDE~~ INSIDE AMBULANCE

MATERIALS FOR CONSERVATION COMM.

LIBRARY NEW/OLD BOOK ORDERS

FIRE/RESCUE TOOLS & AIR COMPRESSOR

FIRE/RESCUE PRINTER

FIRE/RESCUE AMBULANCE SUPPLIES

FIRE/RESCUE NARC BOX FOR AMP ALSO SAFTY FOR AMBULANCE

FIRE/RESCUE RADIO EQUIP. FOR AMBULANCE

FIRE/RESCUE OFFICE SUPPLIES

FIRE/RESCUE

RECREATION MAGICAL HOUSE BOUNCY HOUSE

9:40 MIKE BEAULIEU, COMMENTS DISCUSSION ON

STANLEY ST. BARN.

MANDY GRENIER, IS WORKING W/MIKE B. ON LICENSING & CERTIFIC FOR CARE GIVERS ALSO WITH THE STATE AND SURROUNDING TOWNS

5:07 MOTION "EX. SESSIONS 405 (6) (A)

5:14 ~~EXIT~~ EXIT EXECUTIVE SESSIONS

6:00 DISCUSSION ABOUT PIZZA MONEY REIMBURSEMENT TO FIRE PERSONNEL

MOTION BIT SECOND P NADBAH TO REIMBURSE THE PERSONELL THIS ONE TIME NOT TO BE DONE AGAIN NOTE THIS NEEDS TO COME FROM FIRE/RESCUE BUDGET

8-11-15

615. DISCUSSION ABOUT PENCILS, BOOK, -BAR.  
MOTION TO TABLE UNTIL FURTHER NOTICE R.H. SEC. BT.  
ALL IN FAVOR

620. CHIEF MORGAN TO COME THURS AT 7.00

634. MEETING CLOSED ALL IN FAVOR

BLT PAV 8/20/15  
08-20-15

## LEBANON BOARD of SELECTMENS MEETING

August 13, 2015

Present: Chairman Ben Thompson, Selectman Paul Nadeau, Selectman Royce Heath

4:00pm: Chairman Thompson presents a motion to allow Jeanette, Town Treasurer to secure a 1 million dollar TAN through Kennebunk Savings Bank. Selectman Nadeau seconds the motion. Board votes, all in favor. Ms. LeMay informs the Board that the closing of the TAN will take place August 18, 2015 at 3 pm. Two members of the Board will need to be present at signing. Chairman Thompson then reads the terms of the TAN agreement. Motion made to accept, Selectman Nadeau seconds the motion, all are in favor. All Selectmen agree to be present at the signing of the TAN.

4:10 pm: Chairman Thompson presents a notice to the Board regarding the spending of monies between now and October, 2015. The notice pertaining to all Town departments requesting they hold back on spending money on all but essential purchases. By doing so the hope is it will keep the Town from having to use any of the TAN funds. Day to day expenses such as fuel, electricity medical supplies for EMS, safety equipment for Toen employees. Ms. LeMay reminds the Board that TAN money can only be used for everyday expenses.

4:15: Susan Collins, Secretary to the Selectmen reminds the Board that Monday August 17, 2015 is the upcoming date for the opening of received bids to be opened at 5 pm.

The bids to be opened are bituminous paving, Sanding and Painting of the exterior of the Town Hall, ITT Services and electrical services.

Ms. Collins brings up an issue discussed in a previous Board meeting regarding using the Town Hall as a gathering place for donated school supplies and Thanksgiving baskets. Chairman Thompson asks Ms. Collins if it interferes with work here. She replies "No". She then volunteers her time to fill baskets after work if needed. All Selectmen agree to the use of the foyer as a focal point for donations. No monies will be accepted for either project. Ms. Adams volunteered to make sure the contents of the totes {school supplies} would be picked up and delivered to the Lebanon Elementary Schools in a timely fashion. Chairman suggests that they ask Ms. Grenier, Town Clerk if she has any objections to this plan as some of the donations for the Thanksgiving baskets are stored in office space.

4:30pm: Discussion about Selectman Nadeau and Heath will meet on Saturday August 15, 2015 to continue working on the assessment of the balance of the mobile homes/ To date 250 mobile home assessments have been completed.

4:30pm: Ms, Wilson questions Board about procedures used in the process of assessing.

4:38pm Chairman Thompson makes motion for the Board to go into Executive session with Ms. Grenier to discuss employment applications for the position of Part Time Collector and Deputy Clerk MRSA 1 405,6,F

6:05 Ms. Adams informs the Board arrangement have been made for school supplies to be picked up twice a week. Ms. Polletta volunteered to do this.

Ms. Grenier is asked if she has any objection with having the Town Hall being used for the donations of either school supplies or Thanksgiving basket donations being left at the Town Hall. She answers she has no objections but will monitor the situation and see if any policies need to be put in place.

6:07pm Lebanon resident, Gabriel LaPointe addresses the Board regarding the current assessment t on his home. After a lengthy discussion it was decided Chairman Thompson will meet with the home owner on Saturday, August 15, 2015, at his home to review the size of the home.

6:30pm, Dot Brown, a Lebanon resident addresses the Board concerning the current assessment on a burnt home she owns. It was decided Chairman Thompson will view the home on Saturday, August 15, 2015

6:37: Ms. Wilson questions the Board regarding the Town Ethics Policy. Since no action has been taken on the policy, Ms. Wilson inquires if she were to be placed on the agenda would the issue be addressed? Chairman Thompson stated there would be no guarantee if that were the case, that the policy would be discussed.

Ms. Wilson questions the Board as to when Ms. Griffin was hired as an employee at the Town Transfer Station 2 days after the hiring of Mr. Nault. Chairman Thompson replies that information is in the Town minutes which were unavailable.

6:50pm. Chief Daniel Meehan, Lebanon Fire & Ems, informs the Board the final inspection of the Hog Wild Country Festival will take place on Friday, August 14, 2015.

Discussion revolves around Chief Meehan explaining to the Board staffing and pay for FIRE & EMS. Chief Meehan explains the PO regarding the repair of the heart monitor. Selectman Heath asks, " Is that necessary"? Chief Meehan responds, "Yes it is". Heath inquires about the condition of Rescue One. Chief Meehan says repairs are up to date.

Further discussion revolves around the condition of the Town Office and Fire/Ems signs. It was agreed they are in dire need of re-lettering.

Lebanon FIRE & EMS will be providing coverage for Berwick, on the Berwick side on the bridge, which is currently, closed due to repairs.

Additionally Chief Meehan informs the Board he is currently searching for a Chaplain or Counselor for the departments.

7:26pm: Mr. Nadeau made a motion to adjourn the meeting. Selectman Heath seconded the motion.



8-17-15

4:00 OPEN MEETING Tom Tarno mention A ROAD SWEE  
TO BE DONATED TO THE TOWN, ALSO NEW PLOW CONTRACT  
SAND BIDS ACCEPTED UNTIL AUG. 31 @ 5:00 PM  
BIDS TO BE READ AROUND TUES. SEPT. 8

4:20 SUE COLLINS ASSESSING QUESTION.

5:00 OPEN BIDS FOR PAVING FIR, CARROLL.

MACH. HOT MIX \$ 62.45 TON

HANDWORK \$ 100.00 TON

HOT MIX \$ 91.00

HAND MIX \$ 155.00

HOT MIX \$ 71.80 T,

HANDWORK \$ 35.00

IT BIDS

207 TECH.

80.00 PR HR, 60 MAX HRS WK,

30.00 SIT

STEVE 65.00 PR HR.

..

TECH EER

50.00 PR HR.

SYSTEMS ENGINEERING

PR \$ 160.00 PR HR.

15,380.00 TOTAL PROJECT RATE ~

WG TECH

\$ 165.00 PR HR.

8-17-15

5:20 MRSAL ~~405 (G) (F)~~ 405 (G) (F) INTERVIEWS,  
BT MOTION P.N. SECOND A. I. FAVOR

5:42 EXIT

5:45 EXECUTIVE SESSION P.N. MOTION B.T. SECOND  
405 (G) (F) ALL IN FAVOR 405 (G) (F)

6:00 EXIT 11

6:40 EX. SESSION B.T. MOTION P.N. SECOND 405 (G) (F)  
ALL IN FAVOR

7:10 OUT OF EXEC.

7:11 EXC. SESSION (405) (G) (F)

7:15 EXIT EX. START PAPER WRK. SESSION

8:10 EXECUTIVE SESSION B.T. MOTION 405 (G) (F)

8:15 EXIT

MOTION SET UP HARDSHIP APPLICATION FOR RESCUE SECOND  
BY R.H. MOTION B.T.

Bl-t 9/10/15  
PAV 09-10-15  
Selectman Heath refused to sign

## LEBANON BOARD OF SELECTMEN MEETING

August 20, 2015 ✓

Present: Chairman Ben Thompson, Selectman, Selectman Paul Nadeau, Selectman Royce Heath

4:00pm: Since no bids were received to date, for the Painting and Sanding of the exterior of the Town Hall and Electrical Services, new notices will be published extending the due date for bids until September 4, 2015. There were no bids received for electrical services either.

Ms. Adams asked the Board what the electrical services involve. Chairman Thompson stated it would include servicing the Town's generators, installing a light on the flag pole, changing light bulbs in the foyer, and installing motion detector lights for the parking lot.

Ms. Adams submits minutes to Chairman Thompson.

4:10pm: Susan Collins joins the meeting. A motion to assess all mobile homes according to Maine Revenues pricing and depreciation sheet. Chairman Thompson requests that Selectman Heath make the motion since he had been doing the actual math on depreciation of mobile homes and the calculations on the waterfront. Chairman Thompson then proceeds to assist Selectman Heath in the proper wording of the motion as requested by Selectman Heath 2<sup>nd</sup> by Selectman Nadeau. All in favor.

4:15pm: Selectman Heath presents the motion to assess all mobile homes according to the pricing schedule and depreciation sheet of the Maine Revenue Assessment manual. 2<sup>nd</sup> by Selectman Nadeau. All in favor

Selectman Thompson made them motion to vote to assess all additions on mobile homes according to the residential cost schedule of the State Assessment Manual. Cost determined to be \$52.53 per square foot. 2<sup>nd</sup> by Selectman Nadeau. All in favor.

Selectman Heath presents motion to assess waterfront property as discussed August 12 2015 according to State Assessment Manual. Chairman Thompson 2<sup>nd</sup> the motion, all in favor.

It was decided not to have any Selectmen's meeting on August 24<sup>th</sup> and 27<sup>th</sup>. but will post a workshop meeting on these days, due to the Selectmen being together. Workshop will continue to finalize assessments. etc;

4:27pm: Ms Adams addresses the Board concerning who is responsible for the maintenance of the Town building and grounds, citing the unkempt appearance it presents. Brief discussion ensued with no conclusions reached.

Ms. Wilson suggests a solar light for the parking lot in place of an electrical unit.

Ms. Wilson, also asks Selectman Heath has there been any progress on the minutes for July-early August. Selectman Heath responds "No comment".

4:30pm: Larry Downs, a Lebanon resident addresses the Board concerning an ongoing issue with property adjoining his at 280 Hubbard Road. He says it is now heading into fall and he is tired of looking at this dump. This issue has been brought before the court in the past and homeowner has not complied with the Judge's ruling. Chairman Thompson replies he would like to give Code Enforcement Officer Mike Beaulieu an opportunity to view the site. Mike Beaulieu agrees to review the site and if the homeowner refuses entry the Board will seek a Court Order. Mike Beaulieu will follow up with Mr. Downs.

4:48pm Motion to go into Executive Session MRSA 405-6-A

5:pm: Awarding of the Paving Bids.

Mr. Tim Benton enters meeting

Each bid was read and discussed. Decision made to go with F. R. Carroll

Chairman Thompson makes motion to award the bid to F. R, Carroll, Limerick, Maine, who submitted the lowest bid. This paving includes paving throughout the Town.

All in favor.

Note to be sent to other bidders notifying them of the award.

5:05: Awarding of the ITT bid.

Ms. Lemay joins the meeting.

All bids submitted were viewed and discussed. Although there were lower bids than WG Technologies, it was decided that WG Technologies presented a better service package.

Chairman Thompson makes the motion to award the bid to WG Technologies of Westbrook, Maine.

Motion accepted. All in favor.

A note will be sent to other bidders notifying them of the Town's decision.

5:35pm Chris Gilpatrick, a Lebanon residence enters meeting.

5:39pm Board enters into Executive Session MRSA 405-6-FA with Christine Torno and Tracey Place, Union Representative , personnel issue

5:55 pm Executive session ends. Chairman Thompson presents a motion to give Christine Torno, a written verbal notice:

1: A written verbal reprimand for failure to file a BMV {Bureau of Motor Vehicle} report in a timely manner.

2: A written verbal reprimand for poor cash handling.

Motion seconded by Selectman Heath, 1 no by Selectman Nadeau

6:05pm Tracey Place a resident of Lebanon questions the Board regarding an ongoing issue with Lower Barley Street. Chairman Thompson explained he is still researching the history involved as to if the Town has responsibilities in the maintenance of this road. It requires researching through old Town annual meeting reports which have still to be located.

6:12 Deborah Wilson, Lebanon Truth Seekers addresses the Board concerning the Board's position in regards to The Ethics Policy, presented to the Board in October 2013 and revisited a few weeks ago.

After a lengthy discussion Selectman Heath motions the Board to close the session.

Selectman Nadeau 2<sup>nd</sup> the motion to close the meeting. Ms. Wilson then approaches Selectman Nadeau informing him of the importance of such a policy and he, Mr. Nadeau makes a motion to re-open the session.

Discussion continues with public comments presented by Chris Gilpatrick, a Lebanon resident, Ms. Wilson Ms. Adams. Corinna Cole and Teresa Brooks were also in attendance.

It was suggested a Public Hearing to be held with a date set, to present the Policy to the residents and to receive their input in assisting the Board to develop and implement an Ethics Policy.

A public hearing will be held in mid-September. Date to be yet decided.

Ms. Wilson asks the support of the Board in a petition she has created to establish a 5 member Board as opposed to a 3 member Board. Both Selectmen Heath and Nadeau are opposed to this presentation.

Chris Gilpatrick suggests he may run for Office of Selectmen and take no pay for his service.

6:35pm Chairman Thompson announces the hiring of the new employee for the front desk position . Although he could not recall her name her first day at work will be Tuesday, September 8, 2015.

6:40pm Chris Gilpatrick addresses the Board concerning the firm from Brownfield ,  
Maine who was awarded the mowing contract citing several Town properties that have  
not been maintained.

One being Stuart Field, littered with trash and knee high grass.

6:45pm Board goes into Executive Session MRSA 405{6} {A} Personnel issue.  
Board will adjourn immediately after.

**DISBURSEMENT SHEET**

**BORROWER:** Town of Lebanon

**Officer's Initials** \_\_\_\_\_  
**DATE:** 8/18/2015

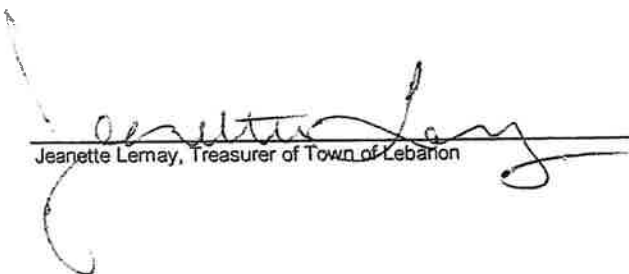
15 Upper Guinea Road, Lebanon, ME 04027

Loan # 20029279 (2015 Tax Anticipation Note)

**- Attorney Fees:**

**Bank Counsel Review (Michael B. Peisner, Esq.)**      \$ 200.00

**Total** \$ 200.00

  
\_\_\_\_\_  
Jeanette Lermay, Treasurer of Town of Lebanon

**COPY**

Motion made by Selectmen Thompson to authorize  
Kennebunk Savings Bank to debit the Town's General  
Fund Account # ~~03-01-30-01~~ <sup>03-01-30-01</sup> in the Total amount of  
\$ 200.00 for attorney closing costs for the Tax Anticipation  
Note.

Seconded by Selectmen Heath, All in favor.

 8/18/15  
Paul A. Vasel 08-18  
 8-8-16

8-31-15

4:00

D. WILSON FLAG STUFF

4:07

Discussion

5:00

MOTION BT. TO MOVE FROM ANNUAL TOWN MEETING  
SECOND R/A ALL IN FAVOR



9-8-15

4:00 OPEN MEETING  
SUE COLLINS QUESTIONS ON MMA CONFERENCE.

4:15, GEORGINA ALLEN: WANTS UP WITH THE  
LIBRARY: HARD TO GET BOOKED IN FOR MEETINGS

4:30 EXEC. SESSION 405 (B)(A)

4:45 DISCUSSION ON BILLING IN OFFICE

5:12 DISCUSSION OF ARTICLES TO BE PLACED AND CHANGES  
ON NOV. BALLOT

DEFINITION OF A ROAD NO GRANDFATHERING ORDINANCE

6:30 JIMMY EMMONS PRIMERICA  
MUNICIPAL BONDS = REVENUE BONDS (TOLLS)

7:15 MOTION TO ADJOURN. BIT. SECOND RTH

10/15/15  
BLT  
PAW

LEBANON BOARD OF SELECTMEN'S MEETING

September 10, 2015 ✓

Attending: Chair Ben Thompson, Selectman Paul Nadeau, Selectman Royce Heath

4:00 pm Susan Collins, Secretary to the Selectmen discusses with the Board several properties needing clarification regarding their correct assessment.. There were still 98 mobile homes to be visited. It was decided that the Selectmen would do some of this work this evening after their Board meeting. This will complete the mobile home assessing.

4:15: Deborah Wilson, Lebanon Truth Seekers requests permission to address the Board, Permission granted and Ms. Wilson then commences to inquire if anyone has contacted J & S Masonry regarding property that has not been mowed, as stated in the contract between the Town and J & S. No call has been made to J & S, although Selectman Heath was delegated to make that call several weeks ago.

Ms. Wilson then questions the Board as to the status of having Road Commissioner Tom Torno appear before the Board. It has been a few weeks since Mr. Torno last appeared before the Board. Selectman Heath was also, delegated the responsibility a few weeks ago to call Mr. Torno and to date has not made the call.

4:25 pm The Board discusses plans for finalizing the Towns Tax Commitment. This work should be completed the week of September 15<sup>th</sup>.

4:30 pm Noah Tetrault, a Lebanon resident questions the Board regarding a parcel of land that is currently in a conservation easement as to the penalties involved to take the land out of tree growth

4:35 pm The Board works on reviewing and signing purchase order. Mr. Thompson reviews minutes from a previous meeting.

4:37: pm Sandy Adams approaches the Board and in particular Selectman Heath's failure to contact J & S Masonry, regarding their failure to mow certain areas as stated in their contract and to call Tom Torno Road Commissioner in regard to his failure to attend prior Selectmen's meetings.

as requested. Selectman Heath replied "NO comment". Chairman Thompson thanks Ms. Adams for her input.

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4:38 pm Ms. Wilson asks Selectman Nadeau if he will call J & S Masonry and he stated he would do so the following morning, September 11, 2015. Ms. Wilson thanks Selectman Nadeau for his co-operation.

4:37 pm Chairman Thompson presents to the Board information Ms. Grenier sent regarding classes for the Animal Control Officer and Code Enforcement Officer. It will be a decision of the officers if they care to attend.

4:38 pm Ms. Collins questions the Board about another property needing review.

Ms. Collins then inquires if the Selectmen have made any decision concerning MS. Collins and Ms. Torno attending the MMA convention. Chairman Thompson replies no decision has been made yet and the subject will be addressed at a later date.

Ms. Collins presents another piece of property for review.

4:45 pm Discussion revolves around ordinance concerning Events and Outdoor Festivities as prepared by the Town Clerk and CEO. Discussion then focused on a new Mass Gathering Ordinance. The ordinance now in place was enacted in 1983 and needs to be updated. A revised ordinance has been voted on twice in the past and has been voted down. After a lengthy discussion it was decided to table the Mass Gathering ordinance revision. The subject of presenting a Noise ordinance was then discussed, There is no such ordinance in place and as a result several citizens have contacted regarding noise at late hours at various events. Discussion revolved around correct verbiage of such an ordinance. All Selectmen were in favor of tabling these two ordinances until early next year and the possibility of having them be on the ballot next year

5:02 pm. Opening of bids.

Aimee Mattingly in attendance for opening of bids. Ms. Mattingly is the store manager for Sherwin Williams located in Sanford, Maine. Ms.

Mattingly was in attendance only to observe and if needed to answer any questions as to type of paint submitted in the bids.

Bid # 1. Painting and Sanding the Exterior of the Town Hall

A& J Services, Sanford, Maine submitted a bid totaling \$3,675.00.  
No spraying, hand painting only using Sherwin Williams paint.

#2. Sunrise Over Cedars Property Maintenance LLC, Acton , Maine  
Submitted a bid for \$7,082.00.

#3. Pete's Precision Painting, Sanford, Maine submitted a very detailed bid  
for spraying and stain for a bid of \$6, 355.00.

Discussion revolves around the difference between hand and spray painting  
Ms. Mattingly explains to the Board the differences in paint.

The Board awards the bid for Painting and Sanding the Town Hall to Pete's  
Prescion Painting '

Selectman Heath makes the motion to accept the bid, 2<sup>nd</sup> by Selectman  
Nadeau. All in favor.

5:28 pm Bids opened for Electrical work. No bids received.

5:29 pm Opening of bids for winter sand

I bid received from STS, Lebanon in the amount of \$8.23 per cubic yard.  
Selectman Heath makes the motion to accept the bid, Selectman Nadeau  
2<sup>nd</sup>'s. All in favor.

Bid for Roadside Mowing opened. No bids received.

Lastly a bid was received from R. D, Torno & son for grading of dirt roads.  
Discussion revolved around the issue of the bid not being publically posted.  
It appears the bid was not posted by Road Commissioner Tom Torne.

Chairman Thompson makes a motion to disregard the bid, 2<sup>nd</sup> Selectman  
Nadeau, Selectman Heath abstains.

5:45. Meeting adjourned. Selectman leave to work on finishing up the remaining assessments. They will return at 7 pm to attend the meeting of the Budget Committee.

Formal minutes

9/8/15

Selection Thompson, Selection Heath, Selection Nozdeau  
Open meeting 5:30

Chief Motion, Eric Neubert, Ryan Dominique

PN BT Motion  
seconded 401 6(A) Personal Complaint against the Chief  
All in favor

5:58 out of executive session  
no decision made

6:01 Motion to enter executive session

MRSA 1 401 6 A Personal

6:25 Entered Exec Session

The Board reviewed and signed Purchase Orders

6:39 Motion to adjourn Selection Nozdeau

Selection Heath 2nd

All in favor

Selectman  
Heath  
refused

BLT  
10/9/15

PAN/SL  
10-22-

LEBANON BOARD OF SELECTMEN'S MEETING

SEPTEMBER 14, 2015 ✓

4:00 pm Tom Torno Road Commissioner attends meeting and when questioned regarding the lack of mowing on several areas, as stated in the contract. He replies he has been trying for the past month to contact J & S Masonry and on recently was able to reach them. He identified the person he spoke with as "she" and she is denying having been aware of these properties needing mowing. J & S will be meeting with the Board shortly.

Discussion revolved around several issues, I. e. the lack of security, namely a lock, on the door of a garage that houses Town records, the lack of a bid for grading and sanding dirt roads, a new bid will be posted, No bids on roadside mowing.

At one time Tom Boucher mowed the roadsides for \$ 62.00 an hour. Plans to contact Mr. Boucher.

Discussion about repainting signs, Mr. Martin contacted.

Mr. Thompson asks Mr. Torno his plans for the future and how much of the work being done is "busy-work?"

Mr. Torno replies, that all work being done is necessary.

Discussion revolves around condition of Middle Road. Chairman Thompson addresses the issue of the possibility of having removable sign for Official Town employees purchased for their vehicles to identify them in the pursuit of their work

Also, the possibility of having business card for Town employees.

4:34 pm discussion and signing of purchase orders.

4:37 pm Ms. Collins discusses with the Board the assessment of various properties.

Ms. Collins, again questions the Board if a decision has been made regarding the attendance of she and Ms. Torn to attend the MMA CONVENTION to be held in early October.

No decision has been made.

Chairman Thompson makes a motion to change the base lot land values from \$32,000 to \$35,000. Selectman Nadeau seconds, all in favor .

Chairman Thompson makes a motion to change mobile home park rate from \$16,000 to 17, 500.00 as per the previously agreed upon, 50% of the base lot value town wide. Selectman Nadeau 2nds the motion. All in favor.

4:50 Ms. Collins leaves. It was decided not to change the waterfront assessment this year.



9-14 -15

400 TOMMY TORNO

NEED LOCK FOR BACK DOOR @ P. Comm. OFFICE

440

MT. TOMOUG BASE LOT FROM 32, TO 35,000 PR. AOK

BRUG MABLES. 11 TO 17500.

TOM, CLEMENTS

WHAT TO GET OUT OF CONTRACT?

WHO DECIDES LENGTH OF CONTRACT?

LOOKING FOR A COMMITTEE <sup>T. CLEMENTS</sup> 603-597-9480

LEBANON BOARD OF SELECTMEN'S MEETING

September 17, 2015 ✓

10/15/15  
BLT

PAV

4:00 PM Susan Collins approaches the Board with Assessors Certification and Commitment to Tax Commitment.

Papers signed by all three Selectmen Thompson, Nadeau and Heath.

Discussion moves to an abatement requested by a Lebanon homeowner.

Contracts are signed by all Selectmen Thompson, Nadeau and Heath for Painting and Sanding of the Town Hall. Contract was awarded to Pete's Precision Painting of Sanford Maine.

4:16 pm Deborah Wilson presented an update on the EMS building and flag pole installation. 4:20 pm Signing of paper work continues. Susan Collin enters and presents an e-mail for Chairman Thompson.

4:30 pm Ron Sands, Northeast Pond Campers Association, along with Tim O'Malley and Dana Coull confront the Board with their concerns regarding the re-assessment of waterfront properties.

Mr. Sands feels strongly that they are being discriminated against, stating they pay 6% of Lebanon's taxes. Chairman Thompson reminds Mr. Sands that he did speak before the group, on August 29<sup>th</sup>. Chairman Thompson presented a copy of a court case upholding the right of a Town to reassess waterfront property. Mr. Coull stated that they receive no services from the town for their 6% contribution. Chairman Thompson states the Northeast Pond Campers Association receives the same amount of services that any other Lebanon resident receives with the exception of road maintenance.

4:55 pm Shirley Castonquay approaches the Board with an abatement request on her property for the years 2012-2013-2014. She was reassessed in 2000 and was told she could only go back 3 years. Her question "What should I do"? There are 2 mobile homes on the property, 1 occupied and one vacant. The vacant home as been vacant for a period of time, is un-liveable and has been sold. It was decided to give Ms. Castonquay a refund on monies paid because her double wide mobile home was assessed as a ranch.

The Board awarded her a refund for the year 2013 in the amount of \$1,220.58 with interest of \$36.32, and for the year 2014 in the amount of \$1,254.25 with interest of \$37.63.

5:45 pm Jeanette Lemay requests a approval of a Purchase Order to have keys made for Kathy Peterson, the new part time front desk employee.

Ms. Lemay then brings her concerns to the Board about envelopes she has found with money designated for the Lebanon Historical society. And an envelope marked misc revenue in the amount of \$2.12. Although not a large amount all monies need to be

handled in the acceptable manner and apparently these two were not. Chairman Thompson assures Ms. Le may he will look into the matter.

Further discussion revolved around selling goods at the front desk. The Board voted to allow The Lebanon Historical Society to continue placing their publications at the front desk. A motion was made by Chairman Thompson to allow this to occur. Selectman Paul Nadeau 2<sup>nd</sup> the motion. All in favor

5:57 pm Jeanette Lemay is to write an inter office memo in regards to the proper collection of office funds for the Historical Society.

6:10 Mike Beaulieu Code Enforcement Officer, informs the Boarof an issue with Wiswell builders and the paving of Moose Lane before construction began. It was agreed Wiswell will lay down the 1st layer and the 2<sup>nd</sup> layer (or finish) layer will be put down on completion of building.

Mr. Beaulieu states the Planning Board would like a meeting between the Selectmen, Code Enforcement and Town Attorney.

He then goes on to discuss the deplorable condition at 7 Varney Street. For all intents and purposes it appears the building has been abandoned but there is evidence of possibly squatters using the building. The electricity is still on and a tank of gold fish was present along with piles and buckets of cat feces. Animal Control Officer, Mary Kinney has been contacted.

Mr. Beaulieu feels the building is a hazard. He was accompanied by State police and Chief Meehan while inspecting 7 Varney Street.

6:25:pm Motion to adjourn. All in favor.

BLT  
10/19/15

Blair 10-26-

## LEBANON BOARD OF SELECTMEN'S MEETING

SEPTEMBER 21, 2015 ✓

4:00 pm Tom Torno, Road Commissioner presents the Board with a Purchase Order for gravel designated for the Transfer Station.

Mr. Torno informed the Board that J & S Masonry has mowed the areas previously left unattended. Chairman Thompson and Mr. Torno discuss areas around the Town Hall that have not been addressed.

Mr. Torno informs the Board that there are 5-6 cords of firewood at the Transfer Station . needing to be cut and stacked. The firewood is generally given to people who request the Town's for assistance for wood or bid out.

Mr. Torno mentions there are several roads in Town that need roadside mowing.

Sandy Adams requests permission to speak. She asks Mr. Torno to address the trimming of brush at intersections.

Chairman Thompson offers to assist Mr. Torno with creating next year's budget.

4:15 pm Susan Collins informs the Board that she has spoken with Dave Bufford, State Appraiser, regarding the tree growth issue on Upper Cross Road.

Ms. Collins presents an application to the Board for a Veterans Exemption for their approval.

Ms. Collins presents a request from a resident on Upper Guinea Road regarding the over assessment of their property.

4:25 pm. Deborah Wilson asks Selectman Heath if Chief Meehan has brought in a Purchase Order for the Blaisdell Station sign. Selectman Heath says he has not seen a Purchase Order.

Ms. Wilson asks if anything has been approved to repaint the Town Hall sign. Discussion revolved around the cost of repainting .Ms. Wilson asks how much you think you would need to replace the sign.

4:30 pm. The scheduled 4:30 appearance was cancelled. The Board agrees to allow Ms. Collins to fill that vacancy.

4:30 pm open the Public Hearing to review and adopt the General Assistance Ordinance Appendices, A, C and D to take place October 1, 2015.

Ms. Collins explains the changes to the Appendices to the Board.

Chairman Thompson makes a motion to accept the changes to the General Assistance Ordinances Appendices A, C and D. Selectman Nadeau seconds the motion. All in favor.

4:45 pm Board continues to review PO's.

5:00pm. Board leaves to attend meeting with the Town Planning Board and Town Attorney.