

BLT 6/11/15  
R.A.H. 6-11-15

Lebanon Board of Selectmen Meeting

June 4, 2015

Present: Selectman Chair Ben Thompson, Selectman Royce Heath, Selectman Paul Philbrick

Agenda: Steve Woodman-Cemetery Flags, Sue Collins-Paperwork/Discussion, Isabelle Coleman-Phone conference, Jeanette Lemay-Executive session, Tracie Antolin-Mowing, Other business.

4:00 PM to 4:30 PM – Steve Woodman-flags:

1. Informed the board that the allotment for the Memorial Day flags had been overspent due to miscommunication within the group obtaining the flags
  - A. Informed the board that the problem has been addressed to prevent a similar miscalculation next year
2. Informed the board that there are approximately an additional 20 cemeteries that are not on the current Town's list of cemeteries that need attention
3. Discussion was conducted about identifying and locating the cemeteries that are scattered about the Town of Lebanon to ensure that the locations of these cemeteries are available to future generations of town residents
  - A. Suggestions were made, including mapping the locations with GPS coordinates
4. Discussion continued about additional issues:
  - A. No organized group is taking care of the current cemeteries. All the current work is being done by only a couple of volunteers.
  - B. Town needs a better plan
5. Motion was made by Selectman Chair Thompson to take \$131.89 from the contingency fund to cover the overage of the cemetery memorial flag purchase. Motion seconded by Selectman Heath, motion carried with all in favor.

4:30 PM to 4:40 PM – Board:

1. Discussed the building permit issue for new construction taking place on Upper Guinea Road

4:40 PM to 4:55 PM – Selectman Assistant Sue Collins:

1. Presented to the board two applications for Veteran Exemptions
  - A. Board reviewed and approved the applications
2. Requested permission from the board for the mapper to update the Town's tax maps on June 11, 2015
  - A. Permission granted with a note of caution about the current funding level for the work
3. Informed the board about an application for Homestead Exemption
4. Provided to the individual board members a Property Tax Division – packet

4:55 PM to 5:57 PM – Treasurer Jeanette Lemay:

1. Discussed the Senior Lunch program funding with the board
2. Requested Executive Session
  - A. Selectman Chair Thompson made a motion to enter Executive Session per 1 MRSA §405(6)(A) @ 5:24 PM. Motion seconded by Selectman Heath, motion carried with all in favor.
  - B. Exited Executive Session @ 5:42 PM
3. Discussed with the board an application needed for banking
4. Presented to the board a Credit Card Program through Peoples Bank
  - A. Motion made by Selectman Chair Thompson to move forward with Credit Card Program from Peoples Bank. Motion seconded by Selectman Heath and the motion carried with all in favor
5. Presented to the board the Business Card Resolution form for the municipality of the Town of Lebanon
  - A. Motion made by Selectman Chair Thompson to move forward with the Business Card Resolution and appoint Treasurer Jeanette Lemay as the liaison for the account. Motion seconded by Selectman Heath and the motion carried with all in favor.
6. Presented to the board the Master Card Business Card Application form for the board's signature
  - A. Each board member signed the application form

5:57 PM to 6:00 PM- Tracie Antolin:

1. Discussed with the board the current status of the cemetery mowing
  - A. Selectman Philbrick requested to meet with her the next time they mow the cemeteries to address areas of concern

6:00 PM to 7:00 PM – Treasurer Jeanette Lemay:

1. Discussed Rescue dispositions received from Comstar

7:00 PM to 7:30 PM – Selectman Thompson and Selectman Heath:

1. Conducted a requested assessment at a residence off Fall road
  - A. Selectman Philbrick attended to CEO duties

7:30 PM to 9:00 PM – Board:

1. Motion made by Selectman Chair Thompson to write off from the May 10, 2015 Summary Disposition Report \$88.48 and to send \$21,369.37 to FFR. Motion seconded by Selectman Heath, motion carried with all in favor.
2. Signed a request for transfer of funds
3. Discussed the current CEO issues
4. Discussed the current Rescue and Fire issues
5. Reviewed and approved purchase order requests

6. Motion made by Selectman Chair Thompson to adjourn the meeting at 9:00 PM. Motion seconded by Selectman Heath, motion carried with all in favor.