

BLT 5/21/15
Q.P. 5/21/15

Selectman Meeting Minutes 5/21/15

Attendees: Selectman Thompson, Selectman Philbrick

4:00 pm Jack Maclean - WG Tech

- Maine based company with 35 employees; Est. 1994
- IT service provided to large corporations like Cross Insurance to small municipalities
- Services also provided to Maine Municipal Association

IT = "Information Technology"

- Must have it in today's age
- Must be affordable, reliable, secure, and be a plan in action

Recommended action of forming an "IT" committee

- To identify needs
- Establish a phased plan / Set priorities
- Management - Internal (employee of Town) or Virtual IT manager (WG Tech service)
- Cite Reliability and Performance needs
- Ensure Federal and State privacy compliance
- Security

Recommendations for a municipality/Small business

- May hire on hourly basis (\$165/hr) or purchase "time blocks" at a 10% discount
- Prebuy option gives customer priority status over other customer issues
- Virtual IT Manager- cost savings to use WG Tech to train in house employee
- Establish Backup policy and follow
- Remove all Windows XP operating systems due to security issues
- Identify Network server and system upgrade needs

5:15 pm Town Clerk, Mandy Grenier

- Identified issue with finding enough people to use at the June 9 vote

- Identified conflict of interest issue with individuals that had been used before
- Requested to close the Town office to use Sue Collins as Registrar and Christine Torno as Moderator

5:30 pm Selectman Philbrick dealt with various Code enforcement questions

Selectman Thompson reviewed Town library contract proposal 2nd revision, newly received CEO resume and printed copies for selectmen, reviewed and prepped for CEO interview, began Accounts Payable

6:17 pm Executive Session 1 MRSA 405 (6) (F) Confidential Records - CEO Interview

6:45 pm Exited Executive Session

- Selectman Philbrick continued with numerous CEO issues
- Selectman Thompson continued Accounts Payable and various paperwork

8:30 pm Selectman Philbrick returned to begin Accounts Payable;

Selectman Thompson prepared minutes, reviewed and prepared response in regard to union negotiations, reviewed and responded to emails as needed

9:45 pm Selectman Thompson motioned to adjourn; Seconded by Selectman Philbrick

MEETING ADJOURNED