

BLT 4/23/15
OIP 4/23/15
PRH 4-23-15

Lebanon Board of Selectmen Meeting

April 16, 2015

Present: Selectman Chair Ben Thompson, Selectman Royce Heath, Selectman Paul Philbrick

Agenda: Tom Torno-Roads Supervisor, Sue Collins-Paperwork/Discussion, Chief Dan Meehan-
Disposition and bundled services, Other business

9:00 AM to 1:00 PM – Selectman Heath and Selectman Philbrick:

1. Assessed various properties in town

4:00 PM to 4:05 PM – Board:

1. Reviewed accounts payable (AP) and payroll

4:05 PM to 4:18 PM – Sue Collins:

1. Requested an end date for submitting of citizen petitions for the June 2015 ballot
2. Informed the board of the School Public Hearing date of May 7, 2015
3. Requested permission to schedule the meeting with the Highway Supervisor for Mondays instead of the current practice of Thursdays.

4:18 PM to 4:29 PM-Board:

1. Continued AP and payroll review
2. Reviewed incoming mail

4:29 PM to 6:15 PM – Chief Meehand:

1. Motion made by Selectman Chair Thompson to enter into Executive Session per 1 MRSA § 405 (6)(F) @ 4:33 PM to discuss the disposition report. Motion seconded by Selectman Heath, motion carried with all in favor.
 - A. Treasurer Lemay presented the information
 - B. Exited Executive Session @ 5:29 PM. No permanent action taken at this time
2. Motion made by Selectman Chair Thompson to enter into Executive Session per 1 MRSA § 405 (6)(A) @ 5:32 PM to discuss Fire Department concerns. Motion seconded by Selectman Heath, motion passed with all in favor
 - A. Exited Executive Session @ 6:12 PM
3. Discussion was held with the board in reference to the storm coverage pay scale for the Fire and Rescue Departments

6:15 PM to 6:45 PM – Treasurer Lemay:

1. Motion made by Selectman Chair Thompson to enter into Executive Session per 1 MRSA § 405 (6)(A) @ 6:15 PM to discuss the pay rate for the new Town Clerk. Motion seconded by Selectman Heath, motion carried with all in favor.
 - A. Exited Executive Session @ 6:41 PM. No decision was made.
2. Discussed the handling of escrow accounts currently deposited in the general fund

6:45 PM to 6:48 PM – CEO Brian Paul:

1. Submitted his resignation as Code Enforcement for the Town of Lebanon
 - A. Last day of work to be April 30, 2015
2. Motion made by Selectman Chair Thompson to accept Brian Paul's resignation as the Town of Lebanon Code Enforcement Official, Plumbing Inspector, Health Officer, and E-9-1-1 Coordinator. Motion seconded by Selectman Heath, motion carried with all in favor.

6:48 PM to 7:05 PM – Board:

1. Reviewed, discussed, and approved purchase orders for the Fire Department

7:05 PM to 7:45 PM – Sue Collins and Christine Torno:

1. Discussed the upcoming School Public Hearing on May 7th and the Town Clerk's responsibilities for that hearing
2. Discussed what it would take to have the voting on the School's budget the same time as the vote on the Town's budget/referendums
3. Discussed the status of the "Old Town Hall"
4. Discussed the petition cut-off date for the June 2105 ballot
 - A. Cut-off date to be posted on the Town's website and email
5. Discussed the transition of Office responsibilities when the new Town Clerk takes office
 - A. Discussed the appointing of Deputies
6. Discussed the issuing of junkyard permits and the rules covering the requirement for public hearings
7. Discussed establishing a time to meet with the staff on a regular basis
8. Discussed the Tax Recommitment process and when it would be most beneficial to do so
 - A. Tentative date to be the end of August

7:45 PM to 2015 PM - Board:

1. Motion made by Selectman Chair Thompson to approve the "Town of Lebanon Request for Transfer of Funds for Purchase" submitted by the Treasurer dated April 16, 2015, allowing the escrow fund amount of \$21,723.54 be transferred from the General Fund checking account to the Escrow checking account, which was created in April 2014. Motion seconded by Selectman Heath, motion carried with all in favor.
 - A. Request form was signed by all

2. Motion made by Selectman Chair Thompson to adjourn the meeting @ 8:15 PM. Motion seconded by Selectman Heath, motion carried with all in favor