

BLT 4/27/15

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Lebanon Board of Selectmen Meetings

April 6, 2015 (Includes April 4, 2015)

Present: Selectman Chair Ben Thompson, Selectman Royce Heath, Selectman Paul Philbrick

Agenda: April 4th: Town Clerk/Tax Collector Interviews, April 6th: Sue Collins-Sign SAD 60 School Warrant-Paperwork/discussion, Budget Committee-Vote, Other business.

Attendees: April 4th - Jeanette Lemay, April 6th – Deborah Wilson (3:55 PM to 4:35 PM)

April 4th:

8:00 AM to 11:00 AM – Board and Treasurer Lemay:

1. Motion made by Selectman Chair Thompson to enter into Executive Session per 1 MRSA § 405(6)(F) @ 9:00 AM to conduct the second round of interviews for the Town Clerk/Tax Collector position. Motion seconded by Selectman Heath, motion carried.
 - A. Selectman Philbrick excused @ 10:05 due to a family emergency.

April 6th:

3:24 PM to 3:40 PM – Sue Collins:

1. Informed the board of Senator Susan Collins' representative scheduled visit to the Town Office on April 23rd from 9:00 AM to 10:00 AM.

3:40 PM to 3:55 PM – Board:

1. Prepared for evening meeting

3:55 PM to 4:23 PM – Deborah Wilson:

1. Expressed concerns to the board about Fire and Rescue issues
2. Shared concerns about the Fire Department building
3. Suggested potential fund raising events for the department
 - A. Firemen's muster, pancake breakfast

4:23 PM to 4:44 PM – Sue Collins:

1. Presented a citizens complaint about the road conditions on Kennebec Drive and Wittum Way
2. Answered questions by the board and Deborah Wilson referencing posting of Selectmen meetings on the Town's Home page.
 - A. Demonstrated to Deborah Wilson how to find the "News and Notices" on the web page
3. Discussion was held by Selectman Chair Thompson with Deborah Wilson in reference to the Lebanon Festival funding.

4. Presented to the board 10 copies for signature of the "Warrant to Call Maine School Administrative District No. 60 Budget Meeting."
 - A. Board signed the warrants
5. Requested information about the purchase orders submitted for an upcoming Town Clerk's dinner and for membership fees.
 - A. Purchase orders are pending at this time until the new Town Clerk/Tax Collector is selected.

4:44 PM to 6:30 PM – Board:

1. Motion made by Selectman Chair Thompson to enter into Executive Session per 1 MRSA § 405 (6)(A) @ 4:44 PM. Motion seconded by Selectman Heath, motion carried with all in favor.
 - A. Exited Executive Session @ 4:56 PM.
 - B. No action taken.
2. Motion made by Selectman Chair Thompson to enter into Executive Session per 1 MRSA § 405 (6)(F) @ 4:56 PM. Motion seconded by Selectman Heath, motion carried with all in favor.
 - A. Exited Executive Session @ 4:58 PM
 - B. Motion made by Selectman Chair Thompson to grant the write off request for \$715.00 per the Hardship Application for ambulance service received. Motion seconded by Selectman Heath, motion carried with all in favor.
3. Motion made by Selectman Chair Thompson to enter into Executive Session per 1 MRSA § 405 (6)(F) @ 5:00 PM. Motion seconded by Selectman Heath, motion carried with all in favor.
 - A. Exited Executive Session @ 6:13 PM
 - B. Additional discussion required.
4. Prepared for budget committee meeting

6:30 PM to 8:47 PM – Budget Committee:

1. Reviewed modifications to the General Government budget
2. Reviewed and voted on referendum ballot questions

8:48 PM to 11:55 PM – Board:

1. Discussed upcoming labor negotiations
 - A. Discussed the recommendation received to select one member of the board to represent the board during the negotiations.
 - B. Motion made by Selectman Philbrick to authorize Selectman Chair Thompson to be the Select Board's representative for the Collective Bargaining Agreement negotiations with Teamsters Local Union No. 340. Motion seconded by Selectman Heath, motion carried with a vote of 2-0. Selectman Chair Thompson abstained
2. Reviewed and approved purchase order for mowing advertisement fee
3. Reviewed and signed the Bernstein Shur memorandum referencing legal services to the Town of Lebanon.
4. Discussed multiple road issues
 - A. Grading and repairing the Town owned unpaved roads

- B. Potential contract for the grading operation versus hourly rate
 - Need to determine total amount of mileage to be graded/repair
 - Need to list the road names and specific areas if applicable
 - Need to determine method of grading to be used
 - Need to determine amount of fill material required
- C. Using recycled pavement versus gravel/stone
- D. Repairing Town owned paved roads
- E. Board to meet with the Highway Supervisor to develop a plan of action
- 5. Reviewed the "County Budget Committee Caucuses Memorandum" received from the York County Budget Committee.
- 6. Motion made by Selectman Chair Thompson to enter into Executive Session per 1 MRSA § 405 (6)(F) @ 10:45 PM. Motion seconded by Selectman Heath, motion carried with all in favor.
 - A. Exited Executive Session @ 11:45 PM.
 - B. Additional interviews to be scheduled for the Town Clerk/Tax Collector positions
- 7. Motion made by Selectman Chair Thompson to adjourn the meeting @ 11:55 PM. Motion seconded by Selectman Heath, motion carried with all in favor.
 - A. Selectman Chair Thompson remained to email information to various entities.