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Lebanon, Maine
SELECT BOARD MEETING
Town Office Conference Room
Minutes –Meeting
Thursday, April 25, 2024

PP Paul Philbrick – Chairman

Shellie Boucher – Selectwoman

MW Michael Walsworth - Vice Chair

Richard Harlow III – Selectman

Kevin Edwards – Selectman **EXCUSED**

Nick Boston, The Can Man

Matt Leggett

For complete meeting minutes please view the meeting in full at
<https://www.youtube.com/c/TownofLebanon>

6:00 Pledge of Allegiance

Roll call – Selectman Edwards excused. The remainder of the Board Present.

6:01 Fire – Selectman Harlow advised that Randy Oakly is allowing the public to dump their brush at 4X4 Proving Grounds for free and they will burn it. This is open to the public on Saturday, April 27, 2024 from 8:00am – 4:00pm.

6:04 Public Participation – Matt Leggett discussed the Budget Committee Meeting on 4/24/25 and issues around that meeting. Mr. Leggett discussed the Fire Dept. Budgets.

6:13 Discussion of the proposed Ordinances Changes – they were reviewed and certification documents were signed.

6:19 Vice Chair Walsworth discussed the Little League and Babe Ruth fields. There was discussion of a porta-potty at George Stuart Field. There was discussion about the outside agencies that also use the field. Some Select Board members don't feel the taxpayers should foot the bill for outsiders to use the potty. The Board will review this and come up with a plan for payment from the outside agencies – possibly a Field Use Fee. Vice Chair Walsworth discussed a new policy regarding the Town Website, Town Facebook and the sign at the fire station on 202. This policy covers the Town website, Town Facebook page and the use of the informational sign located at 1524 Carl Broggi Highway. Non-Town events must be approved by a majority of the board in order to be posted. **Vice Chair Walsworth motioned to approve Lebanon Information Posts Policy as written. Chair Philbrick seconded. Vote taken; vote carried.** The Board will review the Transfer Station Enforcement Policy.

7:00 Mr. Boston discussed fines from the Code Enforcement Officer in the amount of \$40,700. Mr. Boston stated that he had talked with David Salvatore when he was the Code Officer and he went to the Planning Board. Mr. Boston stated that he had

an attitude with the Planning Board and decided he would deal with fall out later. Mr. Boston cut trees, filled in wetlands and pulled stumps. The State DEP is coming next week to evaluate. Rod Furbush, Code Officer, stated that he may want to get a dumpster. Rod explained that the Town is looking to have him become compliant. Mr. Boston will take steps to get compliant and go before the Planning Board. The fines will be revisited to give him time to comply. **Vice Chair Walsworth motioned to extend due date of fines for Mr. Boston until September 13, 2024. Selectman Harlow seconded. Vote taken; vote carried.**

7:30 PM - INDIVIDUAL SELECTMEN ISSUES

1. Selectman Harlow presented the status of the installation of the new security system. Discussion was held with the Board in regards to the status of the front doors, whether to install ADA approved doors, replace the current ones, or repair the current doors. Determination was made to perform more research on the matter. Selectman Harlow presented information in the regards of establishing SAFE ZONES. Either the municipal officers and/or the legislative body (Town residents) may establish a SAFE ZONE in accordance with the laws of the State of Maine. The Board agreed to post the SAFE ZONES signs at the previously approved SAFE ZONE locations and to place those areas on the November ballot for Town approval/confirmation. Selectman Harlow informed the Board that he is working with a foreclosed property on Carl Broggi Highway to establish the process for the sale of the property in accordance with State law.
2. Selectwoman Boucher recognized and thanked publicly Vice Chair Walsworth's work replacing the rail fence at the Town Office.
3. Chair Philbrick: Informed the Board that the insurance company payment for the transfer station fence had been received and the fence company had been notified to do the repair work. Vice Chair added that the camera cable was scheduled to be repaired. Discussion was held by the Board in regards to the entry gate into the transfer station whether to repair or replace. No decision was reached. Requested Board input on the "insufficient appropriation to repair or maintain town roads" consent letter. Board discussed and upon request of the Vice Chair delayed action to the end of the meeting.

8:30 PM – UNFINISHED BUSINESS

1. Updated "Safety Zones" to November Ballot
2. Removed Animal Control from the list
3. Updated "Foreclosed Property Sale" to working
4. Added Warren Bridge to the list.

8:36 PM – REVIEW MINUTES

1. **Selectwoman Boucher motioned to accept the Select Board Meeting minutes for April 24, 2024 as presented. Seconded by Vice Chair Walsworth. Motion passed 4-0-0.**

8:37 PM – PAPERWORK

1. Select Board reviewed and signed a time of request.

2. Select Board reviewed two appointment papers and due to an incorrect date, delayed action until the next meeting.

8:40 PM – ITEMS REQUIRING EXECUTIVE SESSIONS

1. **Selectman Harlow moved that the Select Board go into Executive Session pursuant to 1 MRSA 405 6 (A) to discuss employee personnel matters. Seconded by Vice Chair Walsworth. Motion passed 4-0-0.**

8:48 PM – PAPERWORK

1. **Selectman Harlow motioned to exit executive session. Seconded by Vice Chair Walsworth. Motion passed 4-0-0.**
2. Chair Philbrick presented the Town of Lebanon, Maine warrant to call for a special town meeting for May 11, 2024. Chair Philbrick read article 2 and 3 and recorded the recommend vote. Article 2 – 3-yes, 0-no, 1- abstain (Boucher). Article 3 – 4-yes.
3. Select Board reviewed and signed the Warrant.
4. Chair Philbrick returned to the discussion of the consent letter for highway funding. Board agreed to sign the consent letter approving funding not to exceed \$38,000.00 for road repair, maintenance, and tree/tree debris removal. Selectman Harlow to contact legal for clarification on State Law governing highway insufficient appropriations. Chair Philbrick to meet with the Road Commissioner. Select Board to review the letter at the May 2, 2024 Board meeting.

9:21 PM – Adjournment

1. **Vice Chair Walsworth motioned to adjourn the meeting. Seconded by Selectman Harlow. Motion passed 4-0-0.**

