

**Lebanon, Maine**  
**Select Board**  
**Town Office Conference Room**  
**Minutes –Meeting**  
**July 13, 2023**

 Paul Philbrick – Chairman	Deborah Wilson
 Shelli Boucher – Selectwoman	Matthew Leggett
 Michael Walsworth - Vice Chair	Dottie Bebris
Richard Harlow III – Selectman	Deputy Chief Stefano
 Kevin Edwards – Selectman	Brian Bundza

*For complete meeting minutes please view the meeting in full at <https://www.youtube.com/c/TownofLebanon>*

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6:03 Pledge of Allegiance

Chair Philbrick motioned to enter into Executive Session for Personnel Matters Pursuant to 1 M.R.S.A § 405 (6) (A) Vice Chair Walsworth seconded. Motion passed 5-0.

6:20 pm Closed Executive Session.

Town Clerk/Tax Collector Christine Torno discussed foreclosed property RE #1899 with the Select Board on her recommendation to allow the back taxes to be paid by the mortgage holder. The Select Board considered the situation in light of the recent ruling by the courts on settlements for foreclosed properties and this particular situation. Select Board agreed to allow the taxes to be paid and provide a quick claim deed to the current owner(s). Tax Collector Torno will start the process. Chair Philbrick ask Tax Collector Torno to address a Personal Property tax abatement for Atlantic Broadband. Tax Collector explained to the Select Board the circumstances surrounding this abatement. The Select Board discussed the circumstances involved and it was agreed upon to have Tax Collector Torno reach out to the purchasers of Atlantic Broadband to settle the debt.

6:28 PM

Vice Chair Walsworth motioned to enter into Executive Session for Personnel Matters Pursuant to 1 MRSA 405(6)(A) – Fire. Seconded by Selectman Edwards. Motion passed 5-0.

8:05 PM

Vice Chair Walsworth motioned to exit executive session. Seconded by Selectman Harlow. Motion passed 5-0.

8:08 PM

Deputy Chief Stefano provided a brief update to the Select Board about events occurring at the fire department. This included living conditions for the staff, the successful repair of the shower trailer, tanker 7 repairs, Car 1 repairs, on-going repair issues of ambulance 2, lack of back-up vehicles to cover when vehicles are out of service, opportunity to purchase a refurbished ambulance for approximately \$60,000 (replacement for ambulance 2). Deputy Chief Stefano

will check out the refurbished ambulance and a determination will be made on the repairs to ambulance 2.

8:23 PM

Deborah Wilson thanked the Select Board for the payment received for services completed at the transfer station. She requested to be kept informed of the status of repairs being completed by another vendor which is holding up her contractors from completing their work. She informed the Select Board/Public about her recent positive experience with ATVs in the upper part of our State.

Dorothy Bebris requested that the Select Board members introduce themselves at the beginning of every Select Board meeting.

Matt Leggett thanked Selectman Harlow for his effort in promoting the location study. Mr. Leggett strongly emphasized the need for the Select Board to conduct more studies of this nature before moving forward. Consider the potential of rebuilding both station 1 and station 2 instead of building a new station. Mr. Leggett does not support the container housing, but prefers to repair station 1 and rehab the trailer into crew quarters. Mr. Leggett addressed the snow sliding off from the station roof in between the current trailer and the building.

8:37 PM – Individual Selectmen Issues

Selectman Harlow provided a light moment of entertainment.

Selectwoman Boucher addressed the transfer station in the areas of recycling and an additional compactor. There is a meeting planned for Monday addressing transfer station issues.

Selectman Edwards – No issues to share at this time.

Chair Philbrick addressed the upcoming assessing meeting scheduled for 5 pm on July 20 and the need for housing to conduct the assessing meetings with the residents. Presented proposed bids and contracts for work to be conducted at the transfer station. Discussion ensued in regards to the statement in the contract about background checks. Consensus was reached by the Select Board to go forward with the documents as presented.

#### Unfinished Business

The following modifications were made to the list:

- Install lights at park and ride – estimated time to be this fall
- Guard Rail – Orrills Hill will be replaced with a barrier
- Safety Zone – signs to be ordered
- Fire Station – added winterization list needed for station 1 and station 2
- Removed Ball Field from the list
- Add – Location Study – Data Collection
- Add – Snow Plow Contract – Roads, Fire Stations, Park & Ride, Town Office, Transfer Station

#### Minutes:

Signed the minutes for June 29, 2023. (Minutes were approved on July 6, 2023)

Selectman Edwards motioned to accept the minutes for July 6, 2023 as presented. Seconded by Selectman Harlow. Motion passed 4-yes (Harlow, Philbrick, Edwards, Walsworth), 0-no, 1-abstain (Boucher)

Selectwoman Boucher motioned to accept the minutes for July 12, 2023 as presented. Seconded by Selectman Harlow. Motion passed 5-0

Paperwork:

**Selectman Harlow motioned to accept the KB Security & Protection LLC quote for security services at Fire Station 1 for the sum of \$4,565.00. Seconded by Vice Chair Walsworth. Motion passed 5-0.**

**Chair Philbrick motioned to accept the purchase order request for testing for the sum of \$650.00. Seconded by Selectman Edwards. Motion passed 5-0.**

Select Board signed two (2) training request for the Treasurer

Select Board approved and signed a time off request.

**Vice Chair Walsworth motioned to appoint Joesph Stefano as the Interim Fire Chief starting July 16, 2023, ending upon the hiring of a Fire Chief, temporary appointment not to exceed 120 days. Seconded by Selectman Edwards. Motion passed 5-0**

**Selectman Edwards motioned to appoint Joesph Stefano as the Interim Health Officer and EMA Director starting July 16, 2023, ending upon the hiring of a Fire Chief, temporary appointment not to exceed 120 days. Seconded by Vice Chair Walsworth. Motion passed 5-0.**

9:30 PM Vice Chair Walsworth motioned to adjourn the meeting. Seconded by Selectman Edwards. Motion passed 5-0.