

Lebanon, Maine
Select Board & Fire Department Meeting
Town Office Conference Room
Minutes –Meeting
July 12, 2023

Select Board

HP Paul Philbrick – Chairman
SB Shelli Boucher – Selectwoman
ML Michael Walsworth - Vice Chair
CH Richard Harlow III – Selectman
KE Kevin Edwards – Selectman

Fire/EMS Team

Todd Ouellette
John Nason
Paul Turnquest*
Katharina Rose*
Joesph Stefano (*Left early to respond to a call)

Guest

Channel 6 news
Reporter & Cameraman
Deborah Wilson

For complete meeting minutes please view the meeting in full at
<https://www.youtube.com/c/TownofLebanon>

6:10 PM (Delayed start due to technical difficulties)

Pledge of Allegiance

6:12 PM – Fire Station

Vice Chair Walsworth shared with the those in attendance the status of the “Shower” trailer and issues that have been addressed. Discussed the “container” style housing system. Reviewed the potential available “apartment” on Depot Road. Provided an update on the modular system temporary housing from Spartan (located in Texas), still waiting for a quote from them. Clarification was made that the facility needs to have a minimum of two bedrooms and two baths with showers. Further discussion about the apartment proposal included concerns about access to the station, response times, and potential contamination being brought into the building by first responders after an event. The apartment consideration was determined not to be feasible.

Deputy Chief Stefano talked about the location of the temporary housing. Referenced concerns about snow run-off from the station roof, ground stability, access between buildings. The storage trailer located in back of the station was discussed. It was determined to have it and the contents thereof removed from the property. The Road Commissioner to be contacted about using the town equipment to lift the unit to see if the container is capable of being moved as one unit versus having to empty it out and disposing of it on site. Additional discussion was held in regards to the septic tank hook-up for the temporary housing, based on location of the unit.

Selectman Harlow informed those in attendance of the plan to cut out a section of the slab wall to allow water to drain and permit easier access for fire personnel to go between the various buildings now being used by them.

6:30 PM – DYNAMIX CONSULTING GROUP – Presentation

Mary-Ellen Harper and Stuart McCutchen did a "kick-off" of the location study by introducing themselves and team member. They then shared a power point presentation outlining the information they were requesting to complete the study and how to best input the information. A quick explanation was provided of the benefits of doing the study and what benefits it holds for future developments. The firm to send the power point presentation and information requests to Selectman Harlow for distribution and action.

6:57 PM – Fire Station – continued

The Board appointed Selectman Harlow as the gate keeper for the location study.

Deputy Chief Stefano to make contacts available for fire department information for the study.

Vice Chair Walsworth requested to discuss the proposed new fire station. A request was made to have Fire Chiefs in the area who have recently gone through the fire station building process attend these meetings to share their experiences. This will allow the board to "find out what we don't know". Deputy Chief Stefano to reach out to area Chiefs.

Discussion was held about conducting interviews with the three firms that responded to the RFP request for the fire station design. Vice Chair Walsworth to reach out to the firms.

Discussion was held in regards about additional BOS/Team meetings. Meetings to continue on Wednesday evenings.

Selectwoman Boucher to reach out to a former Lebanon Fire Chief to see if they would be interested in attending these meetings

Discussion was conducted in regards to building locations and septic hook-up. Potential holding tank versus sewer system. Discussion also included response times from building location to apparatus.

Deputy Chief Stefano shared a concern with those in attendance in regards to the condition of the pavement in front of the fire station.

Deputy Chief Stefano to check with the Fire Marshall office to determine fire suppression requirements for staffing housing.

Deputy Chief Stefano shared with those in attendance the need to secure the building and IT sources.

7:25 PM – 5-minute recess

7:30 PM – Vice Chair Walsworth made a motion to enter into executive session for Personnel Matters pursuant to 1 MRSA 405 (6)(A)- Fire. Seconded by Selectwoman Boucher. Motion passed 5-0.

9:12 PM - Chair Philbrick made a motion to exit executive session and to adjourn the meeting. Seconded by Selectman Edwards. Motion passed 5-0.