

**Lebanon, Maine  
Select Board  
Town Office Conference Room  
Minutes –Meeting  
April 20, 2023**

Members Present

*HP* Paul Philbrick – Chairman  
Ernest Lizotte, Jr. – Selectman  
*SB* Shelli Boucher – Selectwoman  
*mu* Michael Walsworth – Vice Chair  
*C* Richard Harlow III – Selectman

Others Present

Shane Sloat	Kyle Lavigne
Deborah Wilson	Alex Morris
Todd Ouellette	Kevin Edwards
Kayleigh Lytle	
Taylor Church	

*For complete meeting minutes please view the meeting in full at <https://www.youtube.com/c/TownofLebanon>*

5:00 PM

**Pledge of Allegiance**

Vice Chair Walsworth made a statement in reference to last week's BOS meeting events, the Board's internal interaction, the usage of social media, and invitation to attend meetings.

5:10 PM

Chair Philbrick motioned to enter into Executive Session for Personnel Matters Pursuant to 1 MRSA 405 (6)(A) – Town Employees. Motion seconded by Vice Chair Walsworth. Motion passed 5-0.

5:33 PM

Chair Philbrick motioned to exit Executive Session. Motion seconded by Vice Chair Walsworth. Motion passed 5-0.

5:35 PM

**Public Participation:**

Deborah Wilson reminded the Board and the Public of the upcoming Clean-up Day on April 22. Shane Sloat and Todd Ouellette addressed the Board and the Public in regards to the Fire Service of Lebanon

5:41 PM

**Department Head Briefing: Fire Chief Flynn**

Reported approximately 30 calls for service thus far for the month of April, potential open house in May, would like to re-address the fire budget, presented a fire station proposed layout, addressed the need for a utility vehicle replacement, presented a request to have a workshop with the Board/Public to present information.

6:11 PM

**Agenda:**

Deborah Wilson presented "Sound the Alarm" a Red Cross program to install fire alarms into homes of need. She presented three styles of alarms, sound, strobe, and "bed shaker". Each alarm has a specific application for the homes they are installed in. Ms. Wilson requested the public to reach out directly to Red Cross to schedule installation of an alarm. Ms. Wilson presented information about the Community Connect Program the Fire Chief is promoting.

Chair Philbrick informed the Board that only one mowing bid had been received for each one of the cemetery's mowing bid requests. With only one bid received for each, Chair Philbrick requested to re-open the mowing bid till May 4, 2023. Chair Philbrick made a motion to extend the mowing bids until May 4, 2023. Motion seconded by Vice Chair Walsworth. Motion passed 5-0.

Chair Philbrick requested input from the Board in regards to the Referendum Ballot mailer prepared for the June 13 vote. The Board had all reviewed the mailer and all approved to mail as is.

Deborah Wilson requested to be heard in regards to an item she had meant to bring before the Board in regards to a matching fund donation opportunity to purchase a score board for the Babe Ruth Field. Permission was granted by the Board for her to present.

#### **Review of Minutes:**

Vice Chair Walsworth made a motion to accept the BOS minutes for April 10, 2023 as presented. Seconded by Selectman Harlow. Motion passed 5-0.

Chair Philbrick made a motion to accept the BOS minutes for April 13, 2023 as presented. Seconded by Selectman Lizotte. Motion passed 3-0. (Vice Chair Walsworth abstained, Selectwoman Boucher had left to attend another meeting)

Vice Chair Walsworth made a motion to accept the BOS minutes for April 18, 2023 as presented. Seconded by Selectman Lizotte. Motion passed 4-0. (Selectwoman Boucher – not present)

#### **Paperwork:**

The Board signed a corrected Tax Abatement document. for Map/Lot R05-019 which was previously approved by the Board at an earlier meeting.

The Board granted permission for the Treasurer to move forward with the redeeming of Map/Lot U06-018 by the owner.

#### **Individual Selectmen Issues:**

Selectman Harlow presented a copy of a proposed sign ordinance to each of the Board members. The current sign ordinance is over 50 years old and is not applicable to today's advertising signage requirements.

Vice Chair Walsworth requested that collecting animal fees be added to the Unfinished Business list. Board approved.

Vice Chair Walsworth informed the Board that the transfer station leader was addressing the metal taking issue at the station by preparing to post signage around the metal bin. The traffic pattern at the station is being addressed at this time.

Chair Philbrick addressed the hours of operation of the transfer station. The current hours are creating an employment issue with the number of hours worked by the employees. The proposed 2023-2024 transfer station budget is based on the transfer station hours being open 9 hours on Saturday, 8 hours per day Monday, Tuesday, and Wednesday. The Board will work with the transfer station leader to alter the hours.

**Note: The agenda order was altered this week to support the time frame allocated for the meeting and to support the Public Hearing at the school for 7:00 PM. The Unfinished Business list did not get reviewed due to the shortage of time.**

6:45 PM

Vice Chair Walsworth motioned to recess to 7:00 PM. Motion seconded by Chair Philbrick. Motion passed 4-0.

**Note: Live Streaming at the school has been a problem with the Town's current equipment. Deborah Wilson provided a video camera to the Board to be used to record the Public Hearings. Sadly, Ms.**

Wilson was unable to use the video camera at the Public Hearing due to power issues. Therefore, the meeting could not be recorded for record purposes.

7:00 PM

**Public Hearing – Location Lebanon School – COMCAST Presentation**

Bryan Christian, a COMCAST representative presented what COMCAST proposes for the Town of Lebanon for TV Cable service. A flyer was distributed to the attendees highlighting the proposed services and information about the corporation. COMCAST is looking for a 10- year franchise agreement from the Town of Lebanon to provide this service.

Questions were asked by the attendees: Here are some of those:

1. What about customer service? COMCAST has an office in Dover, NH that is open regular business hours as well as electronic means of contacting them.
2. What about their mobile services? Multiple lines available, special plans available, must be a customer of Affinity Internet
3. What about "Hot Spots"? COMCAST install these for their customers throughout areas where people tend to gather.
4. When with this installation occur? If approval from the Town is received soon, installation could start as soon as mid-summer. Completion would take over a couple of years for the entire town.

7:40 PM

Public Hearing for COMCAST ended.

8:00 PM

**Public Hearing- Location Lebanon School – Sanford ATV Club/ATV Access – Baker's Grant Rd and Emery Mills Road**

Attending this meeting was Matt Leggett representing the ATV club. Approximately 6 residents and the 5 members of the Select Board.

Matt Leggett was asked by Chair Philbrick to present his request for ATV access.

Mr. Leggett explained the need for town approval to access two pieces of road in order to reach the ice cream shop on Baker's Grant Rd. Mr. Leggett stated that he and former selectman had visited a number of the homes on the proposed access route to inform them about this Public Hearing and to seek their opinion about the access route request.

The Public and Select Board members addressed issues of concerns ranging from DEP involvement, road signage, lack of enforcement, access route traffic concerns, "illegal ATV operators", dangerous operation of ATV, noise complaints, late night/very early morning operations, destruction of personal property and road damage.

The Select Board addressed the Public specifically asking what it would take to reach an agreeable compromise between the two sides. Enforcement was a key concern as well as operational times and ATV speeds.

The ATV Club to meet with the Select Board April 27.

9:07 PM

Public Hearing for the ATV Club request was adjourned.

Selectman Harlow made a motion to adjourn the Select Board meeting. Selectwoman Boucher seconded the motion. Motion carried 5-0.