

**Lebanon, Maine
Select Board
Town Office Conference Room
Minutes –Meeting
March 9, 2023**

Members Present

TP Paul Philbrick – Chairman
Ernest Lizotte, Jr. – Selectman
SB Shelli Boucher – Selectwoman
MW Michael Walsworth – Vice Chair
CH Richard Harlow III - Selectman

Others Present

Deborah Wilson
Matthew Leggett

For complete meeting minutes please view the meeting in full at <https://www.youtube.com/c/TownofLebanon>

1. Pledge of Allegiance
2. **5:00PM Selectman Harlow makes a motion to enter into Executive Session for consultation with legal counsel pursuant to 1 M.R.S.A. 405 (6)(E) to discuss marijuana ordinances. Chairman Philbrick seconds the motion. Vote taken, 4 in favor, Vice Chairman Walsworth obtains. Motion passes 4-0, Vice Chairman Walsworth obtention.**
 - a. **6:37PM Selectman Harlow makes a motion to exit executive session. Chairman Philbrick seconds the motion. Vote taken, 4 in favor, Vice Chairman Walsworth obtains. Motion passes 4-0, Vice Chairman Walsworth Obtention.**
3. **6:40PM Selectman Harlow makes a motion to enter into Executive session for Labor Negotiations pursuant to 1 M.R.S.A. 405 (6)(D). Vice Chairman Walsworth seconds the motion. Vote taken, all in favor. Motion passes 5-0.**
 - a. **7:30PM Vice Chairman Walsworth makes a motion to exit executive session. Selectman Harlow seconds the motion. Vote taken, all in favor. Motion passes 5-0.**
4. 7:41PM Department Head Briefing
 - a. Chief Flynn- Utility truck (2009 Dodge Ram with 105,000 miles) inspection at Knox Autobody their advice is it is not worth to fix. Utility truck is used for dump runs, cutting down trees, it is not a priority to replace. Vice Chairman Walsworth spoke with a dealership about possible donation of truck. Dealership will not donate a truck but suggested putting it out to bid.
 - b. Lettering will be replaced on new fire truck
 - c. Up to 150 fire calls so far this year

7:55PM Vice Chairman Walsworth makes a motion to enter into executive session for personnel matters in the fire department pursuant to 1 M.R.S.A. 405 (6)(A). Selectman Lizotte seconds the motion. Vote taken, all in favor. Motion passes 5-0.

8:37PM Chairman Philbrick makes a motion to exit executive session. Vice Chairman Walsworth seconds the motion. Vote taken, all in favor. Motion passes 5-0.
5. Public participation
 - a. Matt Leggett (resident)- Working on ATV presentation for end of the month.
 - b. Questions the hiring process of the new town clerk. He is concerned that the town missed some opportunities for other applicants.

9:02PM Vice Chairman Walsworth opens quotes for work on Transfer Station.

Lebanon Momentum Network- labor and supplies total bid \$4,200.00. Bid covers only supplies and the labor is donated

John Costello- Labor and materials bid total \$3,330.00

Vice Chairman Walsworth will need to compare the quotes to see what each over.

Chris Woodman- quote for security cameras \$2,211 for 5 cameras, \$2987.00 to add a 6th zoom camera to observe the front gate.

The gate into the transfer station will need to be replaced someone backed into it.

Traffic pattern- planning, cones, and painting to take place this spring.

Water treatment system has been shut off because it is filling the septic too quickly. Quality septic will be in next week. \$700 for a new septic design and \$500 for a new holding tank design.

Selectman Harlow makes a motion to spend 650.00 out of the \$100,000.00 fund for Transfer station improvements to the membership of Northeast Resource Recovery Association. Selectwoman Boucher seconds the motion. Vote taken, 4 in favor 1 apposed. Motion passes 4-0, Selectman Lizotte apposed.

6. Agenda Items

a. Covid Funds

- i. Laptop replacement for streaming quote \$2911.75. MS Teams \$6 month for remote participation.
- ii. **Selectman Harlow makes a motion to put \$4,000.00 of the COVID FUNDS on the June ballot for laptop replacement and upgrades. Selectman Lizotte seconds the motion. Vote taken, all in favor. Motion passes 5-0.**

7. Unfinished Business

- a. Grant Committee- 3-21-23 is the next meeting
- b. Charter Petition- finding \$1,500.00 and it is not recommended canceling the election of candidates to the committee because the papers are already available.
- c. Fire Station- Asher Anderson engineer- feasibility report and option to do boundary survey and wetland delineation and necessary needs in the future fire department cost as soon as early as 3-10.

8. Individual Selectman Issues

- a. Vice Chairman Walsworth- ATV trail 250,000 grant to run a trail from Sanford to Waterboro.
 - i. February 3, 2023, both Lebanon ambulances were out of commission. Writing a thank you to North Berwick for the use of their ambulance.
 - ii. Road commissioner ordinance, something to think about in the future.
 - iii. Lebanon's Fire Department has had numerous mutual aid calls and has really come a long way in improving the department.

9. 10:20PM Paperwork

- a. Chairman Philbrick reads the Town Clerks letter of resignation into the record from February 27, 2023.
 - i. **Vice Chairman Walsworth makes a motion to accept Karen Smith's resignation of Town Clerk and Tax Collector. Chairman Philbrick seconds the motion. Vote taken, all in favor. Motion passes 5-0.**
- b. Public Hearing May 20, 2023, at 10am will be held indoors in the Elementary school.
- c. Bridge- Milton following up with the state. There is not design yet. Meeting within the upcoming weeks.
- d. Training and development class on Budgeting for Lynne Davis, August 28, 2023.
- e. **Chairman Philbrick makes a motion to accept the payment on lot R12-012-A-000 for back taxes in the amount of \$11,444.54. Vice Chairman Walsworth seconds the motion. Vote taken, all in favor. Motion passes 5-0.**

10. 10:30PM Chairman Philbrick makes a motion to adjourn. Vice Chairman Walsworth seconds the motion. Vote taken, all in favor. Motion passes 5-0.