

**Lebanon, Maine
Select Board
Town Office Conference Room
Minutes –Meeting
February 23, 2023**

Members Present

Others Present

P Paul Philbrick – Chairman
E Ernest Lizotte, Jr. – Selectman EXCUSED
S Shelli Boucher – Selectwoman
M Michael Walsworth – Vice Chair
R Richard Harlow, III - Selectman

Deborah Wilson

For complete meeting minutes please view the meeting in full at <https://www.youtube.com/c/TownofLebanon>

5:09 PM

1. Pledge of Allegiance
2. Executive Session
 - a. **Selectman Harlow motioned to enter into Executive Session for Labor Negotiations pursuant to 1 MRSA 405 (6)(D). Seconded by Vice Chair Walsworth. Motion approved 4-0.**
 - b. **Selectman Harlow @ 6:05 PM motioned to exit Executive Session. Seconded by Selectwoman Boucher. Motion approved 4-0.**
3. Public Participation
 - a. Deborah Wilson (resident) makes mention of Easter baskets being handed out at 1264 Carl Broggi Highway on April 2, 2023, from 10AM – 2PM. The Little League STS field will be having their Easter egg hunt that same day.
 - b. Ms. Wilson is in contact with the Rochester Legion and other larger Legions in surrounding towns in hopes of running a fundraiser to help the Lebanon Legion.
 - c. Lebanon Clean Up Day- April 22nd
4. Department Head Briefing –(None)
5. Agenda Items
 - a. Deborah Dorey Wilson – Candidates Night: Deborah Wilson (resident) asking the Board for permission to use the Town Hall video equipment on May 6, 2023, for video and streaming of the Meet the Candidates event. The event to be held outside the Town Hall. Rain date to be the following weekend May 13, 2023
 - b. **Selectman Harlow motioned to allow the usage of the town office parking lot for Candidates Night the first Saturday of May. Seconded by Vice Chair Walsworth. Motion approved 4-0**
6. 6:20 PM
7. Unfinished Business

- a. Reviewed the running list of unfinished business items. Changes made to the following:
 - i. COVID Funds – Agenda item for March 1st Select Board Meeting
 - ii. Added Remote Access to the list
 - iii. Grant Review – 2 applications pending for committee positions, Discussion on Select
 - iv. Board member participation
 - v. Fire Station- Discussion on alternate engineering firm to accomplish work on this project
 - vi. Added Marijuana Administration to the list.

8. Individual Selectmen Issues

- a. Vice Chair Walsworth: Shared needed town office repairs -doors, faucets, message board, first aid kits, updated information on transfer station quotes for repairs – revised quotes due by March 1st, 2023 no later than 5:00 PM, shared proposed traffic plan for the transfer station, updated the Board/Public on the septic system issue at the transfer station, discussed the EMA & Red Cross situation with operation of the shelter in town.
- b. Selectman Harlow and Selectwoman Boucher – No issues this week
- c. Chair Philbrick: requested an update from Selectwoman Shelli on the potential of outsourcing payroll, address the question from last week about the assessing system change over from Trio to O'Donnell, discussed the upcoming meeting with York County in regards to the Sheriff's Department "contract" proposal, shared the letter received from U.S. Congresswoman Chellie Pingree's staffer, discussed the request for a resolution in regards to a combined lot agreement, discussed a E911 address complaint, reviewed an email from the Treasurer in regards to an RFP for insurance quotes

9. Minutes

- a. NONE

10. Paperwork

- a. NONE

11. Items requiring Executive Session

- a. **8:30PM Selectman Harlow makes a motion to enter executive session for personnel matters pursuant to 1 M.R.S.A. 405 (6)(A). Vice Chairman Walsworth seconds the motion. Vote taken, all in favor.**
- b. **8:51PM Vice Chairman Walsworth makes a motion to exit executive session. Chairman Philbrick seconds the motion. Vote taken, all in favor.**
- c. Chairman Philbrick asks for a motion to appoint members to the grant writing committee.
 - i. **Vice Chairman Walsworth makes a motion to appoint Matthew Leggett to the Grant Writing Committee. Selectman Harlow seconds the motion. Vote taken, all in favor.**
 - ii. **Vice Chairman Walsworth makes a motion to appoint Deborah Wilson to the Grant Writing Committee. Selectman Harlow seconds the motion. Vote taken, all in favor.**
- d. Chairman Philbrick asks for a motion to appoint to the appeals board.
 - i. No motion is made.

- e. **8:56PM Chairman Philbrick makes a motion to enter executive session for matters dealing with confidential records pursuant to 1 M.R.S.A 405 (6)(F). Vice Chairman Walsworth seconds the motion. Vote taken, all in favor.**
- f. **9:06PM Chairman Philbrick makes a motion to exit executive session. Vice chairman Walsworth seconds the motion. Vote taken, all in favor.**
- g. **Vice Chairman Walsworth makes a motion to enter executive session for personnel matters pursuant to 1 M.R.S.A. 405 (6)(A). Chairman Philbrick seconds the motion. Vote taken, all in favor.**
- h. **9:25PM Vice Chairman Walsworth makes a motion to exit executive session. Chairman Philbrick seconds the motion. Vote taken, all in favor.**
 - i. **Selectman Harlow makes a motion to terminate Clifford "Ronnie" Holman's employment effective today February 23, 2023, and direct Chief Flynn and HR Director Leslie Randazzo to handle matters related to the termination. Vice Chairman Walsworth seconds the motion. Vote taken, all in favor.**

12. Adjournment

- a. **9:26PM Vice Chairman Walsworth makes a motion to adjourn. Chairman Philbrick seconds the motion. Vote taken, all in favor.**