

Lebanon, Maine
Select Board
Town Office Conference Room
Minutes –Meeting
Thursday, February 9, 2023

Members Present

Others Present

Paul Philbrick – Chairman
Ernest Lizotte, Jr. – Selectman arrive at 6:00pm
Shelli Boucher – Selectwoman
MW Michael Walsworth – Vice Chair

For complete meeting minutes please view the meeting in full at <https://www.youtube.com/c/TownofLebanon>

5:00 Pledge of Allegiance

Vice Chair Walsworth made a motion to enter into Executive Session for Labor Negotiations pursuant to 1 M.R.S.A § 405 (6) (D). Seconded by Selectwoman Boucher. Motion passed 3-0 (Selectman Lizotte not present)

5:46 Vice Chair Walsworth made a motion to exit executive session. Seconded by Chair Philbrick. Motion passed 3-0 (Selectman Lizotte not present)

5:46 Vice Chair Walsworth made a motion to recess until 6:00 PM. Seconded by Selectwoman Boucher. Motion passed 3-0 (Selectman Lizotte not present)

6:00 Vice Chair Walsworth made a motion to re-enter public session. Selectwoman Boucher seconded. Vote taken; vote carried.

6:04 Agenda Items the Public Hearing was cancelled.

Transfer Station Fees. The current charge for car tires is \$2.00 but it costs the Town \$3.00 to get rid of them. Chair Philbrick would like to raise the cost to \$3.00 to cover the cost. There was discussion. Chair Philbrick motioned to raise the car tire fee from \$2.00 to \$3.00 effective immediately. Vice Chair Walsworth seconded. Vote taken; vote carried. Chair Philbrick discussed the budget and specifically insurance. Chair Philbrick needed some numbers before presenting this to the Budget Committee. Workers' comp is at \$33,000.00 and the town will need to budget for \$40,000.00 for next fiscal year. The Town's liability insurance was budgeted for \$46,000 last year, but it cost \$76,000. The town will need to budget \$85,000.00. This is due to the Town being high risk. The Health Insurance was \$130,000 last year and the new amount is \$188,471, this is including an additional employee. The Bond is the same. ME retirement was \$36,000 last year and will be \$44,638 next year due to increase in wages. The Budgets that are left are Highway and CIP.

6:10 Unfinished Business – there was discussion about the Transfer Station and repairs that need to be made. Vice Chair Walsworth also addressed recommendations regarding preparing for a new transfer station over the next several years. Vice Chair Walsworth will get quotes on repairs to the building. Chair Philbrick stated that if the Town gets quotes and they end up being over \$10,000 the people that quote will be at a disadvantage if it goes to bid. Selectwoman Boucher discussed NE Resource Recovery – a co-op (broker) that could be a help with grants and other things. The dues are \$520.00 per year. This was recommended by Pat Smith of Milton Mills Dept. of Public Works. He has been there for over 20

years and recommends them. Vice Chair Walsworth discussed the Charter Petition and information received from MMA. MMA stated that we are on track – the statute is 30A MRS 2102 § 5. The Charter Committee Members would be elected and follow the same process that the Select Board Members do. There would be 6 elected members and 3 appointed. One of the appointed members can be a Select Board Member. If the Charter fails to pass, the elected members would be void. Vice Chair Walsworth motioned to put election of charter committee members on the 6/2023 ballot. Selectwoman Boucher seconded. Vote taken; vote carried. **Vice Chair Walsworth motioned to put on the ballot to appropriate \$3,000 for the Charter Committee in 6/2023 for legal expenses in a separate account. Chair Philbrick seconded. Vote taken; vote carried.** Chair Philbrick asked if there are any stipulations in place if 6 people are not elected? There was discussion about the fire department, the board is waiting to hear back. Selectwoman Boucher informed the public that the Town has an official Facebook Page, it is informational only. If you have questions about the validity of information on other sites, please reach out to the Board for the answers. Selectwoman Boucher discussed Time Clock Plus and a demo that will be happening with her and the treasurer. Selectman Lizotte addressed the Budget Committee Meeting on 2/8/2023. Selectman Lizotte doesn't feel the Budget Committee meeting is a place to bash the Road Commissioner. It is a place to discuss budgets and get work done. Vice Chair Walsworth would like to get the cost to set up Microsoft Teams and any recommendations from Data Defined. He would like to have this before 2/18/2023. Chair Philbrick gave the Board members a letter from the Assessor.

7:18 Vice Chair Walsworth motioned to approve the Minutes of the Board Workshop with the Budget Committee on 2/1/2023 as written. Selectwoman Boucher seconded. 3 in favor (Philbrick, Walsworth, Boucher) (Lizotte abstained as he wasn't present at that meeting. Vice Chair Walsworth motioned to approve the Board Minutes of 2/2/2023 as written. Selectwoman Boucher seconded. 3 in favor (Philbrick, Walsworth, Boucher) (Lizotte abstained as he wasn't present at that meeting) Selectwoman Boucher motioned to accept the Minutes of 1/5/23 as written. 3 in favor (Philbrick, Boucher, Lizotte) (Walsworth abstained). Vice Chair Walsworth motioned to accept the minutes of 2/6/23 as written. Selectwoman Boucher seconded. Vote taken; vote carried. Vice Chair Walsworth motioned to accept the workshop minutes as written. Selectwoman Boucher seconded. Vice Chair Walsworth amended his motion to as corrected. 3 in favor (Philbrick, Boucher, Walsworth) (Lizotte abstained).

Chair Philbrick presented the Fact & Findings for Good Rips, held on 1/25/23 which was approved with conditions. One of the conditions - site plan review and set back requirements. Chair Philbrick found out that there are no setback requirements for this business. **Chair Philbrick motioned to accept the Fact and Findings as written. Selectwoman Boucher seconded. 3 in favor (Philbrick, Boucher, Lizotte) (Walsworth abstained).**

Chair Philbrick presented abatements as follows:

R11-013 ABATED TAX \$369.25 FOR FISCAL YEAR 2020-2021 DUE TO DUPLICATE ASSESSMENT
R11-013 ABATED TAX \$305.11 FOR FISCAL YEAR 2020-2021 DUE TO INCORRECT OWNER
R11-013 ABATED TAX \$581.35 FOR FISCAL YEAR 2021-2022 DUE TO INCORRECT OWNER

For a total of \$1255.71 – All signed by the Board.

There were appointment papers for the Conservation Commission members of Gerald Lanoie, Dan Blanchette and Don Leuchs valid through 6/30/2025. Also signed, training requests, purchase order for Data Defined. **Vice Chair Walsworth motioned to purchase a laptop for telework at a cost of \$1957.70. Chair Philbrick seconded. Vote taken; vote carried.**

A purchase order for veterans' flags at a cost of \$471.00 was presented. **Chair Philbrick motioned to accept the purchase order in the amount of \$471.32. Vice Chair Walsworth seconded. Vote taken; vote carried.**

The Girl Scouts is asking for permission to sell cookies at the Transfer Station on 4/18/23 from 8:00 am to 4:00 pm. The board approved, as long as they check in with Josh for directions on where to set up.

7:45 Selectwoman Boucher motioned to enter into executive session for Personnel Matters pursuant to 1 M.R.S.A. § 405 (6)(A). Chair Philbrick seconded. Vote taken; vote carried.

8:10 Chair Philbrick made a motion to exit executive session. Seconded by Selectman Lizotte. Vote taken; vote carried.

Chair Philbrick made a motion to adjourn the meeting. Seconded by Selectman Lizotte. Vote taken; vote carried.