

**Lebanon, Maine
Select Board
Town Office Conference Room
Minutes –Meeting
Thursday, January 26, 2023**

ML
SB
TP

Members Present

Paul Philbrick – Chairman
Ernest Lizotte, Jr. – Selectman EXCUSED
Shelli Boucher – Selectwoman
Michael Walsworth – Vice Chair

Others Present

Laura & Tony Bragg
Dottie Bebris
Sheriff William King Jr.
Deputy Sherriff Jeremy Forbes
Bethany Patstone

For complete meeting minutes please view the meeting in full at <https://www.youtube.com/c/TownofLebanon>

1. Pledge of Allegiance
2. 5:30PM York County Sheriff's Office – Update on coverage for Lebanon
 - a. A visit from the York County Sheriff's Office. Sheriff William I. King Jr. and Jeremy Forbes the Chief Deputy presented the plan for Lebanon moving forward with coverage from the Sheriff's office. The state police are restructuring. Originally the state police had five (5) towns, Hollis, Dayton, Lyman, Alfred, and Lebanon. The sheriff's office believes they will be able to provide better service to Lebanon because of the reorganizing. They already cover Shapleigh and Acton. The Sheriff's office is fully staffed and are not dealing with any personnel shortages allowing them to provide service to the towns in York County.
 - b. What we can expect from the Sheriff's Office
 - i. Ridged traffic enforcement- contacting people via letters about abusive driving.
 - ii. \$30,000 in traffic grants to the Sheriff's office to help with traffic control
 - iii. Maine drug enforcement will be available in a month or two.
 - iv. Chairman Philbrick asked if the animal control officer needs help who does she call? Sheriff King responded that she would call 207-324-1111 Sanford Dispatch for nonemergency action, 911 for emergency.
 - v. Sheriff's office has a domestic violence individual available.
 - vi. Selectwoman Boucher asked about contract deputies and pricing. Sheriff King addressed an option of dedicated patrol vs. contract deputies. Dedicated patrol the town will know who it is, and we would pay on a 40-hour work week or depending on the town's needs. Contract deputies cost the town \$125,000/ yearly plus cost of vehicle maintenance and gas. Pricing for dedicated patrol follow up with York County Manager.
 - vii. The Sheriff's office can also supply monthly newsletters and coffee with a deputy.
 - viii. Detail options for elections 80\$ hourly with a minimum of four hours.
3. 6:30 Public Hearing
 - a. Nature's Bounty – Adult Use (Bergendahl)- CANCELED FOR LACK OF QUORM
 - b. Grassy Road Gardens – Registered Caregiver – CANCELED FOR LACK OF QUORM
 - c. 4x4 Snow Bog Event 2-18-2023 (OAKLEY)

- i. **6:35PM Chairman Philbrick nominates Vice Chairman Walsworth as a presiding officer over public hearing. Selectwoman Boucher seconds the motion. Vote taken, all in favor 3-0**
 - ii. **6:36PM Selectwoman Boucher makes a motion to open the public hearing. Chairman Philbrick seconds the motion. Vote taken, all in favor 3-0.**
 - iii. **6:40PM Selectwoman Boucher makes a motion to end testimony. Chairman Philbrick seconds the motion. Vote taken, all in favor 3-0.**
 - iv. **6:40PM Selectwoman Boucher makes a motion to grant a mass gathering permit to Randy Oakley for the 4x4 Vermontster Snow Bogs held of February 18, 2023, from 8AM to 6PM. Chairman Philbrick seconds the motion. Vote taken, all in favor 3-0.**
 - v. **6:42PM Selectwoman Boucher makes a motion to close the public hearing. Chairman Philbrick seconds the motion. Vote taken, all in favor 3-0.**
- 4. **Public Participation (Non-Agenda Items 5 – minute limit)**
 - a. **NONE**
- 5. **Department Head Briefing**
 - a. **NONE**
- 6. **Agenda Items**
 - a. **Laura Bragg – reads a statement as the moderator for the election held on Tuesday January 24, 2023**
 - *My name is Laura Bragg, I am a lifelong resident of Lebanon, Maine*
 - *I was elected Moderator of the Special Election on January 24, 2023.*
 - *I would like to clarify that in Lebanon to be considered a declared Write-in Candidate, a person must file a declaration of write-in candidacy on or before 5PM on the 60th day prior to the election with the clerk.*
 - *No one declared a write-in candidacy for the January 24, 2023, election. Any write ins on January 24 2023 ballots are considered blank.*
- 7. **Unfinished Business**
 - a. **Update to Grant Committee- Interview on 02-02-2023**
 - b. **Update on Fire Station- waiting for response from engineering firm**
 - c. **Update on Transfer station- Pat Smith visiting the fire station Friday @3PM**
- 8. **Individual Selectmen Issues**
 - a. **Selectwoman Boucher- Proposal for Civic Plus Codes and business Modules for Monday 1-30-2023**
- 9. **Review of Minutes**
 - a. **Vice Chairman Walsworth makes a motion to accept the minutes for January 19, 2023. Selectwoman Boucher seconds the motion. Vote taken, all in favor 3-0.**
- 10. **Paperwork**
 - a. **Time off request for dates in June and July**
 - b. **Training for Treasurer on Trio via Zoom**
 - c. **Training for Treasurer on audits/tax collector in Augusta**
 - d. **Lebanon home heating assistance program-**

- i. **Chairman Philbrick makes a motion to finalize Lebanon Home Heating Assistance Program. Vice Chairman Walsworth seconds the motion. Vote taken, all in favor 3-0.**
- e. **Vice Chairman Walsworth reads policy for Fire Station Two (2)-**
 - i. **Vice Chairman Walsworth makes a motion to accept the policy for Fire Station two (2) as written. Selectwoman Boucher seconds the motion. Vote taken, all in favor 3-0.**
- f. **Vice Chairman Walsworth reads Executive Session policy-**
 - i. **Vice Chairman Walsworth makes a motion to accept the Executive Session Policy as written. Selectwoman Boucher seconds the motion. Vote taken, all in favor 3-0.**
- g. **Chairman Philbrick reads into the record that Roger Neault will be paid \$15.14 hourly a decrease of pay from \$16.00 hourly stepping down from Transfer Station Team Leader as a Transfer Station Attendant. This change was voluntary. Josh O'Meara accepts the roll as Transfer Station Team Leader at \$16.00 hourly and increase from \$15.14.**
- h. **7:06PM Vice Chairman Walsworth makes a motion for a five (5) minute recess to copy papers. Selectwoman Boucher seconds the motion. Vote taken, all in favor 3-0.**
- i. **7:11PM Chairman Philbrick makes a motion to return from the five (5) minute recess. Vice Chairman Walsworth seconds the motion. Vote taken, all in favor 3-0.**

11. Items requiring Executive Session

- a. **7:17PM Vice Chairman Walsworth makes a motion to enter executive session for personnel matters pursuant to 1 M.R.S.A 405 (6)(A). Personnel matters regarding to the fire station. Selectwoman Boucher seconds the motion. Vote taken, all in favor 3-0.**
 - i. **Chairman Philbrick comments that we will be returning to public session to discuss budgets.**
- b. **7:34PM Vice Chairman Walsworth makes a motion to exit executive session. Chairman Philbrick seconds the motion. Vote taken, all in favor 3-0.**
- c. **Chairman Philbrick makes a motion to return to public session. Vice Chairman Walsworth seconds the motion. Vote taken, all in favor 3-0.**

12. Return to Public Session

- a. **Chairman Philbrick discusses the Transfer Station budget and increasing it by \$60,000. There is an increase in wages and an increase in rental and hauling fees for Waste Management. Also, an option to add a separate line item for recycling.**
- b. **Cemeteries- Chairman Philbrick addresses the mowing bids from this year and budgeting based on the highest bidder. This is an increase of \$8,000.**

13. Adjournment

- a. **8:07PM Vice Chairman Walsworth makes a motion to adjourn. Selectwoman Boucher seconds the motion. Vote taken, all in favor 3-0.**