

Lebanon, Maine  
Select Board  
Town Office Conference Room  
Minutes –Meeting  
January 19, 2023

MW  
EB  
HP

Members Present

Paul Philbrick – Chairman  
Ernest Lizotte, Jr. – Selectman EXCUSED  
Shelli Boucher – Selectwoman  
Michael Walsworth – Vice Chair

Others Present

Laura Bragg  
Dottie Bebris

For complete meeting minutes please view the meeting in full at <https://www.youtube.com/c/TownofLebanon>

5:30 Chair Philbrick stated that there is a Deed for 2 cemetery lots that need to be signed in front of a Notary and the Treasurer. The Board signed 2 copies.

5:35 Chair Philbrick motioned to enter into Executive Session for Union Negotiations Pursuant to 1 M.R.S.A. 405 (6) (D). second Vote taken; vote carried.

6:15 Vice Chair Walsworth motioned to exit Executive Session. Selectwoman Boucher seconded the motion. Vote taken; vote carried.

6:16 Vice Chair Walsworth motioned to re-enter Public Session. Selectwoman Boucher seconded the motion. Vote taken; vote carried.

6:17 Chair Philbrick motioned to enter into Executive Session for Union Negotiations Pursuant to 1 MRSA 405 (6)(D). Selectwoman Boucher seconded. Vote taken; vote carried.

6:39 Chair Philbrick motioned to exit Executive Session. Selectwoman Boucher seconded the motion. Vote taken; vote carried.

6:41 Vice Chair Walsworth motioned to re-open public session. Selectwoman Boucher seconded. Vote taken; vote carried.

6:45 No public participation

6:45 Unfinished business – the list was reviewed and modified.

6:47 Individual Select Board Issues – Selectwoman Boucher advised the Board that she spoke with the Road Commissioner and he will get the electronic sign for the board's use. Selectwoman Boucher has been in contact with Civic Plus, our website company Civic Plus is upgrading their features. Selectwoman Boucher advised the Board that she has developed a Facebook Page for the Town and will go over it with the Board in more detail. Vice Chair Walsworth read draft policies for Station #2 and Executive Sessions. The board made changes to these policies. Vice Chair Walsworth shared information that he learned in a class. Each year the State Auditor is to be advised who the auditor is, even if it remains the same. Chair Philbrick advised that is a Treasurer duty. Chair Philbrick discussed a banker would like to schedule a date to discuss investment opportunities. They are currently offering 3.75%. The Treasurer is working with the auditor and they will be on site to complete some work. Chair Philbrick discussed the cannabis rebate monies of up to \$20,000. This is specific to Recreational Adult Use – expenses to kick off the opt-in process.

7:10 Vice Chair Walsworth motioned to accept the Minutes of January 12, 2023 as written. Selectwoman Boucher seconded. Vote taken; vote carried.

Paper work – Appointments for Jennifer Griffin, Roland Day, Jr., Katherine Chasse, Paul Travers and Stephanie Chasse as Election Clerks effective until May 1, 2024.

Chair Philbrick has documents from John O'Donnell regarding Certificate of Supplemental Commitment, Abatements and Supplements. The supplemental commitment is for the amount of \$537.25 dated January 19, 2023. A tax abatement for Map/Lot R05-001-A000 for \$27,000 in valuation and \$414.45 in tax dollars on real estate. The reason for the abatement is Supplement to Connie Stanley.

A tax abatement for Map/Lot U13-016-A for missed homestead 4/1/2022 for \$20,000 in valuation and \$307 in tax dollars on real estate. A tax abatement for Map/Lot U13-016-A for missed homestead 4/1/2022 for \$21,500 in valuation and \$320.88 in tax dollars on real estate. A supplemental bill for MAP/LOT R05-0001-G due to correction – 10/19/21 acquired 2ac land from Knox total tax \$537.25. Chair Philbrick discussed the file of Fire Department increases. They are not as approved; they are higher than approved. Vice Chair Walsworth will go over these with the Chief and get information corrected.

7:22 Vice Chair Walsworth motioned to adjourn for 20 minutes – until 7:42. Chair Philbrick seconded. Vote taken; vote carried.

7:42 PM Chair Philbrick motioned to reconvene public session. Vice Chair Walsworth seconded the motion. Vote taken; vote carried.

7:43 Chair Philbrick motioned to enter in to Executive Session for Personnel Matters Pursuant to 1 MRSA 405 (6)(A) for Transfer Station. Vice Chair Walsworth seconded the motion. Vote taken; vote carried.

8:03 Vice Chair Walsworth motioned to exit Executive Session. Selectwoman Boucher seconded the motion. Vote taken; vote carried.

8:04 Vice Chair Walsworth motioned to re-enter public session. Selectwoman Boucher seconded the motion. Vote taken; vote carried.

Vice Chair Walsworth motioned to accept Roger Neault resignation as Worker Leader of the Transfer Station, Move Roger Neault to the regulator part-time transfer station position currently held by Joshua O'Meara, Promote Joshua O'Meara to the Worker Leader position. (Effectively swapping Rodger Neault and Joshua O'Meara positions.) Selectwoman Boucher seconded the motion. Vote taken; vote carried.

Select Board, along with Fire Chief Flynn, reviewed the pay adjustment requests submitted by Fire Chief. Select Board signed the requests as presented/amended by Chief Flynn. Fire Chief Flynn requested an Executive Session for Personnel.

8:38 Chair Philbrick motioned to enter into Executive Session for Personnel Matters Pursuant to 1 MRSA 405 (6)(A) for Fire and further stated that the Select Board would not be reconvening after the Executive Session. Motion seconded by Vice Chair Walsworth. Vote taken; vote carried.

9:36 PM Chair Philbrick motioned to exit Executive Session and adjourn the meeting. Motion seconded by Vice Chair Walsworth. Vote taken; vote carried.