

Lebanon, Maine
Select Board
Town Office Conference Room
Minutes –Meeting
January 12, 2023

MW
SB
A

Members Present

Paul Philbrick – Chairman
Ernest Lizotte, Jr. – Selectman EXCUSED
Shelli Boucher – Selectwoman
Michael Walsworth – Vice Chair

Others Present

Deborah Wilson
Chief Kurk Flynn
Laura Bragg

For complete meeting minutes please view the meeting in full at <https://www.youtube.com/c/TownofLebanon>

6:35 Pledge of Allegiance

6:35 Department Head Briefing by Chief Flynn. Chief thanked everyone that prayed for his son. Chief reports that the department is short staffed. Discussion about Community Connect and the benefits of signing up. Vice Chair Walsworth would like to review the fees for covering events. The issue of possible overtime can be an issue. Vice Chair Walsworth thinks that the rate should be calculated at time and a half. Chief would like to keep the sign at station 2 and would like somewhere to place it.

6:50 Public Participation - Deborah Wilson advised the Board that the Red Cross has an app and there are several services available to people. Also, they provide services to Veterans. Selectwoman Boucher asked about shelter training for the Red Cross.

Vice Chair Walsworth discussed with Chief Flynn and Selectwoman Boucher when they could get together. They will get together Saturday pm.

7:00 Unfinished Business -the entire list was reviewed.

7:10 Individual Select Board Issues – Selectwoman Boucher discussed updating the website, time clock companies, solar quotes, a Facebook account for the Town and a grant writer for the Town. Vice Chair Walsworth discussed the Reserve Fund, Station 2 and a policy about who is allowed in, etc. Chair Philbrick advised that Selectman Walsworth draft a policy for the Board to review. Vice Chair Walsworth discussed Executive Sessions and the need to do more to protect a person's reputation and confidentiality. The information is leaking out of the sessions and this needs to be tightened up. The Wi-Fi password should be changed, removing the public Wi-Fi access. There are window coverings being purchased. If there is clear evidence of information from executive sessions being leaked, there should be a "warning system". Vice Chair Walsworth also suggested doing the Executive Sessions on days other than with the Thursday night Board meetings. Chairman Philbrick discussed the York County Sherriff's Office will be at the Board meeting on January 26, 2023 at 5:30 to address the change from the State Police to the Sheriff's Office and potential contract with Deputies as is done with other towns. Chair Philbrick provided an email regarding Emmons Lane to the Board members. The Board discussed that this is a planning board and code issue. Chair Philbrick addressed the request for the library to charge for copies the same way the Town Office does. The Board discussed the ballot questions – tax club, charter, marijuana ordinances, Road Commissioner Policy, additional Audit Fee, COVID funds and the monies for the transfer station. Vice Chair Walsworth state that the \$100,000.00 for the Transfer

Station was approved for improvements, not recycling, Vice Chair Walsworth thinks that the hill should be paved at the bottom, look into the structural integrity at the wooden side (backside where wooden overhang is) and cement may be a better option than pavement. There was discussion of the Tax Stabilization program and the Town's responsibility for researching and the time involved. The Office Manager will work on estimating work hours costs if a temporary person would be needed. Chair Philbrick discussed a town owned property that was taken in 2016 that the previous owner would like to buy back. Chair Philbrick gave a summary sheet to the Board. In order for the resident to redeem he would have to pay, interest, permit fees and fines (as a home was built without permits), deed, lien and release fees. There are office hours and legal fees expended as well, but there isn't a number to attach. The amount owed at this time is \$18,7000.00 and would have to be paid in cash. Interest will continue to accrue until the closing date. Chair Philbrick discussed a resident would like to open a product company for things such as marijuana containers. This business would be for marijuana products but there is no marijuana involved. The board agreed that this is just a business like any other, it doesn't fall under the marijuana ordinances as there is no marijuana plant, leaves or seeds involved and doesn't need board approval.

7:50 Vice Chair Walsworth motioned to accept the Select Board Workshop minutes of 1-4-2023. Philbrick and Walsworth yes. No other board members were present at the workshop. Requests for time off and training were signed. The board reviewed a draft copy of a potential Policy for a Lebanon Home Heating Fund to be funded by donations.

8:00 Chair Philbrick advised that there will be two executive sessions, both for personnel matters. One is for application review and the other is personnel at transfer station.

Laura Bragg advised that TRIO can track homestead.

Vice Chair Walsworth motioned to enter into Executive Session for Personnel Matters pursuant to 1 M.R.S.A. § 405 (6) (A) for application review. Selectwoman Boucher seconded. Motion passed 3-0.

8:06 pm Chair Philbrick to exit executive session. Seconded by Vice Chair Walsworth. Motion passed 3-0

8:07 pm Chair Philbrick motioned to re- enter public session. Seconded by Vice Chair Walsworth. Motion passed 3-0

8:08 PM Vice Chair Walsworth motioned to enter Executive Session for Personnel Matters Pursuant to 1 MRSA 405 (6)(A) Transfer Station Personnel. Seconded by Selectwoman Boucher. Motion passed 3-0

8:18 PM Chair Philbrick motioned to exit executive session. Seconded by Vice Chair Walsworth. Motion passed 3-0

8:19 PM Chair Philbrick motioned to adjourn the meeting. Seconded by Vice Chair Walsworth. Motion passed 3-0.