

Lebanon, Maine
Select Board
Town Office Conference Room
Minutes –Meeting
Thursday, December 29, 2022

MW
SB
HP

Members Present

Paul Philbrick – Chairman
Ernest Lizotte, Jr. – Selectman EXCUSED
Shelli Boucher – Selectwoman
Michael Walsworth – Vice Chair

Others Present

Dorothy Bebris
Chris Gilpatrick
Tom Place & Christine Torno
Fire Chief Flynn

For complete meeting minutes please view the meeting in full at
<https://www.youtube.com/c/TownofLebanon>

6:00 PM

Pledge of Allegiance

Executive Session:

- A. 6:01 PM - Vice Chair Walsworth motioned to enter into Executive Session for Personnel Matters Pursuant to 1 MRSA 405(6)(A) – Code Enforcement. Seconded by Selectwoman Boucher. Motion approved 3-0.
- B. 6:46 PM – Chair Philbrick motioned to exit executive session. Seconded by Vice Chair Walsworth. Motion approved 3-0.

6:47 PM

Public Participation:

- A. Vice Chair Walsworth motioned to re-enter public session. Seconded by Selectwoman Boucher. Motion approved 3-0.
- B. Dorothy Bebris reported a road hazard at the intersection of Wiggin Road and Rte. 202 and requested that it be repaired.
- C. Chris Gilpatrick addressed the variance of fees listed on a FOIA request received in reference to marijuana fees. Addressed plowing concerns.

6:56 PM

Department Head Briefing:

- A. Provided update on storm coverage. Stated appreciation for mutual aid coverage, Acknowledged Deborah Wilson, EMA-York County, and others for their support for the temporary shelter, Station calls is currently at 897 calls, new record high. Loss per diem coverage due to benefits other departments are offering. Dollar General was closed due to a propane leak in the building and housekeeping concerns. Fuel depot at Fielding's to be available for Fire Department fueling January 2nd or 3rd. WEX credit cards will be turned in once the depot is online.

7:05 PM

Agenda:

- A. Chair Philbrick shared the information found in regards to the Barley Road closure/discontinuation in response to Tom Place's request at the December 22, 2022 meeting. Information included a prior Select Board, in October 2, 2015, determination made with legal input that the Town was not responsible for that portion of Barley Road. Much discussion was held in regards to various view points of the current road ownership, Town versus private/closed/discontinue road portions. Tom Place shared with the Board copies of the action

taken by the Town closing the road. The State of Maine roads manual was referred to during the discussion on the closure/discontinuation of roads.

- B. Select Board agreed to address the marijuana fee issue brought forward by Chris Gilpatrick during the Public Participation portion of the BOS meeting. Chair Philbrick stated that the fees that are being applied at the present time are spelled out in the current marijuana ordinances. Previous fees charged to the applicants were accomplished using the methods in place at that time which the current Board does not have knowledge of. The register tapes used to record the fees received show the amount of money being collected but do not show the combination of licenses being obtained or whether it was a deposit, partial payment, or total payment.

8:00 PM

Unfinished Business:

- A. Vice Chair Walsworth addressed the process for the Charter referendum to be placed on the ballot along with the election process for 6 members of the Charter Commission and the funding required.
- B. No other items on the list were addressed at this time.

8:17 PM

Individual Selectmen Issues:

- A. Selectwoman Boucher thanked those who assisted during the recent storm/power loss. Special mention of Deborah Wilson support for the emergency shelter.
- B. Vice Chair Walsworth addressed the technology needs for the Town office and the necessity to meet with the current provider of our technology to see what adjustments that need to be made to improve productivity. Addressed the earlier discussion of the Barley Road. Chair Philbrick to draft a letter for Board approval stating that the portion of Barley Road in question is private/closed/discontinued road.
- C. Chair Philbrick requested input from the Board in regards to the Remote Policy draft distributed December 22, 2022 for review. Minor change made. Investigation into the mechanics of how to implement the policy to be reviewed prior to conducting the Public Hearing/approving the policy. Stated the Needy Fund policy draft had not been received to date. One of the Office Staff will be starting jury duty.

8:39 PM

Minutes:

- A. Vice Chair Walsworth motioned to accept the December 22, 2022 minutes as recorded. Seconded by Selectwoman Boucher. Motion approved 3-0.

Paperwork:

- A. Board reviewed the latest revision of the Policy and Procedure for Petty Cash and Cash Change Box. Modifications were made to the draft copy.
- B. Board approved and signed training request for office staff in Title 30A Town Meeting & Local Election Law.

9:00 PM

Executive Session:

- A. Vice Chair Walsworth motioned to enter into Executive Session for Personnel Matters pursuant to 1 MRSA 405(6)(A) – Code Enforcement. Seconded by Selectwoman Boucher. Motion approved 3-0.
- B. 10:30 PM – Chair Philbrick motioned to adjourn the meeting. Seconded by Vice Chair Walsworth. Motion approved 3-0.

Presented by
Chris Gifford 12/29/22

FOAA REQUESTED INFORMATION:

Applicant/Usage Payment Date Payment Received

A

Adult Use Cultivation Renewal 20,000 sq ft	8-26-22	\$10,000
Adult Use Retail Store	8-26-21	\$5,450
Adult Use Cultivation 20,000 sq ft	8-20-21	\$9,000
Registered Caregiver – 55-60 plants	3-3-22	\$240.

B

Registered Caregiver-Home Care	8-25-22	\$100.

C

Medical MJ – Small Manufacturing Facility 500 sq.ft.	12-30-21	\$1,000.
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D

Adult Use Cultivation Facility up to 20,000 sq ft	8-25-22	\$10,000
Adult Use Cultivation Facility up to 20,000 sq ft	8-23-21	\$13,500
Adult Use Cultivation	11-19-21	\$90,000
Adult Use	11-19-21	\$31,500

E

Registered Caregiver Home Operation Grow and Manufacturing up to 500 sq ft	1-11-22	\$900.
Registered Caregiver Home Operation Grow and Manufacturing up to 500 sq ft	10-7-21	\$100.

F

Registered Caregiver up to 500 sq ft	9-7-21	\$1,000.
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G

Registered Caregiver Home Operation up to 500 sq ft	11-15-21	\$1,000.
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H

Registered Caregiver Home Operation up to 500 sq ft	9-7-21	\$2,000.

I

Adult Use Cultivation up to 2,000 sq ft	9-7-21	\$2,000.
Adult Use Cultivation – Tier II	11-23-21	\$3,000.

J

Multiple Licensed Caregiver Facility 55-60 plants plus 14,580 sq ft structure	9-9-21	\$5,350.
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K

Licensed Caregiver Facility & Small MJ Manufacturing Facility	7-8-22	\$240.
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L

Medical Use MJ Business	9-7-21	\$350.
Adult Use MJ	9-9-21	\$5,800.
Adult Use Tier II & Tier III Renewal	8-18-22	\$7,500.
Adult Use Tier III Renewal	8-18-22	\$7,500.
Adult Use Tier II Renewal	8-18-22	\$5,000.
Multi-license Care Giver Facility	8-18-22	\$3,500

Adult Use Tier III	12-6-21	\$6,000
Medical Use Cultivation less than 10,000 sq ft	12-6-21	\$3,150
Tier III & Tier II	12-6-21	\$9,200
Medical Use less than 10,000 sq ft	12-6-21	\$3,150
Adult Use	9-9-21	\$5,800
Tier III	9-7-21	\$4,000
Medical Use Multiple Caregiver	9-7-21	\$350.

Multiple Caregiver Medical 1-6 plants	2-7-22	\$24.00
Multiple Caregiver Medical 1-6 plants	2-7-22	\$24.00

Adult Use Cultivation II	9-7-21	\$12,700 (refunded \$11,600)
Adult Use Cultivation (3X)	9-7-21	\$2,550
Adult Use Cultivation II & III	12-6-21	\$13,000
Multicare Facility, Small manufacturer, Caregiver	12-6-21	\$3,094.20

Medical MJ Retail Store	8-23-21	\$1,910
Medical – Large Manufacturing	8-23-21	\$576.
Medical Grow up to 500 sq ft	8-23-21	\$100.

Adult Use Nursery & Cultivation up to 20,000 sq ft	11-23-21	\$8,575
Adult Use – Renewal	8-26-22	\$10,000
Adult Use – Small Grow under 500 sq ft	8-23-21	\$100.
Adult Manufacturing	8-23-20	\$4,500
Adult Use Retail	8-23-20	\$4,250
Adult Use Retail	11-23-21	\$35,500
Adult Use Manufacturing	11-23-21	\$750

Q

Medical Use – Renewal	8-9-22	\$12,700
Adult Use – Renewal	8-9-22	\$20,000
Adult Use Cultivation – Renewal	8-9-22	\$5,000
Adult Use	11-18-21	\$61,200
Medical Use	11-18-21	\$18,090
Retail Store less than 850 sq ft and cultivation 500 sq ft	8-23-21	\$2,010
Adult Cultivation up to 20,000 sq ft	8-23-21	\$6,800

R

Medical Large Manufacturer and Retail	11-29-21	\$22,373
Medical Large Manufacturer Facility	8-26-21	\$2,487
Adult Use – Retail Store, Manufacturer, Tier III Grow	11-29-21	\$40,350
Adult Retail, Manufacturer, 7000 sq ft	8-23-21	\$12,900
Adult Manufacturer, Retail Store, Tier III	4-29-21	\$40,350
Medical Caregiver Facility up to 500 sq ft	11-29-21	\$1,000

S

Adult Use Cultivation Tier I & II	12-2-21	\$850.
Adult Use Tier I	12-2-21	\$2,500
Adult Use Tier I, II, III	9-7-21	\$8,350
Adult Use Cultivation – Renewal	9-30-22	\$5,000