

**Lebanon, Maine  
Select Board  
Town Office Conference Room  
Minutes –Meeting  
September 1, 2022**

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Members Present

Paul Philbrick – Chairman  
James DuPrie – Vice Chair  
Ernest Lizotte, Jr. – Selectman  
Shelli Boucher – Selectwoman  
Michael Walsworth - Selectman

Others Present

Mr. & Mrs. Cavallaro  
Chief Flynn  
Daniel Norwood  
Dottie Bebris

*For complete meeting minutes please view the meeting in full at*  
<https://www.youtube.com/c/TownofLebanon>

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I. 5:00PM: Pledge of Allegiance

II. 5:01PM Executive Session

- A. Chairman Philbrick makes a motion to enter into Executive Session for consultation with legal counsel pursuant to 1 M.R.S.A 405 (6)(E). Motion Seconded by Vice Chairman DuPrie. Vote taken; vote carried.
- B. 6:15PM: Chairman Philbrick makes motion to exit Executive Session. Selectman Walsworth seconds the motion. Vote taken; vote carried.
- C. Chairman Philbrick makes a motion to enter into Public Session. Selectman Walsworth seconds the motion. Vote taken; vote carried.

III. 6:15PM: Chairman Philbrick makes a motion to enter into Executive Session for personnel matters pursuant to 1 M. R. S. A. 405 (6)(A). Selectman Walsworth seconds the motion. Vote taken; vote carried.

- A. 7:03PM: Chairman Philbrick makes a motion to exit Executive Session. Vice Chairman DuPrie seconds the motion. Vote taken; vote carried.
- B. 7:06PM: Chairman Philbrick makes a motion to enter into Public Session. Vice Chairman DuPrie seconds the motion. Vote taken; vote carried.

IV. 7:10PM Department Head Briefing

A. Chief Flynn-

- 1. 95 calls in the Month of August. Ranging from 3-5 calls a day.
- 2. Maintenance needed to
  - a) Tanker 7
    - (1) Tires \$1,900.00, front end, king pins
  - b) Car 1
    - (1) Front end \$2,400.00
  - c) A1
    - (1) Tire issues
  - d) 89 Tanker
    - (1) it needs a new module

3. Fire Station Updates

a) Station 1

- (1) big expenses moving forward
  - (a) Roof leak, moldy insulation, furnace
  - (b) we need a home for Engine 4

b) Station 2

- (1) look into selling property, add to unfinished business
- (2) List of trucks out to bid

4. Hooper Report is 90% completed

5. Chief is no longer doing Health Inspections he doesn't have the time

V. 7:45PM Public Participation

A. None

VI. 7:46PM Agenda Items

- A. Mr. Cavallaro questions the board on their reasons for being a Select Person. He also voices his concern near Indian Lake Drive. He sees drug use, inappropriate behaviors, trash, and safety concerns around the area.

VII. 8:35PM Unfinished Business

- A. Hebo Hybo- Selectwoman Boucher is still working on
- B. Install Light at Park and Ride on 202- Road commissioner is fixing pot holes
- C. Performance Reviews- Chairman Philbrick, only 2 lefts
- D. "COVID" funds- in October
- E. Transfer Station- Scheduled visits with other towns next week 13th, and 15th
- F. Ethics Complaints- September 21st
- G. Vault-shelves- October
- H. Public Access Policy- In the works
- I. Grant Review- Selectmen's assistant will advertise for the three appointments
  - 1. 4-6 hours a week
  - 2. experience with grant writing preferred
  - 3. Post for 2 weeks
- J. Hooper Report- Selectman Walsworth is meeting with Chief in 2 weeks 9-15
- K. Foreclosure Property- add Station 2 for possibility of sale

VIII. 9:00 Individual Selectmen Issues:

A. Selectman Walsworth

- 1. Correcting the Charter petition question and adding it to the JUNE ballot. He discussed MMA's suggestions for correction where the board could reject the question and add the correct question to the ballot for JUNE. This should all be run through the town attorney.
- 2. September 21, 2022 elected official workshop
- 3. Grants: 2 events coming up Sept 13 zoom meeting, building local infrastructure sept 27 at [localinfrastructure.org](http://localinfrastructure.org)

B. Selectwoman Boucher

- 1. Finding location for public Forum

C. Vice Chairman DuPrie

1. None

D. Chairman Philbrick

1. Discussed whether the Fire station still has funds for grant writing
2. Cyber policy insurance-did not receive call back or final price
3. End of budget standing (hand out)
4. Fire Station roof- Board votes to seek a full building evaluation on Station 1

IX. 9:45PM Review of Minutes

- A. Vice Chairman DuPrie makes a motion to accept minutes for August 25, 2022. Selectman Walsworth seconds the motion. Vote taken; vote carried.

X. 9:46PM Paperwork

- A. Vice Chairman makes a motion to accept the Finding of Facts Conclusions of Law for Harvest Goddess. Chairman Philbrick seconds the motion. Selectman Boucher, Chairman Philbrick, and Vice Chairman Duprie are all in favor, Selectman Walsworth abstained and the motion passes three in favor, one abstaining.
- B. Chairman Philbrick makes a motion to accept the Finding of Facts Conclusion of Law as presented for AZ Presents LLC. Vice Chairman DuPrie seconds the motion. Vote taken; vote carried.
- C. Training development work-shop for town employee Karen Smith

XI. 9:51PM Adjournment

- A. Vice Chairman DuPrie makes a motion to adjourn. Chairman Philbrick seconds the motion. Vote taken; vote carried.