

Lebanon, Maine  
Select Board  
Town Office Conference Room  
Minutes –Meeting  
September 22, 2022

JB  
ML  
TR

Members Present

Paul Philbrick – Chairman  
James DuPrie – Vice Chair EXCUSED  
Ernest Lizotte, Jr. – Selectman  
Shelli Boucher – Selectwoman  
Michael Walsworth – Selectman

Others Present

Steven Bourque  
Randy Shoe  
Laura Bragg  
Dorothy Bebris  
Andy LePage

*For complete meeting minutes please view the meeting in full at <https://www.youtube.com/c/TownofLebanon>*

6:00 PM

**1. Pledge of Allegiance**

**2. Public Hearing – General Assistance – Yearly Changes & Ordinance**

- A. Selectman Walsworth motioned a to nominate Chair Philbrick as presiding officer. Seconded by Selectwoman Boucher. Motion passed with all in favor.
- B. Selectman Walsworth motioned to open the Public Hearing for General Assistance. Seconded by Selectwoman Boucher. Motion passed with all in favor.
- C. Hearing conducted, using the General Assistance Ordinance dated 9/6/2022.
- D. Chair Philbrick distributed the 2022-2023 General Assistance Maximums Reference Sheet-York County HMFA to the Board members.
- E. Chair Philbrick reviewed the information
- F. Select Board had no questions. No public was present.
- G. Selectman Walsworth motioned to close Public Participation and enter into deliberation. Seconded by Selectman Lizotte. Motion passed with all in favor.
- H. Selectman Walsworth motioned to accept the General Assistance Maximum's as presented. Seconded by Selectwoman Boucher. Motion passed with all in favor.
- I. Selectman Walsworth motioned to close Public Hearing. Seconded by Selectwoman Boucher. Motion passed with all in favor.

**3. Department Head Briefing – Fire Chief Flynn**

- A. Provided a brief building and station update – invited everyone to the open house/meeting on September 23 ,2022.
- B. Spoke of Fire Prevention week and interaction with the local school
- C. Stated that the call volume was down for the month
- D. Addressed the meeting with Selectman Walsworth and Selectwoman Boucher

**4. Public Participation – None**

- 5. Agenda Items** (delayed – to allow time for participants to arrive – moved to Unfinished Business).

## **6. Unfinished Business**

- A. Removed Hebo Hybo from the list
- B. No change to Installation of Light at Park and Ride
- C. No change to "COVID"
- D. Transfer Station – Tours Complete, Considering Consultant

6:30 PM

## **7. Returned to Agenda Item – Dixon Subdivision**

- A. Discussion was held with the Contractor, a resident, and Planning Board members, in regards to the water run-off occurring on Dixon Road from a working subdivision.
- B. Contractor to install culverts as shown on the plan. Selectman Lizotte to work with the Road Commissioner on driveway culverts and blocked culverts.

## **8. Returned to Unfinished Business**

- A. No change to Vault
- B. Public Access Policy moved out to November
- C. Ethic's Complaints – moved out to October 6
- D. Grant Review – no change
- E. Hooper Report – September 29, 2022
- F. Foreclosure Property & Station – no change
- G. Create "Hot Sheet" – TBD
- H. Added the following to the list: Snowplowing Contracts, Guard rail – Orrills Hill, Charter Petition, Comprehensive Plan, Union Contract Signing/Negotiations, Budget 2023-2024 worksheets, MJ Reimbursement Application, Pest Control, Fire Station, Meeting Space.

## **9. Individual Selectmen Issues**

- A. Selectman Walsworth: Stated the warrant article for \$100K for the Transfer Station was for repair and maintenance, related the plan to meet with surrounding Town Administrators, shared about the meeting with the City of Sanford Mayor, spoke of the meeting with the Fire Chief in regards to the station and long-term goals.
- B. Selectman Lizotte: Spoke of the Transfer Station
- C. Selectman Boucher – No issues

7:30 PM

## **10. Executive Session**

- A. Selectman Walsworth motioned to enter into Executive Session for Personnel Matters Pursuant to 1 MRSA 405 (6)(A) – Staffing. Seconded by Selectwoman Boucher. Motion passed with all in favor.
- B. 7:46 PM: Selectwoman Boucher motioned to exit Executive Session. Seconded by Selectman Lizotte. Motion passed with all in favor.
- C. Selectman Walsworth motioned to re-enter public session. Seconded by Selectwoman Boucher. Motion passed with all in favor.

11. Chair Philbrick motioned to hire the candidate just interviewed for the part time position at the Transfer Station. Seconded by Selectwoman Boucher. Motion passed with all in favor.

12. **Returned to Selectmen Issues**

- A. Chair Philbrick: Requested Selectwoman Boucher discuss the Air Cleaners, Requested Selectman Walsworth to discuss GIS, reviewed the expense summary report.

13. **Review of Minutes**

- A. Selectwoman Boucher motioned to accept the minutes for September 15, 2022 as presented. Seconded by Selectman Walsworth. Motion passed with all in favor.
  - B. Selectwoman Boucher motioned to accept the minutes for September 20, 2022 as presented. Seconded by Selectman Walsworth. Motion passed with all in favor.

14. **Paperwork**

- A. Signed: Request for Time Off (2), Training & Development Class Request for labor and Employee Workshop, tax commitment paperwork, CMP pole permit
  - B. Selectman Walsworth motioned to accept the Finding of Fact and Conclusion of Law for Train's Tavern Special Amusement permit. Seconded by Selectwoman Boucher. Motion passed with all in favor.

15. **Executive Session**

- A. Discussion held in regards to the procedure to use to process the Ethics complaints that have been received.
  - B. Selectman Lizotte made a motion to adjourn the meeting. Seconded by Selectman Walsworth. Motion passed with all in favor.