

Lebanon, Maine  
Select Board  
Town Office Conference Room  
Minutes –Meeting  
September 15, 2022

SJB  
MW  
EZ  
H

Members Present

Paul Philbrick – Chairman  
James DuPrie – Vice Chair  
Ernest Lizotte, Jr. – Selectman  
Shelli Boucher – Selectwoman  
Michael Walsworth – Selectman

Others Present

Heather Marie Brown  
Deborah Wilson  
Dorothy Bebris  
Paul Bemis  
Allyn Gee

For complete meeting minutes please view the meeting in full at <https://www.youtube.com/c/TownofLebanon>

6:00 PM

1. **Pledge of Allegiance**
2. **Agenda Item** (Order of meeting was changed due to the absence of the Public Hearing Applicant.)
  - A. Air Cleaners, Inc for the Town Office -Paul Bemis presenter
    - (1) Demonstrated a "State of the Art Air Cleaner" with: High Velocity 2500 ft./min. air curtain + HEPA Filter. A recommendation was made by the presenter to have 3 of these units installed in the Town Office. Two units in the main floor area, and one in the conference/office area to remove "germs" (including COVID) from the air. Estimated cost of \$3,033.75. No action was taken by the BOS. The vendor left the demonstration unit that he brought to be used by the Town for testing.
3. **Public Hearing – Trains Tavern – Renewal of Special Amusement License** (Applicant arrived – BOS ended covering Agenda items to conduct the posted Public Hearing.)
  - A. Selection of Presiding Officer- Vice Chair DuPrie nominated Chair Philbrick, seconded by Selectwoman Boucher. No other nominations. BOS voted 4 – yes, 0 – no, 1 abstained (Philbrick).
  - B. Opening of Public Hearing – Vice Chair DuPrie motioned to open the meeting. Selectman Lizotte seconded. Motion passed with all in favor.
  - C. Public Hearing was conducted using the Town of Lebanon Public Hearing – Guideline
    - (1) Applicant presented their request. No other presentations.
  - D. Chair Philbrick made a motion to end testimony and move into deliberation. Seconded by Vice Chair DuPrie. Motion passed with all in favor.
  - E. Vice Chair DuPrie made a motion to grant the Special Amusement Permit for Trains Tavern. Selectman Walsworth seconded the motion. Motion passed with all in favor.
  - F. Vice Chair DuPrie made a motion to grant a liquor license request for the upcoming year for Trains Tavern. Motion seconded by Selectman Walsworth. Motion passed with all in favor.
4. **Returned to Posted Agenda Items**
  - A. Cannabis Haven – request extension

- (1) Vice Chair DuPrie motioned to grant Cannabis Haven Tier 3 and Cannabis Haven Tier 4 a 1 year extension on their existing medical and adult use applications, to expire on the anniversary date of the application. Motion seconded by Selectwoman Boucher.  
Motion passed 4- yes, 0 – no, 1- abstain (Selectman Walsworth)

B. Heather Brown – Fundraising Update

- (1) Thanked her supporters. \$1600.00 was raised and donated to the Lebanon Elementary music and arts programs

5. **Department Head Briefing – None**

6. **Public Participation**

- A. Allyn Gee – Questions for the Marijuana Officer and requested the role status of Selectman Walsworth in regards to marijuana.  
B. Dorothy Bebris – Pothole – Bigelow Rd.  
C. Deborah Wilson – Witness- DC, Trunk or Treat, Upcoming political events, Station 2, Marijuana Officer questions, New Bridge meeting

7. **Unfinished Business**

- A. Hebo Hybo- Public Forum – TBD  
B. Install Light at Park & Ride on 202 – Awaiting parking lot repair – Road Commissioner  
C. Performance Reviews – Chair Philbrick – 2 left  
D. “COVID” Funds Plan – October  
E. Transfer Station- Selectman Walsworth & Selectwoman Boucher researching options  
F. Vault/Shelves – October  
G. Public Access Policy – In the works  
H. Ethic’s Complaints – Sept. 21, 2022  
I. Grant Review/Update-Select Board Assistant will advertise for 3 appointments. 4-6 hours per week, Experience with grant writing preferred, Post for 2 weeks.  
J. Hooper Report – Postponed will advise  
K. Foreclosure Properties & Station 2 – Property Auctions – TBD  
L. Transfer Station – Pest Control – Scheduling vendor quotes  
M. Create “Hot Sheet”/Priority Listing – BOS

8. **Individual Selectmen Issues**

- A. Vice Chair DuPrie: Update on resident’s tax review. Fire Chief prepping proposal for Fire Station 1.  
B. Selectwoman Boucher: Recap of New Bridge meeting with Milton, N.H., Fire Station  
C. Selectman Walsworth: Request to establish a workshop to prioritize issues on a continual basis, request Board member department assignments, WEX receipt policy status, Prospect Hill – guard rail status – roads issue, List of roads from Road Commissioner – priority list, Waterfront structures, Charter petition status, Marijuana reimbursement from the State, Texting presentation for Town announcements, Marijuana Office questions from Public Participation  
D. Chair Philbrick: Portsmouth Naval Shipyard – Economic Impact CY21, BMV training for staff in October, Transfer Station pest control, Foot & Eye protection policy for employees, Dixon Road subdivision concerns, Special Town meeting, Election time line, Treasurer Hours request letter. Chair Philbrick motioned to accept the Treasurer’s request letter for hours

change as presented. Motion seconded by Vice Chair DuPrie. Motion passed with all in favor.

- E. Tax Commitment – Establishment of 2022-2023 Mil-Rate. The proposed mil-rate tax choices received from the Town's Assessor Agent was presented to the Board by the Chair. The Board reviewed the data and discussed the information before them. Vice Chair DuPrie made a motion to set the 2022-2023 mil-rate to 0.01535. Selectman Walsworth seconded the motion. No additional discussion. Motion passed with all in favor.

## **9. Executive Session**

- A. (9:28 PM) Chair Philbrick motion for an executive session for Personnel Matters Pursuant to 1 MRSA 405 (6)(A). Vice Chair DuPrie seconded the motion. Motion passed with all in favor.
- B. (9:47 PM) Vice Chair DuPrie motioned to exit Executive Session. Seconded by Selectwoman Boucher. Motion passed with all in favor.
- C. (9:48 PM) Selectman Lizotte motioned to adjourn the meeting. Seconded by Selectwoman Boucher. Motion passed with all in favor.

## **UNFINISHED BUSINESS AS OF September 19, 2022**

Hebo Hybo – **Public Forum - TBD**

Install Light at Park & Ride on 202 – **Road Commissioner fixing parking lot**

Performance Reviews – **Chair Philbrick – 2 left**

“COVID” Funds Plan –**October**

Transfer Station – **Selectman Walsworth & Selectwoman Boucher researching options**

Vault/Shelves – **October**

Public Access Policy – **In the works**

Ethic's Complaints – **Sept. 21, 2022**

Grant Review/Update – Select Board Assistant will advertise for 3 appointments

- 1) 4-6 Hours per week
- 2) Experience with grant writing preferred
- 3) Post for 2 Weeks

Hooper Report – **Postponed will advise**

Foreclosure Property & Station 2 – **Property Auctions – TBD**

Create “Hot Sheet”/Priority Listing - **BOS**