

**Lebanon, Maine
Select Board
Town Office Conference Room
Minutes –Meeting
August 4, 2022**

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Members Present

Paul Philbrick – Chairman
James DuPrie – Vice Chair
Ernest Lizotte, Jr. – Selectman
Shelli Boucher – Selectwoman (arrived 7:08)
Michael Walsworth – Selectman Excused

Others Present

Deborah Wilson
Wayne Caterino
Jeremy Bradshaw
Timothy Bragdon
Dottie Bebris
Tom Potter
Jeffrey LaRicca

For complete meeting minutes please view the meeting in full at
<https://www.youtube.com/c/TownofLebanon>

6:00 PM

Pledge of Allegiance

Review of Minutes

Vice Chair DuPrie motioned to accept the BOS Minutes submitted for 7-14-22 as presented.
Selectman Lizotte seconded the motion. Motion passed with all in favor – Chair Philbrick, Vice Chair DuPrie, Selectman Lizotte

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Vice Chair DuPrie motioned to accept the BOS Minutes submitted for 7-21-22 as presented.
Selectman Lizotte seconded the motion. Motion passed with all in favor – Chair Philbrick, Vice Chair DuPrie, Selectman Lizotte

Vice Chair DuPrie motioned to accept the BOS Minutes submitted for 7-28-22 as presented.
Selectman Lizotte seconded the motion. Motion passed with all in favor – Chair Philbrick, Vice Chair DuPrie, Selectman Lizotte

Vice Chair DuPrie motioned to accept the BOS Minutes submitted for 8-1-22 as presented.
Selectman Lizotte seconded the motion. Motion passed with all in favor – Chair Philbrick, Vice Chair DuPrie, Selectman Lizotte

Paperwork

Chair Philbrick motioned to appoint Karen E Smith as Excise Tax Collector effective August 11, 2022. Vice Chair DuPrie seconded the motion. Motion passed with all in favor – Chair Philbrick, Vice Chair DuPrie, Selectman Lizotte

Board signed the Training & Development Class Requests for the Town Treasurer. MM Tax Collector's and Treasurers Assoc., MMTCTA municipal Law Workshop

Board signed a Request for Time Off - Staff

Purchase Order – Fire – Generator Repair. Vice Chair DuPrie motioned to accept the purchase order request for Fire Station 1 Generator repair for the sum of \$913.81. Selectman Lizotte seconded the motion. Motion passed with all in favor – Chair Philbrick, Vice Chair DuPrie, Selectman Lizotte

6:11 PM

Department Head

Fire Chief Flynn introduced Michael Close – Retired Fire Chief – New member to the department.

Chief Flynn addressed the incorrect “rumor” of the fire truck fire. Dispatch error when sending out the call.

Updated the Public on the “Cooling Station” set-up and explanation of setting up shelters

6:18 PM

Agenda

ATV – Mr. Potter present-- Mr. Leggett & Conservation Commission no show

Addressed posted ATV signs

Showed pictures of road and property damage

Conservation Commission – no response

Schedule another meeting for August 18 – Invite Conservation Commission, Matt Leggett – ATV.

6:39 PM

Wayne Caterino – Lot 7 – Road Set Back

Requested a “No Action” letter to address a front set back of less than 50 feet.

Referred to the Appeals Board for a variance

6:57 PM

Unfinished Business

Brief overview of list

Vice Chair DuPrie presented a proposed set of guidelines to be used in selecting the public representatives for the Transfer Station Steering Committee

Individual Selectmen Issues

Vice Chair DuPrie informed the Board of the information he obtained from his meeting with the TRIO representative.

\$175.00 required to complete the roll out of the TRIO program that supports the Code’s department.

Vice Chair DuPrie to create the programs in TRIO to support Codes use

7:08 PM – Selectwoman Boucher arrived.

Vice Chair DuPrie motioned to go forward with the TRIO module and authorize \$175.00 for Harris to complete the work establishing the program. Seconded by Selectwoman Boucher.

Motion passed with all in favor – Chair Philbrick, Vice Chair DuPrie, Selectwoman Boucher, Selectman Lizotte

Vice Chair DuPrie read the revised marijuana proposed policy for licenses released back to the Town.

Discussion was held Board and Public

Selectwoman Boucher motioned to accept the marijuana policy as written. No second.

Vice Chair DuPrie to contact legal to set up a conference call for August 12.

Selectwoman Boucher reconsidered the Transfer Station Steering Committee public appointee guidelines.

The wording in the original ballot question authorizing the expenditure of \$100,000 was discussed. To be re-addressed August 12.

Board to discuss adding a Conservation Commission member to the Transfer Station Steering Committee – August 12.

8:25 PM

Chair Philbrick motioned to enter into Executive Session for Personnel Matters Pursuant to 1 M.R.S.A. 405 (6)(A). Motion seconded by Vice Chair DuPrie. Motion carried with all in favor – Chair Philbrick, Vice Chair DuPrie, Selectwoman Boucher, Selectman Lizotte

8:32 PM -Vice Chair DuPrie motioned to exit Executive Session. Seconded by Selectman Lizotte. Motion passed with all in favor – Chair Philbrick, Vice Chair DuPrie, Selectwoman Boucher, Selectman Lizotte.

8:34 PM – Vice Chair DuPrie motioned to re-enter public session. Seconded by Selectwoman Boucher. Motion passed with all in favor – Chair Philbrick, Vice Chair DuPrie, Selectwoman Boucher.

8:35 PM – Selectwoman Boucher made a motion for Leslie at HR to send an offer to the applicant for a position at the transfer station. Vice Chair DuPrie seconds the motion. Motion passed with all in favor – Chair Philbrick, Vice Chair DuPrie, Selectwoman Boucher, Selectman Lizotte

8:37 PM – Board continued individual Board issues – Selectwoman Boucher – none
Selectman Lizotte – no issues

Chair Philbrick

Presented BOS minutes for July 14, 2022. Vice Chair DuPrie motioned to accept the minutes submitted as presented. Seconded by Selectwoman Boucher. Motion passed with all in favor. Chair Philbrick, Vice Chair DuPrie, Selectwoman Boucher, Selectman Lizotte

Presented Certificates of Settlements received from Marybeth Pordon for the following tax years and amounts: 2019- \$1,814.08, 2020 – \$5,735.92, 2021 - \$444,573.98. The Board reviewed and signed each years Settlement.

Presented Certificates of Recommitment to Karen Smith – Tax Collector for the following tax years and amounts: 2019- \$1,814.08, 2020 - \$5,735.92, 2021 - \$444,573.98. The Board reviewed and signed each years Recommitment.

Presented the Select Board – Bylaws as of August 4, 2022 for approval and signature. Vice Chair DuPrie motioned to accept the Select Board Bylaws as of August 4, 2022 as submitted. Seconded by Selectwoman Boucher. No discussion. Motion passed with all in favor – Chair Philbrick, Vice Chair DuPrie, Selectwoman Boucher, Selectman Lizotte

Provided a response to the Hiring Procedures discussed at 7/28/22 Public Participation

9:08 PM

Public Participation

Deborah Wilson – presented information on the Tax Stabilization Program for the elderly.
Envelope opened that was requested to be opened at time of the Board meeting
Board reviewed the contents of the envelop
The enclosed letter was determined to be addressing a potential personnel issue

9:15 PM -Chair Philbrick made a motion to enter into Executive Session for Personnel Matters Pursuant to 1 M.R.S.A. 405 (6)(A) – Citizen Complaint. Seconded by Vice Chair DuPrie. Motion passed with all in favor – Chair Philbrick, Vice Chair DuPrie, Selectwoman Boucher, Selectman Lizotte

9:33 PM – Vice Chair DuPrie motioned to exit Executive Session. Seconded by Selectwoman Boucher. Motion passed with all in favor – Chair Philbrick, Vice Chair DuPrie, Selectwoman Boucher, Selectman Lizotte

9:35 PM – Chair Philbrick made a motion to re-enter public session. Seconded by Vice Chair DuPrie. Motion passed with all in favor – Chair Philbrick, Vice Chair DuPrie, Selectwoman Boucher, Selectman Lizotte.

9:36 PM – Chair Philbrick made a motion to enter into Executive Session for Labor Negotiations Pursuant to 1 M.R.S.A. 405 (6)(D). Seconded by Selectman Lizotte. Motion passed with all in favor – Chair Philbrick, Vice Chair DuPrie, Selectwoman Boucher, Selectman Lizotte

9:53 PM – Vice Chair DuPrie made a motion to exit Executive Session. Seconded by Selectwoman Boucher. Motion passed with all in favor – Chair Philbrick, Vice Chair DuPrie, Selectwoman Boucher, Selectman Lizotte.

9:54 PM – Vice Chair DuPrie made a motion to adjourn the BOS meeting. Seconded by Selectwoman Boucher. Motion passed with all in favor – Chair Philbrick, Vice Chair DuPrie, Selectwoman Boucher, Selectman Lizotte.