

Lebanon Select Board
Town Office Conference Room
Minutes –Meeting
August 11, 2022

SB
ML
MW
HP

Members Present

Paul Philbrick – Chairman
James DuPrie – Vice Chair
Ernest Lizotte, Jr. - Selectman
Shelli Boucher – Selectwoman
Michael Walsworth - Selectman

Others Present

Steve Nugent

For complete meeting minutes please view the meeting in full at <https://www.youtube.com/c/TownofLebanon>

5:00 PM Pledge of Allegiance

5:01PM Selectman DuPrie makes motion to enter into executive session pursuant to 1 M.R.S.A. (6)(E) conversations with the municipality and the town's attorney, Selectman Walsworth seconds motion, all in favor, motion passed.

5:30 PM Chairman Philbrick makes a motion to enter in public session, Vice Chair DuPrie seconds motion, all in favor, motion passed.

5:32 PM Review of minutes
- No minutes to review

Paperwork:

- \$317,821.93 Due September 1, 2022 for assessor return
- Training request for Treasurer-payroll law workshop
- Registrar of Voters-Stephanie C, January 31, 2023? Is the date correct
- BYOB permit for September 2nd-4th

Selectmen Walsworth makes a motion to authorize Chairman Philbrick to sign hunting and fishing license registration agent nomination form, Vice Chair DuPrie seconds motion, all in favor, motion passed.

• Invoice for Marijuana computer \$2,166.84 from Marijuana funds
Vice Chair DuPrie makes a motion to approve invoice for computer for marijuana enforcement officer, Selectwomen Boucher seconds motion, Selectman Walsworth abstains, Selectwoman Boucher, Chairman Philbrick, Vice Chair Duprie in favor, motion passed.

- Animal Control Impound fees are as follows: 1st offense \$45, 2nd offense \$65, 3rd offense \$100. 2019 was the last time it was signed.
- No change to 2018 policy authorization of Treasurer in regard to third party check policy.
- July 15, 2022, resignation from Tax Collector July 29, 2022, actual resignation date August 2, 2022.
- Chairman Philbrick makes a motion to accept the Tax Collector's resignation letter as of August 2, 2022, based on the confirmation reviewed from the Town Treasurer of the accuracy of the Certificate of Settlement for the tasks committed for Municipal Officers on August 4, 2022. Vice Chair DuPrie seconds the motion,

all in favor, motion passed.

5:53PM Agenda Items:

No Items for agenda

Unfinished Business:

Hebo Hybo - Selectwomen Boucher is reaching out to conservation commission concerning Lebanon Town Forest. Haven't touched based yet.

Covid funds - Agenda for next week August 18, 2022.

Transfer Station - Committee being established.

Selectman Walsworth - Solid waste 275,000,000 infrastructure grants.

Northeast Resource Recovery Association (Milton uses the program)

Scheduling tour visits to Milton and Berwick with Roger and Josh from Transfer station.

Board conversation about adding a member from the Conservation Commission to the Transfer Station Committee.

Shelves - Selectman Walsworth tabled for two weeks August 25, 2022

Public Access Policy - Vice Chair DuPrie discusses a policy for public use of town resources.

Ethics Complaints - not discussed

Grants - Selectman Walsworth mentions the Grant received by Sanford, Maine for downtown improvements (25 million). Selectman Walsworth has reached out to neighboring Sanford about how they accomplished receiving the Grant.

Hooper Report - Selectman Walsworth hasn't had the opportunity to meet with Chief about it yet.

Personnel Policy - Moving forward with Leslie. Current probation period is 6 months possibly moving to one year probation period.

Foreclosure of property - Checking the process with the new Tax Collector.

6:10PM Public Participation:

Mr. Nugent mentions his pleasant visit to the fire station

6:11PM Individual Selectmen Issues:

Vice Chair DuPrie-

- Appeals appointment error in Michael McChesney, alternates are three-year appointments.
- New opening for appeals as an alternate
- In 2016 two lot were joined for tax purposes, however, there is no record of them every being merged through registrar of Deeds. There needs to be more information moving forward.

Selectwoman Boucher-

- no issues at this time

Selectman Walsworth-

- still working on cable contract
- Questioned if Chief had scheduled yet? It hasn't.
- questioned where we were with the employee cell phones
 - What about inappropriate use of cell phones or lap tops? Is there a policy? Suggested adding it to Personnel Policy
- Ms. Bragg safe-zones? Signs? Designated spaces? Follow up with Scott Gerrish.

6:27PM Vice Chair DuPrie makes a motion to adopt Agreement to return and care for Town of Lebanon equipment policy, Chairman Philbrick seconds motion further discussion — amending to a condition of employment

Selectman Walsworth questions if this new policy will have to go through the Union? Chairman Philbrick confirms it does.
Questions about adding all turn out gear, Town of Lebanon in wording, time to turn in equipment (30 days),

6:30PM Vice Chair Duprie rescinds his motion to review wording in the policy.

Chairman Philbrick-

Asks questions about replacing LED replacement lights to conference room. \$75 for 10 lights.

6:37PM Chairman Philbrick makes a motion to enter into executive session pursuant to 1 M.S.R.A. 405 (6)(A) interview for appointment, Vice Chair seconds motion, all in favor, motion passes.

6:49PM Chairman Philbrick makes a motion to enter into public session, Selectman Walsworth seconds motion, all in favor, motion passes.

Chairman Philbrick makes a motion to appoint candidate to Planning Board, Vice Chair DuPrie seconds motion, all in favor, motion passes.

6:55PM Chairman Philbrick makes a motion to enter into executive session pursuant to 1 M.R.S.A 405 (6)(D) Labor contract negotiations, Selectman Walsworth seconds motion, all in favor, motion passes.

7:00PM Vice Chair DuPrie makes a motion to enter into public session, Chairman Philbrick seconds, all in favor, motion passes.

Chairman Philbrick makes a motion to adjourn, Vice Chair DuPrie seconds, all in favor, motion passes.