

Lebanon, Maine
Select Board
Town Office Conference Room
Minutes –Meeting
February 3, 2022

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Members Present

Paul Philbrick – Vice Chair
Ernest Lizotte, Jr. – Selectman
Jeffrey Adams – Selectman
James DuPrie – Selectman

Others Present

Laura Bragg
Chief Flynn
Deborah Wilson
Ben Thompson

For complete meeting minutes please view the meeting in full at <https://www.youtube.com/c/TownofLebanon>

5:00 Pledge of Allegiance

5:01 Selectman DuPrie motioned to accept the Minutes of 1/20/22 as written. Selectman Adams seconded. Vote taken – 3 in favor (Philbrick, Adams, DuPrie) - 1 abstained (Lizotte). Selectman DuPrie motioned to accept the Minutes of 1/24/22 as written. Selectman Adams seconded. Vote taken 3 in favor (Philbrick, Adams, DuPrie) - 1 abstained (Lizotte). Selectman DuPrie motioned to accept the Minutes of 1/27/22 as written. Selectman Lizotte seconded. Vote taken 3 in favor (Philbrick, Lizotte, DuPrie) - 1 abstained (Adams).

5:05 Paperwork Signed – Training request, Memo to transfer \$49,816.00 from Restricted Fund, per Referendum 37 of the June 8, 2021 Town Election, to Contingency Fund, bringing the new balance of Contingency to \$88,611.00. There is a total over expended amount of \$88,611.00 FY20-2021 budget. Transfer \$88,611.00 from contingency to the overextended balances as follow:

Legal -\$5,972.42 Transfer Station -\$82,638.58

Selectmen DuPrie motioned to accept the Memorandum regarding Restricted Fund FY21 and transferring of funds. Selectman Adams seconded. Vote taken; vote carried. Discussion of unregistered dogs and moving forward with this project. The Select Board stated the postage monies for this project could come out of the Animal Control budget. Selectmen DuPrie motioned to expend money for the dog licensing. Chair Philbrick seconded. Vote taken; vote carried. There was discussion about the quotes for the Fire Station 2 to repair generator. This issue was tabled until next week. Discussion about 3 quotes for “mini splits”. There was discussion of the lowest bid and rebates from Energy Maine. Selectman DuPrie motioned to accept the quote for \$6000.00 from Libby HVAC for insulation of the heating system for the Fire Department. Selectman Adams seconded. Discussion ensued. Selectman DuPrie revised the Motion to state the authorization of up to \$6000.00 regardless of vendor. Selectman Adams seconded. Vote taken 3 in favor (Adams, Philbrick, DuPrie) 1 opposed (Lizotte). The Chief advised the residents of impending storm and that they should contact the station for help if needed.

6:25 Conference call with Mike McKenney our insurance broker. The Chief and the BOS discussed the upcoming project at the fire station. Mike stated that his job isn't to tell the Town if they should move forward or not, his job is to advise the Town of the best practices and insurance ramifications and to protect the Town from lawsuits and minimize risk. Chief Flynn stated he will run the project like he runs a fire scene. The volunteers will be covered by a 503 C and their insurance plan. Mike said it sounds like what he is being told is that there is a plan and the volunteers are being vetted. Selectman Adams stated the roofing will be done and insulation will be blown in. Selectman Adams asked if the insurance

company will come and inspect the work. The answer to that is yes. Chair Philbrick stated that the project must stay in budget, they will not be able to over-expend. There must stay under the \$30,000 in CIP. Selectman Adams stated they will not do the insulation if it comes to that.

7:05 Selectman DuPrie motioned to enter into Executive Session Pursuant to 1 MRSA 405 (6)(H) for consultation with Code Enforcement officer on a pending matter in District Court. Selectman Lizotte seconded. Vote taken; vote carried.

7:51 Selectman DuPrie motioned to come out of Executive Session. Chair Philbrick seconded. Vote taken; vote carried.

7:55 Selectman Lizotte motioned to enter into Public Session. Selectman Adams seconded. Vote taken; vote carried.

7:55 Selectman DuPrie provided and reviewed the tonnage reports for the Transfer Station. Chair Philbrick discussed a foreclosed property at R12-012. The finance company was the owner at the time of the foreclosure and they would like to purchase the property back. There was discussion on this subject. Chair Philbrick followed up on the issue from last week about stopping a resident from talking. Chair Philbrick passed out a document which advised that the Select Board does not have to permit residents to speak during public meetings. Deborah Wilson stated that this was her complaint and she would like an apology from one of the Selectmen regarding the way she was spoken to. Chair Philbrick advised the Board that the change in Workers Comp is going from .94 to 1.01 these new rates will go into effect 4/1/2022. This increase is not due to inflation, it is due to risk factor. The company looks at the past 3 years.

Chief discussed fire protection at the Town Office and will schedule training day for CPR, AED and Fire Extinguisher. Chief also reminded everyone that this is the 75-year anniversary of Lebanon Fire Department.

8:45 Good of Town – Selectman DuPrie reminded everyone to vote on Tuesday, February 8, 2022.

8:54 Selectman DuPrie motioned to enter into Executive Session for Personnel Matters pursuant to 1 MRSA 405(6)(A). Selectman Adams seconded. Vote taken; vote carried.

9:50 Selectmen DuPrie motioned to exit executive session. Selectman Adams seconded. Vote taken; vote carried.

9:51 Selectman DuPrie motioned to adjourn. Chair Philbrick seconded. Vote taken; vote carried.