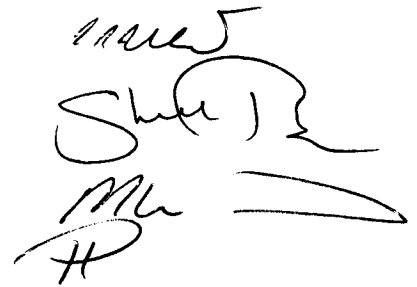


Lebanon, Maine
Select Board
Town Office Conference Room
Minutes –Meeting
July 7, 2022



Members Present

Paul Philbrick – Chairman
James DuPrie – Vice Chair
Ernest Lizotte, Jr. – Selectman EXCUSED
Shelli Boucher – Selectwoman
Michael Walsworth - Selectman

Others Present

Adam Rowley, Rowley's Remedies

For complete meeting minutes please view the meeting in full at <https://www.youtube.com/c/TownofLebanon>

6:00

Pledge of Allegiance

6:04 Selectman Walsworth advised the board that he spoke with Roger and Patrick at the Transfer Station. They are very concerned about the issue with the asphalt. Selectman Walsworth expressed his concern as well, feels it is getting worse quickly. The Board discussed the sign purchase for the transfer station and they do support it. Vice Chair DuPrie motioned to purchase the Transfer Station Sign. Selectwoman Boucher seconded motion. Vote taken; vote carried. This purchase does not include the sign for cardboard. Chair Philbrick discussed the changes to the Corporate Authorization form for Kennebunk Savings. The Board reviewed and agreed it is ok for the Chair to sign.

6:14 Time off request, signed. The Board signed the pay increases for employees.

6:20 Public Hearing – Adam Rowley – Rowley's Remedies. Chair Philbrick opened the Public Hearing. The Board must select a Public Officer for the hearing. Vice Chair DuPrie nominated Paul Philbrick. Chair Philbrick motioned to close the nomination and vote. Selectman DuPrie seconded closing the vote. Vote taken; vote carried. Chair Philbrick read the procedure. Vice Chair DuPrie motioned to open the Public Hearing. Chair Philbrick seconded. Vote taken; vote carried. Chair Philbrick stated that Michael Walsworth needs to recuse himself due to a conflict. Chair Philbrick, I make a motion starting July 7, 2022 to recuse Selectman Michael Walsworth, at his request as a Federal Employee bound to abide by Federal Law, from all discussion and/or voting on all Marijuana issues until this recusal is revoked by majority vote of the Select board in office at said time. Vice Chair DuPrie seconded. Vote taken; vote carried. Selectman Walsworth explained that his intention is to be recused for future votes on all marijuana issues. Selectman Walsworth will abstain. Selectman Walsworth explained that he works for the Federal Government and is bound to follow State and Federal laws. Selectman Walsworth feels it is best for him to recuse himself. The Board discussed a quorum of 3 is needed and the board has met that even after Selectman Walsworth recused himself. The business application is for a care giver - Home caregiver and small manufacturing. The Board reviews the file. Adam Rowley stated that he decided to get into medical caregiving due to family members with medical issues and marijuana worked for them. Mr. Rowley stated that he enjoys gardening and baking and his business incorporates both things. Vice Chair DuPrie stated he reviewed the file and the paperwork. Selectman DuPrie stated that this would be the opportunity for neighbors or the public to comment about the business, but no one is here. Lynne Davis, the Acting Marijuana Officer, addressed the need for the verification of the sign off of the electrical work. Ms. Davis advised the Board that we are waiting for something from the State as it is understood the work was done. Vice Chair DuPrie motioned to end testimony. Chair

Philbrick seconded. Vote taken; vote carried. (Selectman Walsworth previously recused himself and wasn't present for vote) Vice Chair DuPrie advised that because we need the state electrical information, he feels it is best to issue conditional approval upon submission of completion to the Marijuana Officer in order to grant the license.

Selectman DuPrie motioned to grant Rowley's Remedies a Home Caregiver License for 30 plants and a Medical small manufacturing license for 30 plants – upon submission of state electrical inspection. Chair Philbrick seconded. Vote taken; vote carried. (Philbrick, Boucher, DuPrie).

6:40 Chair Philbrick motioned to adjourn the public hearing. Vice Chair DuPrie seconded. Vote taken; vote carried. (Philbrick, Boucher, DuPrie).

6:40 Selectman Walsworth returned to the meeting. The Board discussed the Select Board Bylaws and changes they would like to make. The Board reviewed how items would be handled, the order to the agenda and ways to keep the meeting moving in order to get Town Business done more effectively. The Board discussed time limits and that public participation is for comments not discussions. There was discussion that if an issue is made during Public Participation that the Board feels could be made an Agenda item, that the Board could motion for that, not just the Chair. A vote would be taken.

7:20 Discussion about appointments – there are 4 open seats on the Appeals Board and 5 applicants. The Board discussed the process for reviewing the applications. Can this be done in executive session without candidates present? Lynne Davis will reach out to MMA to get an answer. Vice Chair DuPrie discussed his concern about snow birds or chronic absences being re-appointed. The Board will interview applicants on the 14th of July starting at 7:30pm and each will have 5 minutes.

7:35 Unfinished Business – Vice Chair DuPrie discussed issues and the need for Mr. Potter and Mr. Leggett come to a meeting. The Board discussed a date and July 28th was agreed to. Lynne Davis will reach out to let Mr. Potter and Mr. Leggett know. The Board discussed the legal issues around Hebo-Hybo and the easement/right of way. Does the Town want to expend the money? The Board discussed the office being closed from 12:30 – 3:00 each day. The Board agreed to change the closing time from 12:30 – 1:30 each day starting July 18th. The Board will move quickly on the transfer station issue.

Selectwoman Boucher discussed her adding a COMMUNITY portion on the website with a calendar of Stuarts Field. The Board agreed to this. There are questions about what is at the field that the Town owns. Selectwoman Boucher will look into this. Selectman Walsworth discussed the cost and high deductible for the cyber insurance. The insurance agent is willing to come in and speak with the Board. Selectman Walsworth brought forth concerns about the number of executive sessions the board has and if there is a way ensure public trust around this issue. The board discussed expanding the explanation of the session.

8:30 Vice Chair DuPrie addressed the cell phone for the Code Officer. Vice Chair DuPrie advised the board about TRIO for codes and streaming the process. Selectman DuPrie will contact TRIO to go over the functions, etc. Vice Chair DuPrie discussed a Marijuana Policy for released lines to ensure fairness to all. Chair Philbrick discussed the lights at the school and the Town has been paying for this. This came to light when CMP sent over a document to upgrade to LED lights. Lynne Davis will reach out to CMP and have them removed from the Town's billing. Chair Philbrick presented the Assessing Contract, which upon review, needs clarification before signing.

9:00 Vice Chair DuPrie motioned to enter into Executive Session for Personnel Matters (employment) per 1 M.R.S.A. § 405 (6) (A) and Executive Session for Labor Negotiations per 1 M.R.S.A § 405 (6) (D). Chair Philbrick seconded. Vote taken; vote carried.

10:06 Chair Philbrick motioned to exit executive session. Selectwoman Boucher seconded. Vote taken; vote carried.

10:07 Chair Philbrick motioned to adjourn. Selectwoman Boucher seconded. Vote taken; vote carried.