

Lebanon, Maine  
Select Board  
Town Office Conference Room  
Minutes –Meeting  
Thursday, June 30, 2022

*M. Lizotte*  
*Shelli Boucher*  
*Michael Walsworth*  
*Deborah Wilson*  
*Chris Gilpatrick*

Members Present

Paul Philbrick – Chairman  
James DuPrie – Vice Chair  
Ernest Lizotte, Jr. – Selectman EXCUSED  
Shelli Boucher – Selectwoman  
Michael Walsworth - Selectman

Others Present

Deborah Wilson  
Chris Gilpatrick

For complete meeting minutes please view the meeting in full at <https://www.youtube.com/c/TownofLebanon>

6:00pm:

**1. Pledge of Allegiance**

**2. Department Head -Fire Chief-**

- A. Three weeks selectman meeting at fire station for a presentation (PowerPoint). Plans for the town, cutting costs, saving money (utilities at station 2 are outrageous).
- B. Selectman Walsworth addressed creating operations manuals. Discussed Chief Hooper's assessment of the fire department. Chief Flynn addressed cash constraints
- C. Selectman Walsworth asked about cooling stations being in place with Elementary gym being closed for maintenance.
- D. Deborah Wilson asked about future blood drives at the station, they were canceled due to air quality.
- E. Brush Truck - Lettering

**3. Review of Minutes-**

- F. Selectman Walsworth noticed missing member Theresa Hartford, adding 21st for workshop for Covid funds
- G. Selectman DuPrie makes motion to Amend minutes to include the missing items, Selectman Walsworth 2nd, All in favor

**4. Paperwork-**

- H. Training for Office Manager Lynne - Trio-
- I. Accepting of Treasurers warrants paperwork
- J. \$600 for Transfer station sign- where is the money coming from? Move money from office supplies budget \$100? \$500 from transfer station budget

K. Concerns about hole still in pavement at transfer station. No time frame yet.

L. Application for BYOB at Proving Grounds July 8th-10th (second event)

**Appointments- running to 6-30-2023**

Chris Gilpatrick (handed in appointment papers) -Budget committee

Laura Bragg- Alternate Budget Committee

Carol Harris- Animal Control

David Salvatore- Code enforcement

David Salvatore - Plumbing Inspector

David Salvatore - Building Inspector

Jennifer Griffin- E911 Municipal Coordinator

Blain Wood - E99 Addressing Officer

John Bozak - Conservation Committee member

Dan Blanchette - Conservation Committee member

Gerard Lanoie - Conservation Committee member

Leslie Randazzo - FOAA Officer

Lynne Davis - General Assistant Administrator

Marcie Polletta- Librarian

Andrew Lepage - Planning Board Member

Marybeth Pordon - Town clerk

Marybeth Pardon - Tax Collector (August 31st, tax commitment)

Marybeth Pardon - Excise Tax Collector

Leslie Randazzo - Treasurer

Kirk Flynn - Fire Chief

Kirk Flynn - Health Officer

## **5. Agenda Items -**

### **M. Cleaning Bids - One bid**

- a) Swept up Cleaning (see duties)
- b) \$60 a week \$80 every two weeks, Selectman DuPrie makes motion to accept bid Bi-weekly option, Selectman Walsworth seconds, All in favor.

### **B. Select Board Bylaws-**

- c) Selectman Walsworth section 3 agenda order- we don't strictly enforce. Purposes rotating department head briefing. Public hearing to come right after Pledge!
  - (1) -clears the room
  - (2) - time advantages
- b) Unfinished business,
  - c) public participation and for good of the town, moved to after unfinished business, issues:
    - (1) sticking to time limits
- d) Selectman Walsworth mentions public comment outside of public participation before and after comments, only at the request of the chair
  - (1) Deborah Wilson- hand raising is effective
  - (2) can be amended at any time, limited to 3 minutes, 15 minutes total comments at the end of agenda item

### **C. Deborah Wilson- Appeals Board-**

- 1. Difficult to reappoint
- 2. Do we need appointment papers? Yes
- 3. Snowbirds- take off during winter, full voting members
- 4. Jenn re-did schedule
  - a) done by seat, anyone is appointed as the same time.
- 5. Selectman Walsworth questions snow bird alternates?

## **6. Unfinished Business-**

### **A. Selectman Philbrick skips due to time constraints**

## **7. Individual Selectmen Issues-**

- A. Selectman Duprie- See what it would take to implement Codes to Trio
- B. Selectman Philbrick- Weather service- snow fall measuring tool. Information of Cyber Policy
- C. Selectwomen Boucher- Had meeting with department heads. We have a schedule for Stuarts Field. Wondering if she can add a “community” section to website with sports field schedule and happenings of the town.

## **8. Public Participation-**

- A. Union Rep clarifies what was mentions at Selectman meeting (June 23, 2022) that code works 25 hours a week and has open office hours 6 of those hours a week.
  - 1. Code enforcement officer did not object to his phone number being given out
  - 2. All personal matters should be addressed during executive session
- B. Chris Gilpatrick- paperwork for appointment to Budget Committee, questions what the rule is with needing paperwork. questions if the work at the transfer station has been put out to bid?
- C. Deborah Wilson - construction on the second dug out at Stuarts Field
  - 1. Suggests Selectwomen Boucher contact Jeff Adams about fall ball
  - 2. Concession at Stuarts field is town owned
  - 3. Safety with children running in street at ball field. Can they use the flashing slow sign? How to work the sign

## **9, 10. Selectman Duprie makes a motion to enter into executive session, Selectman Philbrick Seconds, all in favor. (See agenda) Personnel Matters Pursuant to 1 M.R.SA 405 (6)(A) and Labor Negotiations Pursuant 1 M.R.SA 405 (6)(A)**

- A. 10:10 pm Selectman Duprie makes a motion to leave executive session. Selectman Philbrick Seconds. All in favor.
- B. Selectman Duprie makes a motion to adjourn. Selectman Philbrick Seconds. All in favor.