

Lebanon, Maine
Select Board
Town Office Conference Room
Minutes –Meeting
MAY 5, 2022

Adams
Lizotte
DuPrie

Members Present

Paul Philbrick – Vice Chair
Ernest Lizotte, Jr. – Selectman
Jeffrey Adams – Selectman (PHONE AT 6:29)
James DuPrie – Selectman

Others Present

Deborah Wilson
Matthew Leggett
Rob Bertrand

For complete meeting minutes please view the meeting in full at <https://www.youtube.com/c/TownofLebanon>

6:00 Meeting opened with the pledge of allegiance

6:02 Review of Minutes – Selectman DuPrie motioned to accept minutes of April 28 as presented. Selectman Lizotte seconded the motion. Motion approved with all voting in favor. Review of minutes for May 3rd was postponed until the next meeting due to lack of a quorum to review these minutes.

6:04 Paperwork: Certified Ratio Declaration Form from John O'Donnell was reviewed. The ratio provided by the State was 73%. The ratio recommended by John O'Donnell was 80%, which is permitted by Maine Law. Selectman DuPrie motioned to accept the declared ration as 80%. Selectman Lizotte seconded the motion. Motion passed with all in favor. The actual signing of the 3 mowing contracts (Birch Point Property Management, Matty J Landscaping) that were awarded on April 28, 2022 was accomplished. An abatement for R01-009 was reviewed and signed for the sum of \$67.80.

6:11 Agenda Items: ATV – Matt Leggett updated the BOS on his visits with the residents on the proposed ATV route. Selectman DuPrie and Selectman Adams accompanied him at different times. Matt discussed the proposed use of trail cams and club education to eliminate misuse of the ATV proposed route.

6:29 – Selectman Adams called in to the meeting and requested to join in. Selectman DuPrie provided an alternate number for the Public to be able to call in if they so desired. Selectman Adams motioned to open the access road for one year. Selectman DuPrie seconded the motion. Chair Philbrick stated that he would support the one-year trial period with the option to withdraw the privilege at any time if the situation so warrants it. A vote was taken, 3 in favor (Adams, DuPrie, Philbrick), 1 against (Lizotte)

6:45 – Discussion was held in reference to the 5-19 School Budget meeting at the Hansen School. Chair Philbrick motioned to start the 5-19 BOS meeting at 7:30 or when the School Budget Committee ends. Selectman DuPrie seconded. Motion approved with all in favor. Discussion was held in reference to the 5-26 School Board Public Hearing. Chair Philbrick motioned there would be no BOS meeting on 5-26 due to the School Board Public Hearing. Selectman DuPrie seconded. Motion carried with all in favor. Paperwork to be signed by Board members as needed on 5-27. Chair Philbrick to notify BOS if a meeting of the board is necessary for unforeseen issues at this time.

Unfinished Business: Only change made was to remove the "Salt Bid" from the list

Individual Selectman Issues: Selectman Lizotte – stated that he would not be able to attend the BOS meetings for a few weeks.

Selectman DuPrie – No issues at this time

Selectman Adams – No issues at this time

Chair Philbrick – read to Selectman Adams and the Public the resignation letter received from the Town Treasurer/Human Resource Director. Selectman DuPrie motioned to accept the resignation letter and offer by the Treasurer/Human Resource Director. Selectman Lizotte seconded. Motion was approved with all in favor. Chair Philbrick – presented a property issue to the BOS for lot number R2-57. The front set back requirement of 50 feet was identified as not being met. The actual distance is between 41 and 45 feet. During discussion it was noted that the error was not caused by the property owner but by the contractor performing the work according to the Code Enforcement Officer statement. Discussion was held in regards if this should go to the Appeals Board. Chair Philbrick presented documentation of a previous situation with a similar problem with the front set back. Using that history, a “no-action letter” was drafted and presented to the board for review. Selectman DuPrie motioned to sign the “Will Take No Action Letter” for Map/lot R02-057. Selectman Lizotte seconded. Motion passed with Selectman DuPrie, Selectman Lizotte, Chair Philbrick voting for. Selectman Adams did not vote, since he was unable to review any of the documents from his remote location. BOS signed the letter. Letter was notarized by the Town Clerk. Chair Philbrick – Presented a deed for a Forest Grove burial lot A-R-047 for BOS signature. Board signed the deed. The Town Clerk notarized the deed.

Chair Philbrick – Presented deed #184 for a Forest Grove burial lot 124a dated April 25, 1988. The deed shows a balance due on the burial lot. Chair Philbrick explained that the lot was sold during the time the Cemetery Association was overseeing the cemetery operation. The Trustees involved in the sale of the lot and the overseeing of the funds at that time have passed. There have been several other Trustees since that time until the time the Town took ownership of the property. There is currently at least one occupied grave on the lot. Based on the inability to provide evidence of whether or not the lot was ever paid for, the Board determined to release the deed. Selectman DuPrie motioned to clear the title and waive any monies owned as of May 5, 2022. Selectman Lizotte seconded. Motion passed with a 4-0 vote.

7:22 – Public Participation - Chief Kurk Flynn – Updated the BOS of the number of calls to date for the month – approximately 20 calls, running about 2 fire calls to each EMS call. Chief provided high praise for his crew. Showed the fire picture with the new engine in the background that he will be presenting to the Gosselin Foundation in gratitude for the truck they donated to the Town. Provided the bad news about the mechanical condition of the Forestry Truck and the need to replace it. Much discussion was held in regards to the funding and options in doing this. Chief provided an updated plan of his vehicle replacement priority. Chair Philbrick presented the billing for the excavator and transporting of the machine for the house/barn fire. The excavator was \$750.00 and transportation was \$238.95. After discussion it was determined to pay the bill by using Contingency Funds. Selectman DuPrie motioned to take up to \$1000.00 from Contingency and transfer it to Outside Services in the Fire Budget, which will be used to pay the excavator/transportation bill. Selectman Adams seconded the motion. Motion passed with a vote of 4 -0. Deborah Wilson discussed her desire to restore Fire Station 2 for various functions. Meet the Candidate on 5/7, Public Hearing on 5/14, Mel’s Event for Heart Transplant at 4X4.

8:24 – Selectman DuPrie motioned to go into Executive Session for Personnel Matters Pursuant to 1 MRSA 405 (6)(D). Selectman Lizotte seconded the motion. Motion passed with all in favor.

8:41 – Selectman DuPrie motioned to exit Executive Session. Selectman Lizotte seconded. Motion passed with all in favor.

8:42 – Chair Philbrick motioned to adjourn the meeting. Selectman DuPrie seconded the motion. Motion passed with all in favor.