




**Lebanon, Maine**  
**SELECT BOARD MEETING**  
**Town Office Conference Room**  
**Minutes –Meeting**

October 3, 2023

 Paul Philbrick – Chairman  
 Shelli Boucher – Selectwoman  
 Michael Walsworth - Vice Chair  
 Richard Harlow III – Selectman  
 Kevin Edwards – Selectman

Fire Chief Stefano  
Lt. Todd Ouellette

*For complete meeting minutes please view the meeting in full at <https://www.youtube.com/c/TownofLebanon>*

---

6:00 PM

Pledge of Allegiance

Roll Call

6:08 PM

Department Head Briefing: Chief Stefano shared that A-1 is back in service, Engine 5 and the Brush Truck should be back in service by the end of the week, Sanford Engine 4 is currently on loan to the Town. The engine purchased recently is still on track for an end of the month delivery at which time familiarization training will be required by the fire crew. Chief Stefano briefed the Board on the results of the delegation meeting held on September 29, 2023. The delegation personnel expressed their willingness to assist with the current situation and will provide support for grant requests. Discussion was held in regards to AFG grants and the need for a specific email address to use for the grant. Chief shared that fire operational training and SCBS technician training was taking place. Lastly, the emergency UTV was back in service after addressing several maintenance issues.

6:24 PM

**Vice Chair Walsworth motioned to enter into Executive Session pursuant to 1 MRSA 405 (6)(A)- personnel issues. Seconded by Selectman Edwards. Motion passed 5-0.**

6:35 PM

**Chair Philbrick motioned to exit executive session. Seconded by Selectman Edwards. Motion passed 5-0.**

Agenda: No specific agenda item scheduled. Select Board addressed the upcoming Public Hearing and Public Forum. Chief Stefano read a letter (dated Oct. 3, 2023) addressing the current situation of Station 1. Chief Stefano has been in contact with the Fire Marshall. Discussion was held among those present what to do about the conditions of Station 1. Board to review the safety study report results. Reviewed the single wide home proposal. Discussion was held in regards to Station 1 proposed usage and safety guidelines.

7:39 PM – Selectman Edwards excused himself from the meeting due to a medical concern.

Agenda items resumed: Discussion addressed AFG grant for a fire vehicle. Application due mid-October. The grant requires a 5% participation by the Town. Engine 4 and Tanker 7 are located at Station 2. Pump and hose testing to be conducted. Discussion addressed the status of the heaters to be installed to replace the furnace in Station 1 and the usage of electric heater(s) for the water room.

8:48 PM

Selectman Issues:

Selectman Harlow provided an update on the location study proposal.

Vice Chair Walsworth requested an executive session for later in the evening, and spoke about the Dixon Road letter

Selectwoman Boucher shared with the Board information about Stuart's Ball Field, Coastal Riptide, status of the front counter glass, and presented a draft copy of the Recreation Committee document for the Board to review and comment. Chief Stefano added "Kudos" to those maintaining Stuart's Field.

9:10 PM

Minutes/Paperwork

**Chair Philbrick motioned election warden appointment of Laura Bragg for November 7, 2023. Seconded by Selectman Harlow. Motion passed 4-0. Board signed the appointment paper.**

**Selectman Harlow motioned to have a York County Sheriff Deputy at the November 7<sup>th</sup> elections from 8:00 AM to 4:00 PM. Seconded by Selectwoman Boucher. Motion passed 4-0.**

**Chair Philbrick motioned to make wage adjustments for 4 transfer station personnel due to inability to fill positions. Increase to be \$1.00/hour across the board. Seconded by Selectman Harlow. Motion passed 4-0. Board signed the authorization paperwork.**

**Vice Chair Walsworth motioned to approve the Finding of Fact & Conclusion of Law for Trains Tavern Special Amusement Permit for Dancing & Entertainment – renewal. Seconded by Selectman Harlow. Motion passed 4-0. Board signed the document.**

**Selectman Harlow motioned to deny abatement request for U16-022-B000. Seconded by Vice Chair Walsworth. Motion passed 4-0**

**9:27 PM**

**Vice Chair Walsworth motioned to enter into Executive Session pursuant to 1 MRSA 405 (6)(A) Personnel. Seconded by Selectman Harlow. Motion passed 4-0.**

**10:26 PM**

**Chair Philbrick motioned to exit the executive session and adjourn the meeting. Seconded by Vice Chair Walsworth. Motion passed 4-0.**