





**Lebanon, Maine**  
**SELECT BOARD MEETING**  
**Town Office Conference Room**  
**Minutes –Meeting**

October 5, 2023

 Paul Philbrick – Chairman	Fire Chief Stefano
 Shelli Boucher – Selectwoman	Lt. Todd Ouellette
 Michael Walsworth - Vice Chair	York County Fire Chief Hooper
 Richard Harlow III – Selectman	
Kevin Edwards – Selectman	Excused

*For complete meeting minutes please view the meeting in full at <https://www.youtube.com/c/TownofLebanonP>*

Public:

4:30 PM

Pledge of Allegiance

**Selectman Harlow motioned for Chair Philbrick to sign the letter appointing Selectman Harlow as administrator of SAM.gov account. Seconded by Vice Chair Walsworth. Motion passed 4-0.** Chair Philbrick signed the document.

4:35 PM

**Selectman Harlow motioned to enter into Executive Session pursuant to 1 MRSA 405 (6)(A) personnel issues. Seconded by Vice Chair Walsworth. Motion passed 4-0.**

5:29 PM

**Vice Chair Walsworth motioned to exit executive session. Seconded by Chair Philbrick. Motion passed 4-0**

Agenda: Selectman Harlow shared information about alternative heaters for Station 1. York County Fire Chief Hooper to provide an Incident Action Plan for Station 1. Selectman Harlow informed the Board that the HEB Engineer would be available to chat with the Board via phone on Oct. 12. Chief Hooper shared with the Board information in regards to the plan and grant process when dealing with Federal grants – especially during construction projects.

Open Bids.

No Bids received for Rock Wall repair

One bid received for Cleaning:

CASCOBAY Cleaning Services – Bid – \$2,000 per month for weekly cleanings.

**Selectman Harlow motioned to deny the bid for cleaning services by CASCOBAY Cleaning Services. Motion seconded by Selectwoman Boucher. Motion passed 4-0**

Selectmen Issues:

Selectwoman Boucher presented her corrected draft of the Parks & Recreation Committee document for the Board to review/comment.

**Selectman Harlow motioned to establish a Parks & Recreation Committee pursuant to the October 4, 2023 Parks and Recreation Committee establishment document. Seconded by Selectwoman Boucher. Motion passed 4-0.**

**Selectman Harlow motioned to appoint Selectwoman Boucher as the Parks & Recreation Committee liaison to the Select Board. Seconded by Vice Chair Walsworth. Motion passed 4-0.**

**5:55 PM**

**Selectman Harlow motioned to adjourn the meeting. Vice Chair Walsworth seconded. Motion passed 4-0.**

**Note: Meeting ended to support setting up for the Public Hearing/Forum scheduled for 7:00 PM.**