





**Lebanon, Maine**  
**SELECT BOARD MEETING**  
**Town Office Conference Room**  
**Minutes –Meeting**  
October 19, 2023

 Paul Philbrick – Chairman  
Shelli Boucher – Selectwoman  
 Michael Walsworth - Vice Chair  
 Richard Harlow III – Selectman  
 Kevin Edwards – Selectman

Janice Church  
Traci St. Clair  
Lt. Ouellette  
Chief Stefano

*For complete meeting minutes please view the meeting in full at <https://www.youtube.com/c/TownofLebanon>*

6:03 PM

Pledge of Allegiance

Roll Call – All present

Department Head Briefing – Chief Stefano

1. Fire hose testing completed. Picking up “new” engine Friday and picking up Car 1 equipment while enroute. Discussed grant status with BOS. Representative coming to provide hazard controls training. Training plans in place. 4 more firefighters have completed certification in pumps. Fully staff, working on scheduling. Fire Fighters participated in fire prevention training with the local schools and a day care.
2. **6:14 PM Vice Chair Walsworth motion to enter into executive session for personnel per 1 MRSA 405 (6)(A) for personnel matters, fire. Seconded by Selectman Harlow. Motion passed 5-0.**
3. **6:20 PM Vice Chair Walsworth motion to exit executive session. Seconded by Selectman Edwards. Motion passed 5-0.**
4. East Lebanon Fire Corporation requested permission to use an area at the transfer station on Saturdays for a raffle they are conducting. Board approved with the stipulation they coordinate with the transfer station overseer for the location to set-up so as not to impede traffic flow and safety.

6:30 PM

Union Negotiations

1. **Chair Philbrick motioned to enter into executive session for Labor Negotiations per 1 MRSA 405 (6)(D). Seconded by Vice Chair Walsworth. Motion passed 5-0.**
2. **6:48 PM. Vice Chair Walsworth motioned to exit executive session. Seconded by Selectwoman Boucher. Motion passed 5-0.**

6:48 PM

Agenda

1. Selectwoman Boucher addressed Coastal Rip Tide absence

Public Participation:

1. None

#### Individual Selectmen Issues

1. Vice Chair Walsworth – requested executive session later
2. Selectman Edwards: Referenced Board communication- PR firm and reminded the Board to record their thoughts per the PR company request. Recommend re-instating a monthly newsletter, distribute via website, email, Facebook, hard copies (Selectwoman Boucher volunteered to work on this). Suggested doing an update of “hot topics” at the beginning of the meeting – Selectman Harlow suggested doing a recap at the end of the meeting instead. Shared with the Board the potential of a life changing event taking place may affect his ability to attend all meetings and asked about the remote participation potential – Board discussed the pros and cons of remote participation.
3. Selectwoman Boucher: Shared with the Board actions she had taken in regards to the park and ride light. Shared with the Board the status of the protective glass at the front desk. Updated the Board on recycling options to start at the transfer station – 20-yard container for glass, compactor for cardboard. Updated the Board on the progress in obtaining a cleaning service for the office.
4. Selectman Harlow: Announced the potential date of January 9, 2024 for the ballot election – November 1 and November 8 – budget committee meeting dates – sign warrant on November 9. Updated the Board on the status of the culvert concern on Lower Guinea Road – not changing. Remembered the passing of Margaret Furbush.
5. Chair Philbrick: Requested action by the Board in regards to a waiver request by legal for a land use issue. **Chair Philbrick made a motion not to grant the Town Attorney a waiver due to the appearance of conflict of interest in representing another client in a land use appeal. Seconded by Vice Chair Walsworth. Motion passed 5-0.** Referenced the online training for cannabis available to all Board members. Reminded the Board/Public of the Oct. 26 location study presentation at the school. Updated the Board that we are still seeking a contractor to repair the rail at the transfer station. Discussed the request to reduce commercial solar building permit fees- Board – fees set by ordinance.

#### Unfinished Business

1. Updated the list as follows: Park & Ride – Selectwoman Boucher, Union – finalized, Comprehensive Plan – Selectman Harlow – June ballot, Fire Station – Removed from the list, deleted separate listing of Fraternalization policy and hiring policy – incorporating into one item – Personnel Policy update. Town Office Repairs – removed drop box, AED. Roads – removed Dixon Rd, Blaisdell Corner, Transfer Station.

#### Review of Minutes

1. **Chair Philbrick motioned to accept the October 12, 2023 – Select Board-Fire Meeting Minutes as presented. Seconded by Selectwoman Boucher. Motion passed 5-0.**
2. **Chair Philbrick motioned to accept the October 12, 2023 – Select Board Meeting Minutes as presented. Seconded by Selectwoman Boucher. Motion passed 5-0.**
3. Board approved training request for Codes.

Paperwork

1. **Selectman Harlow made 7 individual motions to approve abatements for the following listed map/lots. R07-070, R05-028, R12-038-H, R03-022-A, U13-015, U10-024, R11-009-0001. All 7 individual motions were seconded by Selectwoman Boucher. All 7 motions were voted on and approved with the same results of 5-0.**

8:54 PM

Items requiring Executive Sessions

1. **Chair Philbrick motioned to enter into executive session for personnel matters per 1 MRSA 405 (6)(A). Seconded by Selectwoman Boucher. Motion passed 5-0.**

9:26 PM

1. **Selectman Harlow motioned to exit executive session and adjourn the meeting. Seconded by Selectman Edwards. Motion passed 5-0.**
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