






Lebanon, Maine
SELECT BOARD MEETING
Town Office Conference Room
Minutes –Meeting
October 12, 2023

 Paul Philbrick – Chairman
 Shelli Boucher – Selectwoman
 Michael Walsworth - Vice Chair
 Richard Harlow III – Selectman
 Kevin Edwards – Selectman

For complete meeting minutes please view the meeting in full at <https://www.youtube.com/c/TownofLebanon>

6:05 Pledge of Allegiance

Roll call – all present

Dept Head Briefing – Chairman Philbrick disbursed a document from the Chief. The Board discussed using personal vehicles by Fire Department.

6:12 Selectman Edwards stated he has nothing to discuss as he is just getting back. Selectman Harlow asked about Labor Board/OSHA issues – Chair Philbrick advised that the Treasurer and Office Manager have been to a class and other things are being worked on. Chair Philbrick & Treasurer have a meeting with the Labor Board to discuss the fine on Monday. Selectman Harlow asked about the status of the audit and if we are on track. Chair Philbrick advised the treasurer has given the auditor's everything they have asked for. Selectman Harlow addressed a culvert that was put in 8 years ago that is draining into a yard. Selectman Harlow stated that if the Board wants to have the Special Election on Dec. 19th, they will need to sign the warrant at next Thursday's Board meeting. If this is not done the Board will have to wait until January due to the Holidays. In order to be ready, the Board will need the cost of trailer and site work. The emergency expenditures should be reimbursed to the Fire Budget and that question (for approval) should also be on the special election ballot. Residents will be able to vote via absentee ballot and it will not be done by hand raising. There was discussion of a free trailer, but upon further checking it is no longer available. Vice Chair Walsworth has an issue that is required to be in Executive Session. Selectwoman Boucher addressed the Parks & Recreation Committee and the need for volunteers. Selectwoman Boucher discussed issues at the Transfer Station and how to save money. Selectwoman Boucher discussed ideas with recycling, compacting, acquiring a large container and a quote for a hopper. Selectwoman Boucher stated that we have a contract with Waste Management regarding demo and compactors. Another possible savings could be by recycling cardboard which would require renting a compactor. Selectwoman Boucher stated there are grants available. Selectwoman Boucher stated that right now we could begin with glass. Selectman Harlow wanted to mention that there is no reversionary clause on the Deed for the Fire Station. Selectman Harlow also wanted to advise that the raises for the Transfer Station employees were \$1.00 per hour. These employees have been working while down 2 employees for some time. There is plenty of money in the budget to cover this. Vice

Chair Walsworth wanted to address the Public Hearing last week when they muted the audio. This was done because of a State Law Title 1 405, which also address the Executive sessions. This law states that the Select Board have the duty to employees, appointees or the public to protect their reputation and right to privacy. The Board can not allow attacks. As this began to happen at the meeting, the quickest way to prevent it was to mute the audio. If this kind of behavior doesn't stop, the meeting will be shut down.

6:58 Chair Philbrick advised the Board of a class called the ABC of Assessing from 1pm-2pm on Thursday. Chair Philbrick stated he was going through the Emergency Management Ordinance regarding actions etc. Chief Flynn started a plan but this got dropped. This was drafted but not pursued and this needs to be completed. In May a resident discussed doing something to welcome residents to town. Chairman Philbrick reminded everyone that 10/26/23 there will be a Board-Fire Meeting at 4:30 pm then a Board Meeting at 5:00 pm before moving to the school at 6:00pm. There will be a Public Meeting regarding the Location Study at Lebanon Elementary School at 7:00 pm. The Location study is on the town website. Chair Philbrick will follow up on a Public Relations Officer. Selectwoman Boucher has reached out to 5 cleaning companies and is waiting to hear back. Chair Philbrick asked the Board if they would like to put the mowing bids out in the fall so that the town can budget for it? The Board was in favor of this.

7:28 Selectman Harlow motioned to accept the minutes of 9/7/2023. Selectwoman Boucher seconded. 3 in favor (Harlow, Boucher, Philbrick) – 2 abstained (Edwards & Walsworth). Motion passed.

Vice Chair Walsworth motioned to accept the minutes of 9/14/2023. Selectwoman Boucher seconded. Vote taken; vote passed.

Vice Chair Walsworth motioned to accept the minutes of 9/21/2023. Selectwoman Boucher seconded. 4 in favor (Boucher, Philbrick, Harlow, Walsworth) – 1 abstained (Edwards)

Vice Chair Walsworth motioned to accept the Board-Fire Meeting minutes of 9/21/2023. Selectwoman Boucher seconded. 4 in favor (Boucher, Philbrick, Harlow, Walsworth) – 1 abstained (Edwards).

Abatelements -

R08-036-A	Due to back land is in Sanford
R07-070	Missed homestead
VC0-000-0052	Missed Homestead
R01-0540-A0005	Mobile home taxed was not on this lot
R12-055	Corrected Acreage total to 175.66
R05-034-B	Missed Stabilization

Chairman Philbrick motioned to accept all abatements listed. Selectman Harlow seconded. Vote taken; vote carried.

Chairman Philbrick let the Board review the documents for the renewal of a Junkyard permit for Kevin Hartford. Selectwoman Boucher asked questions in order to understand the process. Chair Philbrick motioned to renew the Automobile Junkyard Permit for 2023-2024 for Kevin Hartford. Selectman Harlow seconded. Vote taken; vote carried.

7:53 Vice Chair Walsworth motioned to enter into Executive Session for Personnel Matters per 1 M.R.S.A. § 405 (6) (A) – Fire. Seconded by Selectwoman Boucher. Motioned passed 5-0.

9:02 Vice Chair Walsworth motioned to exit executive session. Seconded by Selectwoman Boucher. Motioned passed 5-0.

9:04 Vice Chair Walsworth motioned to use the Building Maintenance CIP to make emergent repairs and winterize station 1, to include closing side door, sealing slab and CMU seam, replace back door, heat in bays, seal roof leaks, tear down chimney and patch driveway. Not to exceed \$30,000.00. Seconded by Selectman Harlow. Motion passed 5-0.

9:05 Chair Philbrick motioned to adjourn. Seconded by Vice Chair Walsworth. Motion passed 5-0.