




**Lebanon, Maine**  
**SELECT BOARD MEETING**  
**Town Office Conference Room**  
**Minutes –Meeting**

9-7-2023

 Paul Philbrick – Chairman	Chris Gilpatrick
 Shelli Boucher – Selectwoman	Todd Ouellette
Michael Walsworth - Vice Chair	Dottie Bebris
 Richard Harlow III – Selectman	Chief Stefano
Kevin Edwards – Selectman (6:40)	Paul Rumery

*For complete meeting minutes please view the meeting in full at <https://www.youtube.com/c/TownofLebanon>*

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6:00 Pledge of Allegiance

6:01 Roll call

6:02 Public Participation – Chris Gilpatrick discussed a truck (NH plates) loaded with trash in N. Berwick making its way to Lebanon. Mr. Gilpatrick would like to know if this truck dumped the trash at the Lebanon Transfer Station. Mr. Gilpatrick asked who was dumping the tree debris at the Transfer Station. The Board advised that it was probably the Highway Department from downed trees. Mr. Gilpatrick would like to know for sure. Mr. Gilpatrick questioned why the loader hood was left open. The Board stated the highway department is doing work on the loader. Mr. Gilpatrick asked if they are certified mechanics, the board doesn't believe so. Mr. Gilpatrick asked about Center Road and the chip seal after they paved it. The Board advised that they did not pave it, that was a skim coat and the chip seal goes on top of it. This is supposed to add longevity to the road. Mr. Gilpatrick would like to know the number of culverts that were replaced.

6:23 Individual Select Board Member issues – **Selectman Harlow motioned to approved the Fact & Findings for Brian Charland, DBA Harvest Goddess. Selectwoman Boucher seconded. Vote taken 3 yes (Philbrick, Harlow, Boucher) 1 abstain (Walsworth) Selectman Edwards wasn't present.**

Selectman Harlow discussed facility security – there are several companies and he will look into it this week and report next week. Discussion of ARPA monies for manufactured home. There was discussion of rules etc. Selectman Harlow presented a history of the Fire Dept. on Upper Cross. Selectman Edwards arrived (6:40). **Selectman Harlow motioned to approve the Fact & Findings for Cindy Pedro, DBA Dr. Kass Kannibis. Selectman Edwards seconded. Vote taken 3 yes (Edwards, Philbrick, Harlow) 2 abstained (Boucher, Walsworth).** Selectman Harlow discussed a SOP from 4/30/20 that was accepted but never signed. Selectman Harlow asks the board if they feel this is a legitimate document. After discussion the board agrees that since it wasn't signed, they can't verify if this was the final document. Selectman Harlow discussed ARPA rules for governments.

Chairman Philbrick –

- October 9, 2023, absentee ballots. October 5<sup>th</sup>, 2023, meeting at 7PM to answer any questions on the November ballot.
- October 26<sup>th</sup>, 2023, Location study meeting. There will be a presentation from 7-9PM.
- Office Manager is asking if the Code Enforcement Officer is needed at the fire station meeting. Board recommends he attend but they understand if he isn't there.
- Sept 14, 2023, Selectman's meeting starting at 5PM for training with Legal followed by a Public Hearing.
- Selectman Harlow is researching the cyber security grant.
- Lot VAD-0014 – Previous homeowner of the 14'x70' mobile home wants to buy it back from the town but does not want to pay the next years taxes required to own the property again. The total bill owed to the town is \$1,825.00. The board agrees that without following the rules of paying all pass due taxes plus one year ahead the previous homeowner cannot reclaim the property.
- Barry Galuska, a resident in town, is willing to help the town establish a safety committee. Barry oversaw many Shipyard safety programs and is offering his services.
- First meeting with MEMIC Rep. October 13<sup>th</sup>, 2023, at 10AM. They are asking for a representative from all departments.
- October 4<sup>th</sup>, 2023, the town addresses the Maine Labor Board and proves we are taking the appropriate steps to meet all the standards for safety.
- The Road Commissioner has received the contracts for winter road maintenance and are due on October 1<sup>st</sup>, 2023.
- The General Assistance program needs a new back-up coordinator. The Code Enforcement Officer has offered to take on the roll. His position is covered under the union, and he will need to be compensated appropriately.

8:50PM MINUTES

**Chairman Philbrick makes a motion to accept the minutes for August 23m 2023 as written. Selectman Edwards seconds the motion. Vote taken, motion passes. Three in favor, two abstain (Selectwoman Boucher and Vice Chairman Walsworth)**

PAPERWORK

- Training request for codes department on September 13, 2023, for shoreline zoning.
- Training for Town Clerk and Treasurer, Law for Tax Collectors

**Vice Chairman Walsworth makes a motion to enter executive session for personnel matters pursuant to 1 M.R.S.A. 405 6(A). Selectman Harlow seconds the motion. Vote taken, motion passes, all in favor 5-0.**

**9:15PM Chairman Philbrick makes a motion to exit executive session. Vice Chairman Walsworth seconds the motion. Vote taken, motion passes, all in favor 5-0.**

- Training request for an election's warden.