






**Lebanon, Maine
Select Board Meeting
Town Office Conference Room
Minutes –Meeting
August 10, 2023**

 Paul Philbrick – Chairman
 Kevin Edwards – Selectman
 Shelli Boucher – Selectwoman
 Michael Walsworth - Vice Chair
 Richard Harlow – Selectman

Public
Randy Oakley
Bethany Oakley
Brenda Zeller
Todd Ouellette
Taylor Church
Joe Stefano

*MEETINGS ARE OPEN TO THE PUBLIC AND ALL ARE WELCOMED AND ENCOURAGED TO ATTEND.
MEETINGS ARE NOW RECORDED LIVE AND CAN BE VIEWED AT:
<https://www.youtube.com/c/TownofLebanon>*

6:00PM Public Hearing:

Randy Oakley 4 x 4 Proving Grounds mud run event for September 1, 2, 3, 4. Chairman Philbrick questions if we should do another public hearing because we just had one for the same event back in July. Board decision to not do another Public Hearing. Selectman Edwards asked Mr. Oakley if he could elaborate on the event and talk to what went well and what could improve. Mr. Oakley commented that the event is a well-oiled machine and they have done it so many times it usually goes off without a glitch.

Selectman Harlow makes a motion to grant Randy Oakley of 4 x 4 Proving grounds a Bring Your Own Beer (BYOB) permit for the event on September 1,2,3,4. Vice Chairman Walsworth seconds the motion. Vote taken, all in favor 5-0.

6:12PM Department Head Briefing

Chief Stefano- There are still issues with the portable bathroom. The holding tank isn't draining. They're coming to look next week.

Tank 7- Department of Transportation evaluated defective parts. Ed from Allegiance quoted \$20,000.00 for repairs. Matching the parts is difficult because of the age of the vehicle. Chief asks the board to decide to retire Tank 7.

The holes have been filled in the cement floor.

Bureau of Labor Standards came by to assess the building. Paperwork is being addressed there is a 60-day grace period to rectify any issues.

Apparatus and gear checklist inspection next on the list of things to do.

Purchase of new gear for employees will come out of the CIP. Chief Stefano is waiting on pricing.

Hiring 2 or 3 new personnel this week

There is a funeral service this upcoming Saturday for Captain Henry Stewart. 10-12 at Forest Grove Cemetery at 1pm. Shapleigh will be covering Lebanon for the duration of the funeral.

Selectman Edwards covers the questions about station 1 and new station project questions. These questions and answers can be views on the Town Facebook page and the town website under Fire Station Projects.

7:15PM Agenda Items

Opening bids-

A) Open Bids- town pound rock wall repair

- a. No bids, 1 interested party but did not call back. The walls on the back of the wall are caving in. it will be reposted to the town website.

B) Tree cutting- 1 bid, \$10,000.00 bid amount. Job to be completed in 2 days. Job to start 3rd week in August.

Vice Chairman Walworth makes a motion to award the bid to Oakwood's Lumber Inc of North Berwick, Maine for \$10,000.00. Selectman Edwards seconds the motion. Vote taken, all in favor 5-0. Motion passes.

C) Septic

- a. \$4,375.00 in materials, \$14,860.00 GENGA in Springvale, Maine
- b. \$18,217.00 STS Construction of Lebanon, Maine
- c. \$35,955.00 CCC Construction

Selectman Harlow makes a motion to award the bid to STS construction of Lebanon, Maine for \$18,217.00. Selectman Edwards seconds the motion. Vote taken, all in favor. Motion passes 5-0.

8:37PM Public Participation

Chairman Philbrick reads the rules for public participation.

Robert Travers- Chairman of the Lebanon Republican Committee monthly meeting 6:30PM. Meeting location to be determined. Visit lebanonGOPchair.com for more information.

Individual Selectman Issues:

Selectman Harlow- Capital improvement plans for the town. Selectman Harlow proposes creating a committee to tackle the planning for the town in the future. There is concern for the Treasurer and the amount of work she already has on her plate. Board agrees to proceed with the purposed committee.

Vice Chairman Walsworth - Live stream equipment has been installed. There will be no more breaks in the video for executive sessions. There is an option to broadcast images with a projector. Zoom calls will be recorded to livestream. We are still working on MS teams for meetings. Data Defined is working around the town to improve security Office Manager is coordinating that.

Chairman Philbrick - It was brought to the code enforcement officers attention that there is a traffic issue on Shapleigh Rd by the Seven Elms Farms. Cars are parking on the side of the road

where there is an event hindering the way of traffic and causing a concern. Board decides there will be a conversation with the homeowner to rectify the situation because there could be a possibility of "no parking" signs in the future.

Noise control Ordinance – Per ordinance the town must own a meter that reads the volume of noise. The town DOES NOT OWN this piece of equipment and can purchase it for \$300-\$500. It will need to be calibrated before and after each use which is a \$100 fee and the person administering the reading will need to be trained for it. Board discussion on if the ordinance should be amended, it could be a possible June ballot question. Questions arose if the noise ordinance was a citizen's petition. Possibility of adding it to the June ballot for revoking.

Selectman Harlow questions how the Code Enforcement Officer should address squatters on town property. CEO is looking for guidance. Chairman Philbrick is reaching out to legal for their advice.

September 14, 2023, at 5:00PM there is a zoom training at the office with legal.

There is a fee for ZOOM energy of \$750.00 for each building to switch over to them. Selectman Harlow makes a motion to NOT switch over to ZOOM Energy and look for a more affordable option. Vice Chairman seconds the motion. Vote taken; motion passed 5-0.

Piece (?) bridge on Little River Road is going to be overhauled by the state. There are no details yet on date.

A Farmington contractor is doing Freon for \$6.00 a unit. The town is currently spending \$9.00 a unit. Selectman Harlow makes a motion to switch our Freon recovery to DC Disposal. Selectman Edwards seconds the motion. Discussion, Selectman Harlow retracts his motion, Selectman Edwards retracts his second. Selectman Harlow suggest that Mr. O'Meara at the Transfer station reaches out to the company and adds his input.

New Bridge combined towns (Milton and Lebanon) meeting was supposed to be in August, they're moving the meeting to September.

There are vacancies on the Appeals board.

What questions should be on the November ballot? Questions need to be in by August 30th.

- Request for Proposal funding
- Moving the funding for the location study
- Over budget Items, approximately \$25,000.00

Housing for the fire department will be in an open town meeting.

There is an outstanding fine of \$3,000.00 in violations from October 28, 2019, for Teri Poirier. There are questions about the fines and the wording of the camping ordinance. Selectman Harlow makes a motion to dismiss the notice of violation for Teri Poirier on October 28, 2019, to correct. Selectman Edwards seconds the motion. Vote taken, all in favor. Motion passed 5-0.

9:25PM Unfinished Business

ADDING: List of mandatory and recommended training for all municipal officers and non- fire and EMS employees and appointees.

ADDING: Capital Improvement Plan

- Union contract is being reviewed and will be in soon.
- Transfer station: Bids have been accepted.

Vice Chairman Walsworth makes a motion to accept the minutes from July 27, 2023. Selectman Edwards seconds the motion. Vote taken, all in favor. Motion passes 3-0. Chairman Philbrick and Selectman Harlow abstain.

Chairman Philbrick makes a motion to accept the minutes for the August 3, 2023. Vote taken, all in favor. Motion passes 3-0 Vice Chairman Walsworth and Selectwoman Boucher abstain.

Mike McChesney is reappointed as the alternate member for the Appeals Board. His term is effective as of this day until June 20, 2024.

Training and development class for Code Enforcement Officer, Land Use Clerk, and Office Manager. \$800.00 for the class. \$750.00 will come from the codes budget and \$50.00 will come from planning board budget.

Advanced General Assistance training for the General Assistance coordinator in Augusta.

Abatements: R11-24D - \$70.92 wrong amount of acreage
VBR-000-001 \$76.75 – 2022-2023 left town uncollectable
R10-0650- \$560.27 2020-2021 ---- Duplicate assessment
\$533.73 2022-2023----- Duplicate Assessment
\$542.59 2022-2023 ---- Duplicate assessment

Selectman Harlow makes a motion to abate the discussed abatements. Selectman Edwards seconds the motion. Vote taken, all in favor. Motion passes 5-0.

R2-32-14B was a foreclosed property from 2022 in the amount of \$3,042.22. \$4,389.45 is the total for what is past due and the year ahead. The owner would like to pay back the taxes in full and redeem the property.

VCO-000-0042- A mobile home was foreclosed on, and the new owner would like to pay the back taxes. The taxes were never passed to the new owner. Total taxes due are \$2,96.62.

Selectman Harlow makes a motion to allow both homeowners to pay the back taxes and redeem their properties. Selectman Edwards seconds the motion. Vote taken, all in favor. Motion passes 5-0.

9:50PM Chairman Philbrick makes a motion to adjourn. Vice Chairman Walsworth seconds the motion. Vote taken, all in favor. Motion passes 5-0.