

Lebanon, Maine
SELECT BOARD MEETING / FIRE PROJECT TEAM
Town Office Conference Room
Minutes –Meeting
Wednesday, July 19, 2023

JP Paul Philbrick – Chairman
Shelli Boucher – Selectwoman **Excused**
M Michael Walsworth - Vice Chair
W Richard Harlow III – Selectman
Kevin Edwards – Selectman **Excused**

Joe Stefano - Fire
Todd Ouellette - Fire
Deb Wilson - Public

For complete meeting minutes please view the meeting in full at <https://www.youtube.com/c/TownofLebanon>

6:02 PM: Pledge

6:04 PM: Fire Station

Vice Chair Walsworth outlined previous meeting information on the recovery/housing status for Station 1.

Container Housing approximate estimate for the building was \$175,000 plus expenses. Unit approximately 16 ft X 40 ft = 640 square feet.

Modular Housing approximate estimate for the building was \$175,000 plus expenses. Unit approximately 28 ft X 48 ft = 1,344 ft. Will require a 4-foot frost wall all around the building. Approximate cost of \$15,000 if located on current slab.

Selectman Harlow presented another option. To eliminate the need to install a sprinkler system in Station 1, modify the trailer for quiet berthing with a full bathroom installed. Install a full bathroom in the station, build a kitchen area and an open space in the station as well. Isolate the bay area using a vapor barrier.

Vice Chair Walsworth shared that an industry standard of \$100 - \$225 per square is used to estimate renovation cost. The area proposed is about 628 square feet. Estimated cost could possibly be between \$162,000 to \$364,000, which does not include any additional expenditures that may come into play because of the amount of work being accomplished may require Fire Marshall improvements in the building.

Vice Chair Walsworth proceeded to address the building's roof and its need for attention and the status of the storage trailer located in the back of the property. Fire Department employees to open the door to the trailer and determine the contents. Recommendation was made to contact a scrap vendor to remove the entire container and contents after the department's inspection. Tree removal was reviewed, one tree may not be located on the Town's property. Review was done listing what winterization items needed to be addressed at Station 1 (furnace, roof, driveway), Station 2 (temporary wall, furnace maintenance).

Recommendation was made to have the unusable generator removed from the premises. Chair Philbrick was tasked to contact the maintenance vendor.

Vice Chair Walsworth shared that the vendors who provided RFP's for review have been contacted and he is in the process of scheduling them.

Discussion was held in regards to the upcoming budget committee meeting and open town meeting. Both events were put on hold while the board and team finalize the recovery plan. Chief Stefano discussed moving the IT equipment and medical supplies into a suitable location. He also addressed the hole in the station floor and the potential need of not covering at this time to allow test bores if needed.

7:47 PM – Executive Session

Vice Chair Walsworth made a motion to enter into Executive Session for Personnel Matters Pursuant to 1 MRSA 405 (6)(A). Seconded by Selectman Harlow. Motion passed 3-0

8:27 PM- Adjourn

Vice Chair Walsworth made a motion to exit executive session and adjourn the meeting. Seconded by Selectman Harlow. Motion passed 3-0.