

SELECT BOARD MEETING/FIRE PROJECT TEAM

Town Office Conference Room

Minutes – Meeting

September 6, 2023

PH Paul Philbrick – Chairman
SB Shelli Boucher – Selectwoman
MW Michael Walsworth - Vice Chair
C Richard Harlow III – Selectman
KE Kevin Edwards – Selectman

Todd Ouellette
Kaeleigh Lytle
Chief Stefano

For complete meeting minutes please view the meeting in full at <https://www.youtube.com/c/TownofLebanon>

6:00 PM

Pledge of Allegiance and Roll Call

6:01 PM

Chairman Philbrick read a certificate of appointment for Laura Bragg. Select Board was all in agreement with the appointment and signed the certificate of appointment.

6:04 PM

Vice Chairman Walsworth distributed Chapter 153 Municipal Fire Protection to the attendees.

Selectman Harlow addressed a Standard Operating Procedure (SOP) – that was developed and addressed by the Select Board back in 2020. There is no record of the document ever being signed.

A new social media site has been started named Lebanon Emergency Shelter – owner unknown.

Potential financing of a new fire truck through Androscoggin Bank was shared.

Selectman Edwards sent out 4 videos for possible distribution. Board discussed.

Discussion addressed Kayleigh Lytle's potential video.

Discussion was conducted about the RFP issued for the station design. Port City is the designated provider at this point in time. Other options were considered.

Selectman Harlow shared information about the latest Safety Study done by an engineering firm of Station 1. This was purely a structural report. One of the concerns identified was the footings for the building. He also presented information on the location study and discussed a central location. He also emphasized the need for a fire station.

Chief Stefano addressed the need for a place for the staff to live. He emphasized simple fixes do not work. He asked do we rehab or replace.

Selectman Edwards promoted housing needs which provide a safe and comfortable work station.

Chairman Philbrick to obtain paving quotes for Station 1 to repair apron area.

Selectman Harlow addressed public opinion of what they see "driving by" the station. Chief Stefano explained physical and mental health needs of Fire/EMS personnel.

Selectman Edwards addressing the return of the inoperative shower/bathroom trailer.

Discussion was held in regards to the presentation scheduled for Saturday – September 9, 2023.

Discussion included ADA requirements, entry ramp, structural and internal list.

Discussion was held in regards to the open house scheduled for Friday evening from 5:00 pm to 7:00 pm.

Discussion was held in regards to using a single wide manufactured home versus a double wide.

8:01 PM

Vice Chair Walsworth motion to adjourn the meeting. Seconded by Selectwoman Boucher. Motion passed 5-0.