

Bettie called the meeting called to order at 6:32 p.m. Sean seconded.

Roll Call

Present:

Skip Wood	Rebecca Beal
Bettie Harris-Howard	Laura Bragg
Becky Batchelder	Deborah Dorey-Wilson (new member)
Corinna Cole (alternate)	Ben Thompson (public)
Sean Bright	Royce Heath (Selectman)

Absent: Judith Churchar,

Jeri Basko (arrived at 7:30)

New Business:

APPEALS BOARD BUDGET:

Bettie presented the Appeals Board Budget. Budget for last year was \$450. Costs are covered by the appeal's fee of \$150. Advertising is the biggest expense. Advertising is in the Lebanon Voice (on-line) and Smart Shopper (on-line and print) and on the door of the Town Office. Deborah pointed out that to be legal, it has to be advertised in at least one print site. In the event of an emergency meeting, it is ok to do the best you can. Ben asked if the budget should show actual expenses, as revenues go into the general fund. Revenues last year for the Appeals Board were \$750. Revenues are expected to go up this year due to increased building activity. Becky Beal asked if it was possible to notify the public as to revenues brought in by each department. Laura said it was important to keep information on ballot as little as possible due to the cost of printing the ballot. She suggested that the Budget Committee would put together a mailing or newsletter. Discussion followed about TRIO and missing information on our budget sheet. That is because 2016-2017 fiscal year has not ended so the info is not yet available.

CONSERVATION COMMISSION BUDGET:

Bettie presented the Conservation Commission Budget for John Bozak. Supplies include maps and Gully Oven brochures. Additional money (\$150) in the Outside Services section reflects a request for money to send one student from Lebanon to the Conservation Camp at Bryant Pond. Deborah mentioned that it may be illegal to use public money for a private entity. Royce will ask Christine Torno (selectwoman) to look into it. A suggestion was made that the Conservation Commission should do a fundraiser or this may end up with allegations of favoritism.

BUDGET COMMITTEE BUDGET:

Bettie presented the Budget Committee Budget. In the past, the budget committee was in the general government budget. Last year the public voted on a Budget Committee Ordinance which will be a separate budget. We do not have projections about money for supplies because it will be the first year we have been billed for supplies. The biggest expense will be paper and copying for budget books. We need to keep track of how much we use so we will know how much to request next year. The current budget includes \$400 for supplies and \$350 for professional development. The prof. dev. money will be used to send 2 members to a budget workshop offered by the MMA (Maine Municipal Association). Laura mentioned that there is a workshop on Basic Municipal Budgeting on June 8 in Dover-Foxcroft. No other information is available at this time.

PLANNING BOARD BUDGET:

Sean (VP of the Planning Board) said that he believes the budget is all set. The only item left under discussion is whether to give Jen Griffin a cell phone. Nothing has been put in the budget for developing a Comprehensive Plan. The planning Board has asked the Board of Selectmen for guidance, but the Comprehensive Plan may be put on the back burner due to other big issues in the forefront; like marijuana legalization. Sean will ask Paul Philbrick to attend the budget committee meeting next week.

Bettie asked for a temporary adjournment at 6:30 until Marcy Polletta can get away from the Library. Seconded by Deb.

Bettie reopened the meeting at 7:42. Seconded by Sean. Jeri arrived.

LIBRARY BUDGET:

Marcy Polletta presented the Library budget which asks for an increase of \$1,300 due to a request for 100 hours of additional library time for the next year. She wants to open the Library for 2 hours on Saturday afternoon for special programs. Her rationale is that Lebanon does not have many public places to meet and there is a huge need for special programs. These programs would not require any fees for participants.

1. Memory Café—This is a nation-wide program for people with Alzheimer's and Dementia and their caregivers to access the Library. This special hour would be for conversation, companionship, and possibly special programs.
2. Crafting Time—this hour would be for people to bring whatever they are working on and socialize.
3. Adults with Autism and their caregivers—this would be a chance to get out and talk with others in a safe and understanding environment.
4. Meeting time for groups.

Sean mentioned a concern about liability and Marcy explained that the Library is a school building and, as such, is covered by school insurance.

Another budget increase was \$270 for an HP Chromebook for patron use. Many residents do not have internet access at home. They would use the Chromebook to search the Library for resources, to use the Internet, to apply for work by submitting a resume on-line, etc. The previous computers she had

available belonged to the school and were in great demand by the school. She often does not have a computer for patrons to use.

The budget category "Outside Services" refers to any event at the library. It may include supplies, refreshments, etc.

Marcy reviewed 3 grants she has received for the Library totaling about \$12,500. The Wal-Mart "Volunteerism Always Pays" grant brings in a total of \$1,000 a year. The Scholastic Club Connect Reading Oasis Grant through United Way supplies about \$10,000 in books and equipment for children pre-k- to 2nd grade. The Maine Writers and Publishers Alliance provides about \$1500 for new books written by Maine writers. Only one Library in Maine is chosen every year. Our Library has been chosen twice. Marcy was thanked for her thorough presentation of the wide variety of programs offered to all ages.

Our next meeting will be Wednesday, Jan. 11, 2017 at 6:30 p.m. at the Town Office.

Proposed agenda:

New Business:

- Code Enforcement Budget
- Recreation Budget
- Summer Camp Budget
- Planning Board Budget

Old Business:

- Conservation Commission summer camp request.
- Advertising for Appeals Board.

Sean motioned to adjourn at 8:20. Seconded by Bettie.

Respectfully submitted by Rebecca W. Beal