

LEBANON BUDGET COMMITTEE  
Minutes, January 12, 2022  
Lebanon Town Hall

- Meeting open – 6:13 pm
- Present: Elaine Hartford, Teresa Hartford, Deborah Wilson, Chris Gilpatrick Sr., Chris Gilpatrick Jr., Chip Harlow, Robert Travers, Mike Walsworth, Jeri Basko, Corinna Cole. Also present were Selectmen James DuPrie, Paul Philbrick, and Fire Chief Kurk Flynn
- Pledge of Allegiance led by Jeri Basko
- Vote for officers:
  - Chairman: Motion by Elaine Hartford, second by Robert Travers to nominate Jeri Basko. There were no other nominations. 8 voted in favor and 1 abstained.
  - Vice-Chair: Motion by Elaine Hartford, second by Robert Travers to nominate Chris Gilpatrick Sr. No other nominations were presented. 7 voted in favor and 2 abstained.
  - Secretary: Motion by Deborah Dorey-Wilson, second by Richard Harlow III to nominate Robert Travers. No other nominations were presented. All voted in favor (9 yes).
- Previous Business
  - Paul Philbrick handed out list of wages and updated vendor list from last week. He also handed out the percentage of billing for ambulances and the budget numbers for Fire.
  - James DuPrie discussed ACO budget. He said that the only change needed was for supplies for \$1000. Saw purchase for trap and scanner for chips for \$750-\$800 from last year. This year, there are no major expenses that she expects, and requested \$250 for incidental supplies. \$1000 for supplies marked down to \$250.
- Budget Discussion
  - Fire: Budget request reviewed and discussed by line item. Highlights:
    - Kurk Flynn gave out last year's budget and the projected budget for this year as well as revenue and what was billed by Comstar by category and explained each category. He explained that prices are set by Comstar. Chip Harlow inquired if prices can be reviewed and changed, and Kirk Flynn explained that they can.
      - Billing cycle was discussed. Chief Flynn explained that only 59% of bills have been collected as of the 7<sup>th</sup> but advised that 2020 and 2021 numbers could go up, as people may be making payments.

- Wages:
  - Up by 7% overall – CPI 6.8% plus any performance increases given
  - Chief's wages were discussed. Salary increase was discussed. 2 ideas were proposed. \$68,480 as presented by budget, or \$65,000 per Paul Philbrick. Jeri Basko put both to vote. All voted in favor of the \$68,480 as presented by the budget. (9 votes)
- Call Force Wages
  - Call force wages were discussed.
  - Kurk Flynn said that there are 25 active personnel with more applications pending.
  - Kurk Flynn advised Call Force consists of 5 Advanced EMT's, 1 Paramedic, 8-9 EMT's with 5 on path to become EMT.
  - After discussion, Chip Harlow made a motion to decrease this line from \$72,760 to \$50,000, as town has not spent more than \$45,000 between 2019 and 2022. Chris Gilpatrick Sr. seconded. After discussion, the motion was amended to \$52,500 by Mike Walsworth. All voted in favor (9 votes).
- Deputy
  - Adding an assistant/deputy was discussed
  - Kurk Flynn advised that the deputy needs to be certified, as not doing so would open liability, and is working on this.
- Wages/Weekly
  - Currently running \$2,000 over 50%.
  - James DuPrie suggested increasing this line from \$324,688 to \$329,688, to prevent running short. After discussion, it was decided to leave at \$324,688.
- Medical Supplies
  - Chip Harlow inquired about whether covid money that the town has could be used for medical supplies. After discussion, Paul Philbrick advised they had put in for reimbursement, but that the \$375,000 did not qualify.
- Utilities
  - Kurk Flynn mentioned that they have a quote coming in on propane heat for the trailer and inquired about taking money out of electric to use for propane.
  - James DuPrie mentioned that not much, if any, to take out of electricity. Chip Harlow suggested leaving electric alone and adding \$1000 to propane to go to \$2000.

At this time, the meeting would go past 8:00 p.m., a motion was made by Chris Gilpatrick Sr. and seconded by Robert Travers to extend the meeting until the fire budget was done in no more than 45 minutes. All voted in favor (9 yes)

- Maintenance
  - Kurk Flynn stated that the vehicle maintenance was increased by \$5000 from last year in hopes that the new truck would help defray the costs.
  - SCBA expenses coming up over the next couple years, as masks and air packs need to be repaired.
- Outside Service
  - Chris Gilpatrick Sr. inquired about the \$16,254.44 under services. Chief Flynn advised that was because of fees charged by Sanford, Milton, and North Berwick.
  - James DuPrie suggested changing services line from \$4000 to \$6500. All voted in favor (9 votes).
  - Placement of background checks was discussed.
  - Jeri Basko inquired about paramedic intercept. Chief Flynn advised that paramedic intercept is only if they do not have a medic and need one now.
  - iPads were discussed. Kurk Flynn advised that they bought 2 or 3 to replace.
- Other
  - Medical/Physical Exams were discussed. Kurk Flynn advised that the Medical/Physical Exams will need to increase down the road as any full-time employee would need the physical. He advised that he would check into the cost of getting a baseline physical.

The chair, Jeri Basko, reported that next week, roads/highways would be discussed, even though the road commissioner would not be there, and general government would be discussed the week after.

Adjourn: The meeting was adjourned at 8:43pm after motion by Robert Travers and seconded by Deborah Wilson. All voted in favor (9 votes)