

LEBANON BUDGET COMMITTEE  
Minutes February 2, 2022  
Lebanon Town Hall

- Meeting Open- 6:01 pm
- Present were Jeri Basko, Chris Gilpatrick Sr., Chris Gilpatrick Jr., Elaine Hartford, Theresa Hartford, Chip Harlow, Robert Travers, Deborah Wilson, Corinna Cole. Also present were Selectmen James DuPrie and Paul Philbrick.
- Absent: Michael Walsworth
- Pledge of Allegiance led by Jeri Basko
- Correction to add “Ben Thompson” to present made by Chip Harlow via email. Deborah Wilson corrected to add “to bring to vote” on Road Commissioner line from \$40,000 to \$45,000. Motion to approve minutes as corrected made by Jeri Basko and seconded by Elaine Hartford. By bylaws, the chair, Jeri Basko allowed Corinna Cole to vote since Michael Walsworth was absent. 8 Yes 0 No 0 Abstain. After vote was taken, Deborah advised to reflect that regular wages line was changed by selectmen.
- Old Business
  - General Government
    - Computer assets were discussed. James DuPrie advised that 2 or 3 of the machines running Windows 7 may not make it to the end of this fiscal year due to reboot and software issues.
    - Office Equipment and Technology were discussed. After discussion, the office equipment line was increased from \$2,000 to \$6,830, technology line increased from \$8,000 to \$9,850, and software annual license fee line was increased from \$26,500 to \$27,750. As a result, services line decreased from \$1,350 to \$0.
    - James DuPrie advised Lynn promoted to office manager, and \$5,000 discussed last week to cover her transition from hourly employee to management position.
    - Maine Retirement was discussed. Paul Philbrick advised line to increase from \$36,120 to \$36,536.
    - Utilities were discussed. Paul Philbrick advised electricity line to increase from \$5,000 to \$7,000, and phone line to increase \$6,000 to \$6,900. Chip suggested line increase to \$7,000. Board agreed.
    - Bank fees were discussed. Paul Philbrick advised attempts were made to remove wire fees, with no success.

- New Business
  - Transfer Station (Highlights)
    - Jeri Basko inquired how many people were working at the transfer station. Paul advised 5-6 part time employees. Jeri noted that increase in wages due to COLA.
    - Office supplies were discussed. After discussion, decision made to keep office supplies at \$600.
    - Chip Harlow inquired about \$5,000 yet to be spent on building and property maintenance. Paul Philbrick advised money needed on something else.
    - Home pickup was discussed. James DuPrie advised that normal trash pick up would be about \$1,000,000 per year, and that an annual/twice a year large item pickup would be about \$250,000 for the drivers plus tipping fees.
  - Schedule Remaining Budgets
    - Contingency Fund, Library, Recreation, Relief Agency, and Codes and Land Use to be discussed next week.
    - CIPs and Marijuana to be discussed 2/16/22.

Motion to adjourn made by Chris Gilpatrick Sr and seconded by Robert Travers. All voted in favor.