

## LEBANON BUDGET COMMITTEE

Minutes, March 10, 2021

Lebanon Fire Station

- Meeting open – 6:30 p.m. Present were Laura Bragg, Chris Gilpatrick, James DuPrie, Deborah Wilson, Jeri Basko, Chip Harlow, Elaine Hartford, David White, Michael Walsworth and Joyce Wood. Also present were Selectmen Charles Russell, and Paul Philbrick.
- Pledge of Allegiance was led by Chairwoman, Jeri Basko.
- Minutes of March 3, 2021 were reviewed. Three corrections were discussed. Chip Harlow made motion to approve the minutes with corrections. Chris Gilpatrick seconded. 8 voted in favor and 1 abstained.

- Outstanding Business:

1. Other:

Selectmen gave responses to several questions/clarifications from last week's meeting. After explanation Paul Philbrick reported that the LD 1 Limit is currently \$6,000 below the limit but added that this can change as the budget review progresses.

Chris Gilpatrick brought up concerns about the town's audit in respect to wording in Town reports about listing the financials, costs/payments and timeliness of the audits. This was discussed by all.

- Budget Discussions

1. Codes and Land Use

- a. Hours: average 25 per week for the Code Officer and the Clerk is full time at 35 hours per week. If marijuana referendum passes the additional hours for the CEO would be taken out of that account and proposed to be approximately 15 to 20 hours per week.
- b. Training: discussed with Selectmen agreeing to revisit the amount needed.
- c. Supplies: Selectmen agreed that Office Supplies should be \$0. Selectmen will review the 2021 amount for \$650 (could be for land use maps).
- d. Outside Service: the 2020 fee paid to a 3<sup>rd</sup> party agent was questioned. Selectmen agreed to look into this.
- e. Other: It was reported that the Dues & Subscription line goes to Southern Maine Planning and Development Agency. The Advertising line was discussed with no changes recommended.

2. Roads

This discussion was opened with Elaine Hartford asking about the lack of a plan (3 to 5 year) with others agreeing to this. A list of proposed roads to be paved in the budget was shared by Deborah Wilson who received the list from the Road Commissioner, Scott Gerrish. Questions about paving were discussed with explanation given by Deborah Wilson about last years paving. She said it was in the fall due to other road issues that needed to be taken care of and mainly due to the paving companies timing to be able to pave. After much discussion, a motion was made by Chip Harlow to defer the Road Budget review until the Road Commissioner is present to answer questions. Elaine Hartford seconded the motion. Vote taken Yes 8 No 1

3. CIP: Chuck Russell stated that the Selectmen still need to review the Capital Improvement budgets.

- Adjourn: The meeting was adjourned at 7:58 p.m. after motion by James DuPrie, second by David White and approval by all (9 yes).