

**SELECTMEN'S MEETING
SELECTMEN'S OFFICE
August 8, 2016**



Selectmen in attendance: Christine Torno, Royce Heath and Paul Nadeau

3:00 pm – Open Meeting

Sue Collins

- Reviewed job descriptions for Town Clerk/Tax Collector and Collections/Deputy Clerk positions.
- Informed the Selectmen that Jim Foster from Maine DOT is coming on 8/15 at 3:30 pm to discuss the bridge on New Bridge Rd between Lebanon and Milton, NH.
- Informed the Selectmen about some Visual Town Hall free training to be held on 8/16 at 10:00 am. This training is online and several people from the office have signed up. The Selectmen suggested forwarding the email to Department Heads.
- The Selectmen discussed their visit with Mike Lonergan from Norton Insurance and would like some clarification about his suggestion to lump sum Unscheduled items.
- The Selectmen want to make an appointment with Metrocast in September to discuss the renewal of their contract.
- Discussed having Paul Philbrick as General Assistance back up. At a recent GA training I was told that it would be ok to have a resident who is presently on another board and has had experience being an alternate, which is what he did as Selectman.
- Chairperson Torno made a motion to allow Paul Philbrick to be back up for General Assistance; seconded by Selectman Heath, all in favor.

3:30 pm

Bob Frizzell

- He is on the Board of Directors for the Lebanon Academy and came in to discuss the Founder's Day Celebration they are having on September 10. Bob asked if Academy Lane from Nugent's driveway to Jim Grant Road. The church Pastor is going to talk to the neighbors on Academy Lane and Village Lane to tell them what is going on.
- There are several events being planned for the celebration and Troy Kaichen has allowed people to park in his field which is on the corner of Academy Lane and Shapleigh Road.
- The main goal of the celebration is to raise funds to repair the belfry in the Academy
- The Selectmen suggested Bob talk to Road Commissioner Tom Torno and Chief Dan Meehan about closing the road.
- We will post the Founder's Day Celebration announcement on the website.

3:47 pm

Harrison Thorp

- Asked why the Selectmen couldn't give him the requested information regarding applicants for the Treasurer's position. Chairperson Torno replied that it is private information unless the person is hired and they gave him the information for Jordan Miles.
- There was a lot of discussion about the Ethics Policy, and the perception of nepotism by townspeople. Chairperson Torno made it clear that the Treasurer was not hired strictly on his ability to do the job. She said people will perceive things however they choose and there's nothing that can be done about that.
- Harrison questioned having Ben Thompson do the waterfront assessing. He thinks \$36/hour is a bit high. He was told that amount is not high at all.
- Chairperson Torno stated that Ben is a CMA and the waterfront assessing needs to be finished before the tax commitment and it makes sense to have him do it.
- Harrison asked how people are responding to this and Chairperson Torno said there has been some talk, but most people know it needs to be done.

4:15 pm

Mike Beaulieu

- Discussed a recent denial of a building permit by him and the Appeals Board.
- The person now has an amended plan for resubmission and wants to know if the \$150.00 fee can be waived this time around. Chairperson Torno made a motion not to change the fee of \$150.00; seconded by Selectman Heath, all in favor.

4:20 pm

Sean Bright & Paul Philbrick – Planning Board

- Came to discuss escrow accounts and how they are maintained.
- Sean said the paper trail doesn't make sense as to how it was done in the past. He said Jenn Griffin collects a check from the applicant and they are given a hand-written receipt, then the check is turned over to the Treasurer. It is not clear where the money goes from here.
- Chairperson Torno will look at how the money can be applied to a separate account so there is a paper trail. She will meet with Jordan Miles and figure out a good way for the money to be received by him and put into an escrow account. Chairperson Torno will ask Jordan to do some research on existing escrow accounts.
- The question was asked if there is a process in place to remove funds from an escrow account? Chairperson Torno said probably the same as the current purchase order system.
- Paul asked for updates for the next Planning Board on 9/1/16.

4:50 pm

- The Winter Sand bid opening will be on 8/9 at 3:00 pm and the award will be made on 8/11 at 4:00 pm

4:55 pm

- Chairperson Torno made a motion to purchase the 2003 forestry truck for the sum of from Scarborough for the Lebanon Fire Department; seconded by Selectman Heath, all in favor.

5:00 pm

- Chairperson Torno made a motion to adjourn; seconded by Selectman Nadeau, all in favor.