

**SELECTMEN'S MEETING
SELECTMEN'S OFFICE
July 11, 2016**

CMT
Dad
RKH

Selectmen in attendance: Christine Torno, Royce Heath and Paul Nadeau

3:00 pm – Open Meeting – Pledge of Allegiance

Sue Collins

- Told the Selectmen that Gerry Byron from General Assistance (Augusta) will be coming in on Thursday, 7/22 at 8:00 am to do an audit.
- Asked the Selectmen to sign an authorization from the bank to remove Debi Rix's privileges.
- Asked the Selectmen to sign a Terrorism Waiver form, which was sent from Norton Insurance and requested an immediate return to Mike Lonergan. The Selectmen said they will meet with Mike first and discuss it.
- Showed the Selectmen a quote from Nelson Analytical for testing of a private well on Upper Guinea as directed by the DEP. Chairperson Torno made a motion to get the necessary containers and test the well; seconded by Selectman Nadeau, Selectman Heath abstained.

3:10 pm

- Chairperson Torno made a motion to change the Personnel Policy to reflect personal days (7) are accrued on 7/1 which is the same as the union contract; seconded by Selectman Heath, all in favor.
- Discussed holding Department Head meetings at different locations. The Selectmen agreed that this is a good idea and will ask Marcy Polletta if the next meeting can be held at the library.

3:35 pm

- Chairperson Torno made a motion to go into Executive Session pursuant to 1 MRSA § 405(6)(F) to discuss confidential records; seconded by Selectman Nadeau, all in favor.

4:00 pm

- The Selectmen exited Executive Session.
- Chairperson Torno made a motion to grant the poverty abatement for 2015 tax year; seconded by Selectman Nadeau, Selectman Heath abstained.

4:30 pm

Marcy Polletta

- Chairperson Torno asked if the next monthly Department Head meeting could be at the library on 7/21 at 6:00 pm. Marcy said this would be fine.

Several issues were brought before the Selectmen:

- Purchasing postage has become a problem. Previously, under MSAD 60 Marcy would purchase what she needed and then be reimbursed. With the system in the town, she has to make out a purchase order, request the credit card and make a purchase of approximately \$2.50 each week. Marcy said the post office will no longer allow the use of the Town credit card because it doesn't have a specific person's name on it and they can't accept it.
- Chairperson Torno asked how much her budget for postage is – it is \$400.00. Marcy said she wouldn't mind being reimbursed for postage if it's ok with the Selectmen.

- Treasurer, Jordan Miles, was asked to come into the meeting for his opinion how this should best be handled. All agreed that reimbursement is a better and easier way to go. Marcy can submit her expense for postage once per month.
- Marcy asked if she still needs to do a credit card request and a purchase order for other orders. The Selectmen said yes for now.
- Asked if it is ok for her to submit a letter of what is going at the library when she can't attend the Department Head meetings and the Selectmen said that is ok.
- Regarding the Summer Reading Program, Marcy asked if there is another Amazon account through the town that she can use, as the one she was using is tied to Jeanette's name. She will talk to Jordan about how to handle this.

5:00 pm

- Chairperson Torno made a motion to adjourn; seconded by Selectman Nadeau, all in favor.