

**Lebanon, Maine Select Board
Minutes –Meeting
Monday April 3rd, 2017**

Members Present

Selectman Heath - Chairman

Selectman Nadeau

Others Present

*Mary Lane - Resident

*Deborah Wilson - Resident

Ben Thompson – Resident

Chris Gilpatrick – Resident

*Dana Coull – Guest

John-Paul Cote – Resident

*Paul Pea ce

Pledge of Allegiance

Chairman Heath made the motion to open the meeting at 3:00 pm. Selectman Nadeau seconded the motion. The vote was taken. The vote carried.

Paperwork/Discussion –

- Chairman Heath suggested revisiting the practice of using a sign in sheet during Select Board meetings as well as identifying yourself prior to addressing the Board again.
- Chairman Heath explained the following notation on the agenda:

Meeting start times may be subject to change at the discretion of the Select Board Chairman.

Per the Town of Lebanon Policy on Public Participation at Selectmen’s Meeting enacted July 27, 2015 – The Select Board shall schedule a period of time at the discretion of the Board no less than one (1) minutes for public participation following each agenda item. Questions and or statements must be on point of the subject. (paraphrased)

- Agenda Requests - Chairman Heath discussed implanting agenda request cut off times. For regular Monday meetings, agenda requests must be submitted no later than 12:00 noon the Thursday prior to the meeting. In the event of a Thursday meeting, agenda requests must be submitted no later than 12:00 noon the Monday prior to the meeting.

Chairman Heath also reiterated that the Board of Selectmen shall set or change meeting times as the Board deems necessary.

Deb Wilson asked if this was open for discussion, Chairman Heath stated yes. Deb Wilson questioned the statement, changing of meeting start times. Chairman Heath explained that the changing of meeting times would be for emergencies for example. Deb Wilson made the suggestion that the statement includes that it would be for emergencies only. Chairman Heath replied that the wording will stay as is.

Chairman Heath made the motion to accept the agenda request cut off times. Selectman Nadeau seconded the motion. The vote was taken. The vote carried.

- Junk Yard Permit/Recycling License – A renewal of a Junk Yard/Recycling License renewal was signed by the Select Board. Deb Wilson asked if abutters will be notified. Chairman Heath replied that since it is a renewal, that notices do not need to be sent to the abutters.

- Select Board Administrative Assistant letter – The Select Board was presented a letter to the applicants for the Select Board Administrative Assistant position. The letter informed the applicants that the review of applications will not take place until June due to there not being a full Select Board at this time. Chairman Heath and Selectman Nadeau signed the letter. Copies will be made and given to the Treasurer to mail.

Prospect Hill Cemetery Mowing Bid wording -

Wording for the Prospect Hill Cemetery Bids was reviewed again. Deb Wilson inquired if the suggested information from both herself and Mr. Harlow in reference to adding both proof of Auto insurance and Workers Compensation insurance were added to the requirements in addition to proof of Liability insurance. Yes, the changes were made. The Select Board signed the bid. Areas as to where the information will be posted:

- Maine Municipal Association site
- In the front Lobby of the Town Office
- On the Town website
- Sent out as a Public Notice e-mail

New/Other Business -

- Chris Gilpatrick and the Select Board both signed the Agreement for the mowing contract awarded to Mr. Gilpatrick. Copies were made for both Mr. Gilpatrick as well as for the Select Board files.

- Deb Wilson addressed the Board with the following upcoming events:

Meet the candidate's night – this is to be held Tuesday April 11th at 6:00 pm. Mr. Tom Gray, a Selectman in Milton, NH. has agreed to be the moderator for this meeting. Chairman Heath asked if the moderator needs to be from Maine. Deb Ms. Wilson said that since this is a private event by a resident and not hosted by the Town, that the moderator does not have to live in Maine. Ms. Wilson requested that Chairman Heath is available to open the school if need be. The meeting will be held at the Lebanon Elementary gymnasium. The format will allow each candidate to state their ideas to the residents. There will be a one (1) hour question and answer period once the candidates have addressed the residents. After the question and answer period, there will also be an informal "coffee hour" for residents to discuss the meeting amongst themselves.

Clean-up day – April 22nd - Ms. Wilson stated that she has left messages for the Road Commissioner in regard to picking up trash for that day. The timeframe for pick-up would be approximately 12:00 noon. Chairman Heath has not had the chance to speak with him about this. He added that she should try and contact him again. Ms. Wilson said that Mr. Torno will not return her calls. She has left many messages. She needs to know this information so that if need be, the event can be cancelled. She does not residents collecting the trash and leaving it out if no one will be picking it up. The Town Office would need to be opened at approximately 8:30 am for the event. Chief Meehan will be speaking to the participants about finding sharps and the safety procedures that need to be followed. Happy Pappy's has committed to donating potato salad for lunch afterwards. The Conservation Commission will be potting plants with the kids, talking about invasive species such as that found in Northeast Pond and Gully Oven. Deb has not heard from the Waste Management contact about attending the event and possibly talk about recycling and crafts that you could do.

Fixing fence posts - Deb Wilson asked Chairman Heath if he had spoken with the Road Commissioner concerning the fence posts that need to be repaired in her yard. Chairman Heath stated that he has not.

Chairman Heath told Ms. Wilson to fill out a complaint form with her issues with the Road Commissioner. The information will be given to the Road Commissioner to address. This will create a paper trail to ensure that all complaints are being followed up on.

Extractor fundraiser – Ms. Wilson mentioned that they are only \$100.00 below the goal for the extractor. There are some questions as to the correct model. She wants to let residents know that the money has not been forgotten or spent elsewhere. Chairman Heath asked Ms. Wilson to stay in touch with the original contact. The original contact in the department. Ms. Wilson informed Chairman Heath that the original contact is no longer there. Chairman Heath asked Ms. Wilson to work with Chief Meehan on this.

Chairman Heath asked if there was any new business. Ms Lane wanted to know why the Town plow trucks plow the snow on the side of the road where the houses are instead of plowing the snow on the other side of the street where there is woods. Ms. Lane was asked to contact the Road Commissioner about this.

Ben Thompson had abatement for the Select Board to sign.

Chris Gilpatrick was curious as to if the Town will be hiring someone to address those residents who have their vehicles registered in New Hampshire. In the past when this was practiced, it brought a lot of money to the Town. Chairman Heath stated that there is no money in the budget for this.

Mr. Gilpatrick was curious if there was an update on the Road Commissioner hiring outside operators to clear the Town Office lot with their own equipment. Chairman Heath stated that he hasn't had time to speak to the Road Commissioner about this, perhaps our equipment was loading sand/salt onto the plow trucks and an outside operator's equipment needed to be used.

Mr. Gilpatrick mentioned that wing plows are not being used on Little River Road. This road is narrow as it is and now even more so. Chairman Heath told Mr. Gilpatrick to call the Road Commissioner to which Mr. Gilpatrick replied that he would like for Chairman Heath to contact the Road Commissioner. Chairman Heath told Mr. Gilpatrick to call him and he would go see the issue himself.

Mr. Gilpatrick asked the Selectmen if they were notified of damage to the firehouse by a plowing contractor. Both Chairman Heath and Selectman Nadeau stated that they had not heard anything about this.

Deborah Wilson mentioned that she is still waiting to hear from the Road Commissioner about her fence posts being replaced. She reiterated that all she needs is to have the holes dug. Ms. Wilson has the posts. Ms. Wilson stated that the initial request was made last spring. Now there are 7 fence posts that need to be replaced. Chairman Heath stated that if someone promised that they would do it, then they should.

Chairman Heath cancelled the executive session # 3172017 that was on the agenda.

Minutes were reviewed.

Dana Coull questioned when the Boston Post Cane would be presented. Selectman Nadeau stated that the cane was to be presented on Friday afternoon at 2:00 pm to Walt Drapeau on Center Road.

Mr. Drapeau is 98 years old. Chairman Heath added that Mr. Coull could speak with the Town Clerk with any additional questions.

Mr. Coull expressed his appreciation for the sample ballot being placed on the Town website.

Chairman Heath made the motion to adjourn the meeting at 3:47 pm.

Selectman Nadeau seconded the motion. The vote was taken. The vote carried.

Chairman Heath made the motion to re-open the meeting at 3:55 pm. Selectman Nadeau seconded the motion. The vote was taken. The vote carried.

Chairman Heath forgot that he added Mr. Peace added to the agenda for 4:00 pm.

New Business:

Paul Peace, the owner of "Paul's restaurant located on Route 202 is requesting that the Select Board sign a permit which will allow Mr. Peace to apply for a liquor license with the State of Maine.

Mr. Peace explained that his intentions are not to have a full bar but to offer beer and wine on the menu. Mr. Peace added that there would be a three drink maximum and that alcohol would only be served with food. He views his restaurant as a family restaurant and is not looking to have his business viewed as a drinking establishment.

Chairman Heath stated that he had viewed the paperwork beforehand and is aware of the information being requested and what it would entail. Chairman Heath then asked Mr. Peace if he had the paperwork to be signed with him. The question was asked if the State would handle inspections.

Mr. Paul replied that yes, the State would be in charge of inspecting the premises, where the alcohol is kept, etc.

Chairman Heath asked Selectman Nadeau would like to review the documents. Selectman Nadeau did so. Both Chairman Heath and Selectman Nadeau signed the paperwork.

Chairman Heath made the motion to adjourn the meeting at 4:05 pm. Selectman Nadeau seconded the motion. The vote was taken. The vote carried.