

**Lebanon, Maine Select Board  
Minutes –Meeting  
Tuesday, May 16th, 2017**

Members Present

Chairman Harlow  
Vice-Chairwoman Bragg  
Selectman Nadeau

Others Present

Dana Coull  
Mary Lane  
Chris Gilpatrick  
Ben Thompson

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Pledge of Allegiance

Chairman Harlow made the motion to open the meeting at 5:15 pm. Vice-Chairwoman Bragg seconded the motion. The vote was taken. The vote carried.

The minutes of May 10<sup>th</sup> were reviewed. Chairman Harlow made the motion to accept the minutes. Vice-Chairwoman Bragg seconded the motion. The vote was taken. The vote carried.

Vice-Chairwoman Bragg asked if there were a policy, a code of conduct for elected officials.

Chairman Harlow distributed the interview schedule for Wednesday, May 24<sup>th</sup>.

The following policy was presented to be reviewed and signed by the Select Board:  
Municipality of Lebanon – Policy on Treasurer’s Disbursement Warrants for Employee Wages and Benefits.

Chairman Harlow presented a purchase request for video equipment. The equipment includes: one video camera and one laptop. This equipment will stay in the office.

Chairman Harlow made the motion to purchase a Logic Tech Group Conference System as well as an ACER laptop from the \$4,000.00 grant awarded by Metrocast for video equipment. Vice-Chairwoman Bragg seconded the motion. The vote was taken. The vote carried.

The equipment hopefully will arrive either Monday or Tuesday. Chairman Harlow wanted to publically thank Mike, the Code Enforcement Officer for the role he played in receiving the Metrocast grant.

A letter was signed and will be mailed in regard to Poverty Abatement #05082017.

The residents of the “Maple Estates” subdivision off of Merchant’s Row would like to schedule a meeting with the Select Board. The Interim Selectmen Assistant will contact Gary Gagnon, the resident who asked for the meeting that they would be placed on the Tuesday, May 23<sup>rd</sup> agenda at 6:00 pm.

Much discussion took place with the current Assessing Agent in regard to the work that has already been completed, what needs to be done, what has the agent currently been working on and the upcoming expiration of the contract between the Town and the Agent and if the work they were charged with will be completed by the end of this contract. Payment of services and hours worked were also discussed.

Data entry and tax transfer documents are approximately three month behind, reviewing deeds and lists for the updating of the Town maps are approximately four months behind due to the increased work load.

Chris Gilpatrick asked when the Town gave the right for people to enter their homes. Mr. Thompson stated that the assessor may ask the home owner if they could come into their home, but the property owners do not have to let the assessor in. An example of why someone would want the assessor to go into their home is if they were filing for an abatement.

Chairman Harlow asked the Assessing Agent, Ben Thompson for a flat fee quote that would finish the assessing work and be ready for commitment as well as a professional turnover to whom ever might win the upcoming bid for the Assessing Agent.

Mr. Thompson offered three days at \$300.00 per day, for a total of \$900.00. Mr. Thompson was asked if this would provide for assessment to be complete, and he answered "No".

Chairman Harlow asked Chief Meehan for an update of how his departments are running and would like to set up a meeting with the department as a whole. After several dates passed back and forth. A meeting was scheduled for Tuesday June 20<sup>th</sup> at 7:00 pm at Station 1. Chief Meehan gave a brief update of staff hours, training and calls. Discussion of who actually owns the building on Depot/Upper Cross was also discussed as well as the Department verses Corporation. Discussion of building repairs also took place. Equipment and ambulance issues were reviewed. Data entry for the 911 mapping is still currently not being completed, Chief Meehan is looking into having someone take care of this.

Chairman Harlow made the motion to enter Executive Session pursuant to 36 MRSP §841 at 7:30 pm. Vice-Chairwoman Bragg seconded the motion. The vote was taken. The vote carried. Chairman Harlow made the motion to exit Executive Session at 7:36 pm. The motion was seconded by Selectmen Nadeau. The vote was taken. The vote carried. There were no decisions made during this session.

Chairman Harlow made the motion to allow the Lebanon Festival Committee to borrow \$50.00 from petty cash. This would be used for change for the sale of T-shirts. Selectman Nadeau seconded the motion. The vote was taken. The vote carried.

Chairman Harlow discussed the process of the New Bridge bridge. The work would not begin until 2018 and should be completed by 2020.

Marijuana Prohibitions, Moratoriums and Comprehensive Plans were briefly touched upon.

The school budget will be increasing again. Our share will be approximately \$ 132,000.00 more than last fiscal year. The general Budget for the Town has also increased. The MIL rates will be higher this upcoming fiscal year.

The Memorial Day Ceremony needs to be on the website. The current mowing contract needs to be pulled to see if they should be mowing the Town Office for it needs to be done before the Ceremony. Kevin Stone offered to fix the fence post.

More research needs to be done on the auction process prior to making any decisions.

Mary Lane asked if anyone had a shed that they were being assessed for. She looked up her property and she has been charged an assessed fee of an additional \$24,000.00 for her shed all these years. This will need to be looked into.

Mr. Gilpatrick mentioned that roads that only have the base coat of black top should be finished prior to completing additional roads. The Highway department is a money pit, just as the assessing agent . Chairman Harlow stated that the assessing agent is a private contractor. It is different.

Mr. Gilpatrick asked permission to mow the Babe Ruth baseball field at no cost to the Town. He wants to donate his time. He feels that the Town needs to show pride in itself and he wants to be a part of that. He also mentioned that Karen Gerrish is concerned that the Summer Recreational Camp had no money appropriated. In the past there has been ball games in which all the money was donated to the Summer Camp. Everyone had a great time and it benefitted the community.

Discussion of what people get paid for using their 1 ton trucks was discussed and the possibility of the Town purchasing their own in the future to alleviate those costs.

Selectman Nadeau made the motion to adjourn. Vice-Chairwoman Bragg seconded the motion. The vote was taken. The vote carried.

*Minutes were reviewed 6/6/2017  
Chairman Harlow made the motion  
to accept as corrected. Selectman Nadeau  
seconded the motion. The vote was taken.  
The vote carried.*