

**Lebanon, Maine Select Board
Minutes –Meeting
Wednesday, May 10th, 2017**

Members Present

Selectman Nadeau
Selectwoman Bragg
Selectman Harlow

Others Present

Dana Coull – Guest
Rebecca Beal - Resident

Pledge of Allegiance

Selectman Nadeau made the motion to open the meeting at 4:00 pm. Selectwoman Bragg seconded the motion. The vote was taken. The vote carried.

Selectman Nadeau made the motion that Selectman Harlow be the Chairman of the Board. Selectwoman Bragg seconded the motion. The vote was taken. The vote carried.

Selectman Nadeau made the motion that Selectwoman Bragg be Vice-Chairwoman of the Board. Chairman Harlow seconded the motion. The vote was taken. The vote carried.

The school budget warrant was presented for the Select Board to sign.

Scholarship applications from the Noble High School were presented to the Board. The Board will review the applications individually. A meeting was set for Saturday, May 13th at 10:00 am to review the applications. The recipient's information that was decided on will be submitted to Lorrie McFarland on Monday May 15th.

An Executive Session pursuant to 1 MRSA 405(6)(A) was also set for Saturday, May 13th.

An email from Jerre Place was presented to the Board. The concerns mentioned should be answered on the State level since it involves medicinal marijuana which is regulated by the State. The Interim Assistant will find that information.

Dana Coull asked if meeting notices will be sent out in a timely manner. Chairman Harlow explained that the short notice for the meeting tomorrow is due to a new Board with lots to accomplish, this will not be the normal practice.

The following meeting dates were decided upon:

Thursday 5/11 @ 6:00pm
Saturday 5/13 @ 10:00 am
Tuesday 5/16 @ 5:15 pm
Thursday 5/18 @ 6:00 pm

Selectman Nadeau will ask the Treasurer for copies of the 30 applications for the Administrative Assistant for the Select board to review.

Chairman Harlow asked the Select Board if they had anything they would like to discuss.

Selectman Nadeau mentioned the following:

- Assistant position
- Old Town Hall
- Assessing

Vice-Chairwoman Bragg mentioned the following:

- Video Equipment
- Highway money

Chairman Harlow brought up that the grant for the video equipment was \$4,000.00. He has done some research and the Town could have the equipment it needs for approximately \$2,000.00.

Concerning the Highway, Chairman Harlow would like to talk with the Treasurer. The previous Board approved \$23,000.00 to be moved from contingency to the Highway budget. The contingency account should be used to pay debt not as extra spending money.

Chairman Harlow made the motion to pull back \$13,000.00 out of the \$23,000.00 until the new Select Board can discuss and make a decision together. Vice-Chairwoman Bragg seconded the motion. The vote was taken. The vote carried.

Chairman Harlow made the motion that the Highway Department must have pre-approval of all expenses until the end of the fiscal year. Vice-Chairwoman Bragg seconded the motion. The vote was taken. The vote carried.

Jenn Griffin will contact the Road Commissioner to let him know that the Select Board would like to meet with him tomorrow.

Dana Coull asked about the department head meeting written on the calendar in the conference room. This is not a Select Board meeting. The Town Clerk is having a meeting with the office staff.

Vice-Chairwoman Bragg presented an example of a mailer that could be created to keep residents updated on Town news/events.

Rebecca Beal mentioned that the poor attendance at the town meeting was scandalous. There needs to be a better way to notify residents of meetings, etc. Perhaps a sign out front of the Town Office?

Chairman Harlow mentioned utilizing the Fire Department sign on Route 202 more often and to have designated mapped areas which signs can be placed.

Chairman Harlow mentioned the following:

- He will be speaking with the attorney tomorrow about current issues.
- Place Deborah Wilson on the Thursday 5/25 agenda swap shop/survey
- He sent a request to the Treasurer for all departments expense reports
- Sent an email to Brenda/State in regard to FOAA and best practices
- Department head Meetings/Meetings with employees
- Does the Town have a contract with a certain IT company
- How to find the next Boston Post Cane recipient
- Different office hours/ asked Laura to speak with Dale

Chairman Harlow made the motion to enter an Executive Session pursuant to 1 MRSA § 405(6)(A) at 5:28 pm. Vice-Chairwoman Bragg seconded the motion. The vote was taken. The vote carried. The Executive Session ended at 6:22 pm.

Chairman Harlow made the motion that all communications with attorneys will be Selectmen only. Paul Philbrick may contact the attorney without preapproval, but must give the Select Board a heads-up. Vice-Chairwoman Bragg seconded the motion. The vote was taken. The vote carried.

Chairman Harlow made the motion to enter Executive Session pursuant to 36 MRSA § 841(2)(E), Poverty Abatement at 6:24 pm. The motion was seconded by Vice-Chairwoman Bragg. The vote was taken. The vote carried.

The executive Session ended at 6:35 pm. No decisions were made.

Dana Coull mentioned that with Royce no longer here, he thought the new Board should know that there was a stack of papers which were Christine's and perhaps there may be important information. He also mentioned if there were record of phone calls and or e-mails between the attorneys and Christine. Chairman Harlow stated that at this time he is not concerned, however if Mr. Coull would like to fill out a FOAA request, he is welcome to. Mr. Coull brought up the issue of the State Police and Train's Tavern and e-mails that took place. The Interim Assistant will have copies of the e-mails for the Select Board to review at the meeting tomorrow.

Selectman Nadeau made the motion to adjourn at 6:55 pm. Chairman Harlow seconded the motion. The vote was taken. The vote carried.

5/16/2017 Minutes were reviewed.

Chairman Harlow made the motion to accept the minutes as written.

Vice-Chairwoman Bragg seconded the motion. The vote was taken.

The vote carried.