

**Lebanon, Maine Select Board  
Minutes –Meeting  
Friday March 24th, 2017**

Members Present

Selectman Heath - Chairman

Selectman Nadeau

Others Present

John Katwick – Prospect Hill Cemetery  
Trustee Chairman

Heather Thibodeau – Milton, NH  
Administrative Assistant

Pat Smith – Milton, NH Public Works Director

Jordan Miles, Treasurer

Harrison Thorp – News Reporter

Dana Coull – Tax Payer

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Interim Select Board Administrative Assistant arrived at 10:45 am. The meeting had been in progress for approximately 10-15 minutes.

John Katwick from the Milton, NH chairman of Trustees of the Prospect Hill Cemetery was present and presented the Select Board with information of past history as well as current workings of the Cemetery. Mr. Katwick went through each document that he brought, financial numbers, pricing for past mowing/upkeep, prices for opening and closing graves, contacts, etc.

Mr. Katwick presented the Treasurer with the trustee account funds for the Prospect Hill Cemetery as the final agreement on the transfer. News Reporter, Harrison Thorp was present and photographed the handing over of the funds as well as to ask questions for an article.

Mr. Katwick offered his assistance for as long as it is necessary for this transition.

The Selectmen signed the final approved Town Warrant at 10:30 am.

The Selectmen were given letters to sign for those contractors who were not awarded the mowing bids.

Wording for the mowing bid for the Prospect Hill Cemetery will be discussed further at the Monday March 27, meeting at 3:00 pm.

Dana Coull asked why the bid paperwork that was sent out was written that the contractor(s) would need to report to the Road Commissioner. Selectman Nadeau will speak to Road Commissioner Torno.

Chairman Heath asked for (6) copies to be made of the information booklets that were presented by John Katwick.

Dana Coull asked if the Town Website Cemetery Committee website was current.

Chairman Heath stated that Mr. Coull should check the Town website to see if the members are current.

Chairman Heath made the motion to enter into executive session under Title 36 § 841 at 10:47 am.

Selectman Nadeau seconded the motion. The vote was taken. The vote carried.

The Selectmen exited the executive session at 11:18 am.

Items to place on Monday March 27<sup>th</sup> agenda were discussed.

Chairman Heath made the motion to adjourn the meeting at 11:28 am. Selectman Nadeau seconded the motion. The vote was taken. The vote carried.