

**Lebanon, Maine Select Board
Town Office Conference Room
Minutes –Meeting
Thursday, May 14, 2020**

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Members Present

Others Present

Charles Russell – Chairman Selectman
Paul Philbrick – Selectman
Laura Bragg – Selectman
Corinna Cole – Selectman
Jeffrey Adams – Vice Chair

For complete meeting minutes please view the meeting in full at <https://www.youtube.com/c/TownofLebanon>

5:38 Pledge of Allegiance

5:40 Selectman Bragg motioned to accept the Minutes dated 5-7-2020 as written. Vice Chair Adams seconded. Vote taken; vote carried.

5:49 Paperwork. Vice Chair Adams motioned to approve the Mass Gathering Permit for Honoring Noble Graduates at the 4x4 Proving Grounds on 6/13/2020. Discussion – Selectman Bragg and Selectman Philbrick are not against the event itself, but don't feel they can vote against the Governors Orders. Deborah Wilson called in to explain what steps would be taken to social distance. Ms. Wilson also stated this is NOT a function of the School. Selectman Cole seconded. Vote taken – 3 in favor Chairman Russell, Vice Chairman Adams, Selectman Cole. 2 against – Selectman Philbrick and Selectman Bragg. Vote passed.

6:14 Referendum for July 14, 2020 election read and the BOS voted.

6:35 List of concerns from employees on how to implement the opening of the Town Office.

6:53 Individual Selectman Issues. Matt from Sanford ATV will be working on the complaints around the ATV's. The BOS re-addressed opening the Town Office. Chairman Russell motions to allow the Town Boards & Committees to meet in the Town Office. They must have 10 or less people present and clean and disinfect the office when they leave. Selectman Cole seconded. Vote taken; vote carried. Selectman Philbrick asked when the repairs at the Transfer Station will be complete. Chair Russell states that the work will be done on Sunday 5-17-2020. Selectman Bragg addressed the email from a resident stating that the name on the Jeffery Bull sign is spelled incorrectly and they would like to pay to have this corrected. Selectman Cole motions to allow the correction of the Jeffery Bull sign. Selectman Philbrick seconded. Vote taken; vote carried. The paving bids are due on May 21st, 2020 – the Road Commissioner will be present for the award. Selectman Philbrick addressed the ordering of the paper with the School for the discount – would order 20 cases for Town Office and 15 cases for Fire Department. Selectman Bragg motioned to purchase the copy paper with the School in order to obtain a discount. Selectman Philbrick seconded. Vote taken; vote carried. The BOS referenced an email from the Treasurer about a resident sending in a check for taxes with no account information and for the incorrect amount. The BOS decided that this must be sent back and a new check sent for the correct amount with the accounts that they want credited. This same resident is seeking a reimbursement of \$549.48 from 2016. Chair Russell motioned to refund \$549.48 from FY 2016 with no interest. Selectman Philbrick seconded. Vote taken; vote carried.

7:16 Addressed the Employees Reviews need to be done. The BOS decided that Chair Russell and Selectman Philbrick will do these jointly. The Town's insurance is up for renewal and Selectman Philbrick would like to have Mike McKenney come in for questions and answers on 5-21-2020. Chair Russell motioned to allow 3 people to attend meetings – they should RSVP/request to be present via email selectmen@lebanonmaine.org or Charles.russell@lebanonmaine.org in order to be scheduled. Selectman Cole seconded. Vote taken; vote carried. The Transfer station repairs will be done Sunday. Selectman Bragg asks when the recycling will start. Selectman Bragg suggested that an Absentee Ballot Application be put on the back of the Referendum Newsletter. The BOS signs the School's Warrants. Selectman Cole wants to know why the school can't be used for Summer Camp. Selectman Cole asks if the Town can re-open the Library and she will look into that. Selectman Cole would like the Expense Summary attached to the A/P each week.

7:41 Selectman Bragg motioned to Enter into Executive Session pursuant to 1 MRSA 405(6)(A) for Personnel Matters. Selectman Philbrick seconded. Vote taken; vote carried.

8:53 Selectmen Philbrick motioned to adjourn. Selectman Bragg seconded. Vote taken; vote carried.