

**Lebanon, Maine Select Board
Town Office Conference Room
Minutes –Meeting
Thursday, April 30, 2020**

Members Present

Others Present

Charles Russell – Chairman Selectman
Paul Philbrick – Selectman
Laura Bragg – Selectman
Corinna Cole – Selectman
Jeffrey Adams – Vice Chair

For complete meeting minutes please view the meeting in full at <https://www.youtube.com/c/TownofLebanon>

5:30 Pledge of Allegiance.

5:35 Public Participation – Deb Wilson would like to have volunteers working at the Transfer Station in order to unload waste and collect money. The BOS will think about this as there are concerns about liability. Deb Wilson inquired as to the training that was scheduled for the Appeals Board at the beginning of May. Selectman Philbrick informs the BOS that he emailed Deb Wilson and Chair Russell about the change in scheduling until the end of May or the possibility of doing this via ZOOM. Deb Wilson wants the candidates that are running in the upcoming election to know that Lebanon Maine Truth Seekers would be happy to share your bio on her website.

Noble School would like to put up a banner in honor of the 2020 Seniors in Town; the BOS approved this.

Chris Gilpatrick called in to ask if the BOS would extend his current contract for Forest Grove Cemetery at the same price he currently has. The BOS informed Mr. Gilpatrick that the bid is already out and they are not able to extend.

5:55 Selectman Bragg motioned to accept the Minutes dated 4-25-2020 as written. Selectman Philbrick seconded. Vote taken; vote carried. (Vice Chair Adams abstained as he wasn't at this meeting)

The estimated warrant amount is \$38,000.

6:00 Paperwork – The Clerk asked the BOS if they would like the ExpressVote machine coded for the upcoming election of 7-14-2020. The cost for this is \$370.00, there is money in the elections budget to cover this. The Board agrees that this needs to be done.

The BOS discussed the comp time that employees have earned this year and that it is due to be used or paid out on June 30, 2020. With the budget being very tight and the employees not being able to use the time due to the COVID-19 crisis, the BOS has agreed to let the employees carry this over into the next fiscal year budget if they choose. Selectman Bragg motioned to rollover comp time to the next fiscal year for this year only due to COVID-19. Chair Russell seconded. Vote taken; vote carried.

6:15 Chair Russell discussed the construction of a wooden and glass barrier at the front customer service desk. Chair Russell motioned to spend \$3400.00 per the quote for the laminated glass barrier to be constructed and installed. Selectman Cole seconded. Vote taken; vote carried. The BOS discussed

tentatively re-opening the office to the Public on 6-1-2020 in accordance with the current plan by the State. They will discuss further.

6:30 Selectman Philbrick discussed the possibility of rolling over the Appeals Board training monies into next fiscal year as it may be difficult to get it done this year with the COVID-19 Crisis. The BOS needs to address the renewal of the Towns insurance as it expires on 6/30/2020. There needs to be a meeting schedule with Mike for approximately 3 weeks from now. The BOS discussed the Paving Bid and that it must meet DOT specifications. The BOS agrees on bid due dates and times; May 21, 2020 no later than 5:00pm and opened on the same date at 6:00pm. The BOS discusses the Mass Gathering application from 4X4 for the Memorial Day event. Selectman Philbrick addresses issues that they have no plan to count the number or attendees or how to control it. There is also an issue with the music ending at midnight rather than 11pm. With the current State limitations, they wouldn't be allowed to have this event at all. The BOS is holding this over until next Thursday's meeting. Selectman Bragg asked if the repair work has been done at the Transfer Station yet. Chair Russell will look into this. The BOS discussed the Transfer Station starting to take other waste and collecting monies. Selectman Bragg will talk to the employees at the Transfer Station and see if they feel safe doing this. They will need masks, gloves and sanitizing supplies. The Public Hearing as to be held and the BOS will need to decide where to hold this event as the School is closed. The BOS discussed a decontamination shower at the Fire Department. Chair Russell discussed the Organizational Chart for the FD is complete and asked for input from BOS. Selectman Cole wants the name to include Emergency Medical Services.; the BOS agrees. Chair Russell motioned to accept the document Standard Organization of the Lebanon Fire Department and Emergency Medical Services. Selectman Cole seconded. Vote taken; vote carried.

7:20 Selectman Bragg motioned to enter into Executive Session for Personnel matters Pursuant to 1 MRS 405 (6)(A). Vice Chair Adams seconded. Vote taken; vote carried.

7:50 Executive Session ended and meeting adjourned.