

**Lebanon, Maine Select Board
Town Office Conference Room
Minutes –Meeting
Thursday, December 12, 2019**

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Members Present

Charles Russell – Chairman Selectman
Paul Philbrick – Selectman
Laura Bragg – Selectman
Corinna Cole – Selectman
Jeffrey Adams – Vice Chair -EXCUSED

Others Present

James Duprie	JT Harmon
Steve Connolly	Jenna Cole
Colby Amidon	Joanne Potter
Matt MacGown	Tim Bragdon
S. Russell	Zack Drake
Rachelle Conde	Dana Coull
Deb Wilson	Atty Fredette
Sarah O'Brien	

For complete meeting minutes please view the meeting in full at <https://www.youtube.com/c/TownofLebanon>

5:30 Pledge of Allegiance

5:31 Superintendent Connolly from MSAD 60 provided an update on the district. The Superintendent discussed in detail the proposed plan for building a new school in Lebanon. There will be a separate election for this referendum item. The school district will pay for this election not the Town.

6:35 Fire Department update. Deputy Chief Harmon discussed mechanical (engine) issues with Engine #143. Deputy Chief provided purchase orders for approval. Sarah O'Brien asked the BOS for permission to have the Fire Department provide a truck to follow her when she is judging the Lebanon Light competition due to safety concerns. Chairman Russell motioned to allow the fire department to provide 2 trucks as an escort for Ms. O'Brien to judge the holiday light competition. Selectman Bragg seconded. Vote taken; vote carried. Vice Chair Adams not present. Sarah O'Brien provided an update for the Planning Board. She states that there is a large fuel storage facility that is in limbo. She is awaiting input from the Fire Chief. Deb Wilson provided an update for the Appeals Board. Ms. Wilson states that there is an urgent need for volunteers. There are currently only 2 members available as the other 2 members are gone for the winter.

James Duprie provided an update on the proposed Gun & Rod Club. Mr. Duprie stated that the Conservation Commission doesn't think the sandpit at the Town Forrest is a place for this. The Conservation Commission is going to bring the sandpit back to where it was prior to it becoming a sand pit. Mr. Duprie would like ideas of a new space for the club.

6:43 Selectman Bragg motioned to accept the minutes of 11/21/2019 as written. Chairman Russell seconded. Vote taken; vote carried. Vice Chair Adams not present.

6:45 Time off requests processed. A new Cash Handling Policy was presented. Plowing contract for Bill McKennan was signed. An abatement for R11-085 was approved for tax abatement for the 2019-2020 fiscal year of \$35680.00 in valuation and \$557.32 in tax dollars on real estate due to Correction of total acreage. A supplemental tax bill for R11-088-A for fiscal year 2018/2019 was signed due to the property being omitted or incorrectly assessed in the 2018-2019 tax commitment. The payment of \$545.44 on 10/15/19 will be applied to the new assessment. Selectmen Cole motioned to approve the Cash Handling Policy. Chairman Russell seconded. Motion tabled as Selectman Bragg and Selectman Philbrick requested two corrections be made. The 2020-2021 Budget worksheets will be distributed to the BOS.

6:50 Code Enforcement and Mr. MacGown were present to discuss the agreement that was reached regarding violations. Selectman Bragg motioned to sign the documents. Chairman Russell seconded. Vote taken; vote carried. Vice Chair Adams not present. The agreements were signed by the BOS and Mr. MacGown. Mr. MacGown's sister will come into the Town Office and sign the agreement as well.

7:02 Mr. Bragdon & Atty. Fredette came back before the BOS for a decision on the issue of being grandfathered and issuance of an occupancy permit. Chairman Russell stated that he agrees to grandfather Mr. Bragdon. Selectman Cole would like to consult with her personal attorney. Attorney Fredette provided a motion for the BOS to review. Selectman Philbrick and Selectman Bragg are questioning giving town approval without a town vote authorizing them to do so. Selectman Cole would like an Ordinance about this issue. Chairman Russell motioned to accept Mr. Bragdon as a Caregiver Retail Store. NO SECOND. Selectman Cole motioned to table the issues. NO SECOND.

7:35 Chairman Russell presented a proposed marijuana fee schedule. The Cannabis Committee would like the BOS to attend workshops with them in order to discuss the fees and any ordinances to be created for the election.

7:55 Selectman Philbrick discussed remaining on the State of Maine surplus list. BOS agreed this is a good idea. Selectman Philbrick will run numbers on how to renew the Shredding on Site contract. Selectman Cole would like to change the hours of the Transfer Station to coincide with the Town Office Hours. Chairman Russell will speak to the Transfer Station staff to get their thoughts. Selectman Cole discussed working on the LED conversion as money is being wasted. Selectman Cole would like to post the CEO position in order to start the hiring process.

Deb Wilson wants everyone to know that they are encouraged to attend the Comprehensive Plan Committee meeting on 12/17/19 at 7:00pm. Upcoming events include – Wreaths Across America on 12/14 at 12:00; Fire/EMS Blood Drive on 12/21; Pancake Breakfast at Minors on 12/21; Concert at the Congregational Church on 12/14; Fire Department Christmas Tree Bonfire 1/18 at 4x4 Proving Grounds.

Selectman Philbrick reminded the BOS that the reviews need to be scheduled.

8:15 Chairman Russell motioned to adjourn. Selectman Philbrick seconded. Vote taken; vote carried. Vice Chair Adams not present.